



## **TOWN OF CARSTAIRS**

### **FIRE DEPARTMENT PUBLIC EDUCATION EVENTS REQUEST**

Students, clubs, associations and citizens are invited to book educational tours, presentations and public education events with the Carstairs Fire Department.

Participants have the opportunity to meet the dedicated men and women of the Carstairs Fire Department, learn about important fire and life safety information and view the fire hall and firefighting equipment and apparatus.

- All events are to be booked via the Fire Department Public Education Event Request Form, available at [www.carstairs.ca](http://www.carstairs.ca) or by calling Protective Services Department 403-337-2633
- Bookings are accepted at least two weeks in advance.
- Minimum age for group tours or group events is three years of age.
- Please keep in mind that tours and presentations are conducted by on duty staff. Tours or presentations may be delayed, postponed or canceled at any time as result of emergency responses.
- Should an alarm or emergency interrupt or cancel your visit, your time with us will be rescheduled.
- Tours are approximately 45 minutes in duration.

#### Programs and Events Available:

- Assisted Fire Drills – Specific Fire Safety Presentations – Play Safe Be Safe
  - Seniors Programs – Station Tours

*“Thank you for offering the opportunity to join in community events and to share our knowledge.”*

Carstairs Fire Chief Jordan Schaffer

**To request a tour or appearance, please fill in the form below.**

**Carstairs Fire Department**

**Events Request Form**

*-Please complete all fields-*

**Organization:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_

**Address of Event:** \_\_\_\_\_

**Requested Date:** \_\_\_\_\_

**Requested Time:** \_\_\_\_\_

**Age Group:** \_\_\_\_\_

**# of Participants:** \_\_\_\_\_

**Contact Individual:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**I hereby understand the rules and regulations of the public education event request with the Carstairs Fire Department, and agree to provide at least 24 hours' notice in the event that I need to cancel or reschedule the event request.**

**Signature:** \_\_\_\_\_

**Current Date:** \_\_\_\_\_

**Please return completed form to:**

**Protective Services Department**

**315 10 AVE S – Carstairs, AB**

**Phone: 403-337-2633 Fax: 403-337-3550**

**Mail To: Box 1150 – Carstairs, AB – T0M 0N0**

**Or email to Jordan Schaffer – Fire Chief – [jordans@carstairs.ca](mailto:jordans@carstairs.ca)**