TOWN OF CARSTAIRS
TAX INSTALLMENT PAYMENT PLAN

TAX ROLL # _____ Estimated Tax Levy $ _____

OWNER(S): _____ LESS: Credit Owing $_____

CIVIC ADDRESS: _____ TOTAL DUE $_____

MAILING ADDRESS _____ Six Monthly Payments of $_____

TELEPHONE: (HOME)_____ (WORK)_____

THE FOLLOWING REQUIREMENTS ARE HEREBY AGREED TO:

1. Six (6) postdated payments are to be deposited with the Town of Carstairs in the amount of, with the first payment due on or before the 15th day of January. The remaining five (5) payments are due on the first (1st) or the 15th day of each month from February to June OR provide a photocopy of your current valid MasterCard, valid Visa Card, or a completed signed Preauthorized Debit (PAD) for monthly payments.

2. In June of the current taxation year, and after the current year's taxes are levied on the above property, the outstanding balance will be divided into six (6) equal payments. The Town of Carstairs will require on deposit six (6) postdated payments dated the first (1st) or the 15th day of each month from July to December.

3. If two (2) monthly tax installment payments are in default by the above taxpayer(s), the Administrator shall cancel the said Monthly Tax Installment Payment Agreement and all taxes owing shall be due and payable in accordance with the Tax Penalty Bylaw.

4. This Agreement may be canceled at any time upon written notice by the above taxpayer(s) or the TOWN of CARSTAIRS

_____	_____	_____
Date	Payer's Signature	Administrator

PLEASE NOTE:

1. In the event of the sale of the above property, it is your responsibility to immediately notify the Town of Carstairs to arrange for cancellation or transfer of the said plan.

2. For eligibility, this form must be received by the Town of Carstairs no later than January 31st of the current year.