



Adopt-A-Park Volunteer Application Form May 1 – Sept 30, 2019

Date: _____

Name: _____

House Address: _____

Mailing Address: _____

Phone:

(H) _____ (Cell) _____ (Email) _____

Please indicate what green space you are willing to assist with: _____

What group of activities are you willing to volunteer to do on a weekly basis?

Group 1

\$100.00 per year

- Picking Up Litter (Garbage bags supplied)
- Spring Clean-Up
- Watching for Vandalism & Reporting

Group 2

\$200.00 per year

- Mowing
- Watering (flower beds, newly planted trees and / or shrubs where applicable)
- Construction / Maintenance

Volunteer signature

Date

Volunteer Activities

There is a task for everyone, regardless of the amount of time they may have. Some volunteers spend a few minutes each day in a park near their homes, some volunteers perform weekly activities like watering the flower beds and helping out with picking up garbage and spring clean up.

In the course of your volunteer commitment you have agreed to perform a variety of activities on a weekly basis. Here is a guideline to follow:

Litter Control

Collecting litter is not a glamorous job, but the results can be dramatic. Sometimes it is all the park needs. Litter control tips include:

- Wear your gloves
- Carstairs Parks and Naturalized Area's will supply you with garbage bags to use in the parks.

Spring / Fall Cleanup

Like litter collection, spring clean up may not be glamorous, but it does yield amazing results. Spring clean up for parks is usually accomplished with very few staff employed at the time. Help from volunteers is greatly needed in many parks throughout our town. Tips include:

Arrange for a supply of garbage bags and equipment (i.e. rakes). The town does supply garbage bags for the parks.

- Arrange a site where filled bags can be collected, let Parks and Naturalized Areas staff know where the garbage bags are located.
- Clean up the site:
 - Collect papers, cans and other refuse.
 - Rake up leaves, grass and small branches in the park.
 - Inform Parks and Naturalized Areas staff of the location of any large items for later removal.

Vandalism Watch

When it is obvious that people care about their neighborhood parks and observe the activities within the park, vandalism usually decreases. Vandalism prevention tips include:

- Note any damage done to town property: trees, fences, benches, tables etc. Report this to Parks and Naturalized Areas department immediately.

- If an unusual activity takes place, take notes. Include a description of the people and or vehicle, license number, date, time and place. Contact Parks and Naturalized Area's and give them the information.
- If it is a crime in progress call 911.
- Volunteers should not approach dangerous or uncomfortable situations themselves.

Weed Removal

Weeds will always grow anywhere and the Town of Carstairs does their best to control invasive and noxious weeds with the resources they have. Weed spraying usually involves community signage. In some cases, a site will be closed to users while spraying is done.

Graffiti Removal

Graffiti is found in some parks in town. The understanding amongst experts is that graffiti should be removed within 24 hours once found on public or private property. This can be a large undertaking and with the assistance of volunteers graffiti can successfully be removed within this time frame. Please contact the office of Parks and Naturalized Area's.

ASSIGNED DUTIES AND WORK RECORD

Volunteer Information

Please fill out the following pages as a record of the duties you performed in the park. The information from the work record is very important. The number of volunteer hours and the tasks volunteers perform are used for many purposes, including recognition of your efforts as a volunteer.

We would also like to read your comments about the Adopt-A-Park program or your park, and your ideas and suggestions for improving them.

Please return the work record pages to Parks and Naturalized Area's at the end of the season which is Oct 1st of every year. After your work record has been reviewed by Parks and Naturalized Areas your payment will be applied to your Utility account for your volunteer service by end of the year's billing.

Thank you for your support

Your efforts make the Adopt-A-Park program a success, and *"Carstairs the best place to live"*.

Please contact John Ing with any questions or concerns you may have at johni@carstairs.ca.

ADOPT – A – PARK HOURS

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
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31												
Total												

Volunteer Name: _____ Total Hours: _____

Address: _____

*** Hours MUST be submitted by Oct 31, 2018 in order to receive payment.**

***NOTE:** Tips for recording hours: Volunteer is considered anytime spent in/or watching the park.

To notify us of your volunteer hours please mail, fax or email.

