



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, APRIL 11, 2022, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of April 11, 2022
Motion: To adopt the agenda of April 11, 2022

4. ADOPTION OF MINUTES

- 4 - 7 a) Adoption of minutes of March 28, 2022 (addendum 4.a)
Motion: To adopt the minutes of March 28, 2022



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

7. BYLAWS AND POLICIES

- 8 - 9 a) Bylaw 2028-Mill rate Bylaw



8. NEW BUSINESS

- 10 - 55 a) 2022 Budget Document-Final (addendum 8.a)



- 56 - 59 b) National Public Works Week - APWA (addendum 8.b)



- 60 c) Volunteer Week 2022 (addendum 8.c)



- 61 - 63 d) Aggie Days - Thank a Farmer Day (addendum 8.d)



- 64 - 65 e) Carstairs Heritage Festival Request (addendum 8.e)



9. COMMITTEE REPORTS

- a) LEGISLATIVE & EMERGENCY SERVICES COMMITTEE
- b) STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE
- c) EXTERNAL RELATIONS COMMITTEE
- d) POLICY & GOVERNANCE COMMITTEE
- e) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- f) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- g) MOUNTAIN VIEW SENIORS HOUSING
- h) MUNICIPAL AREA PARTNERSHIP
- i) CARSTAIRS COMMUNITY DEVELOPMENT & ECONOMIC PARTNERSHIP
- j) CENTRAL ALBERTA ECONOMIC PARTNERSHIP
- k) COLLABORATIVE MEETING

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY

11. CORRESPONDENCE

66 - 72

- a) Aggie Days Mountain View (addendum 11.a)



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- b) Letter from the Town of Fox Creek - re: Increasing Utility Fees (addendum 11.b)



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- c) Alberta Wind Power Projects (addendum 11.c)



12. CAO'S REPORT

- a) CAO McDonnell resignation
- b) Appointment of Rick Blair as CAO

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MARCH 28, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Roberts, Ratz, and Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, and Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of March 28, 2022, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 080/22 Motion by Councilor Ball to adopt the Regular Council agenda of March 28, 2022, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 081/22 Motion by Councilor Allan to adopt the Public Hearing minutes of March 14, 2022, as presented. **CARRIED**

Motion 082/22 Motion by Councilor Roberts to adopt the Regular Council minutes of March 14, 2022, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING:

Nil

DELEGATIONS:

- 1. Presentation of Service Awards**
Mayor Colby presented Service awards to Cathy Lensen, Dave Ness, John Ing and Phillip Playfair on behalf of the Town of Carstairs, Council and Administration. He also acknowledged staff who we unable to attend the meeting; Shantel Lejeunesse, Greg Baustad, Rob McKay, and Sharon Koop-Hewer.

2. Carstairs Heritage Festival
Sharon Lampitt and Bob Green provided a presentation on the Carstairs Heritage Festival.

Councilor Fricke inquired about the due date that was given to local businesses for requested support.

Councilor Roberts inquired about the volunteer lunch that is planned for the Festival.

Councilor Wilcox stated she attended the first Carstairs Heritage Festival and is excited to see what this year will bring.

Mayor Colby expressed thanks for the presentation, stated that it gave a good overview of what is to come.

Motion 083/22 Councilor Wilcox accepted the Carstairs Heritage Festival presentation as information. **CARRIED**

BYLAWS & POLICIES:

- 1. Deer Ridge-Subdivision Report**

Kirk Williscroft summarized the Subdivision report for the Deer Ridge Subdivision.

- Councilor Allan wondered what kind of issues a setback variance would cause. Also expressed that construction traffic would have to access the subdivision through Gough Road in order to not cause traffic control issues.

- Councilor Roberts wonders how often the bulb setback variances come in to play with other subdivision plans and inquires about a possible bylaw amendment.
- Councilor Ratz also wonders about problems with snow removal caused by a setback variance.
- Councilor Wilcox stated the importance of getting ahead of the public concerns regarding traffic and speed, suggesting a notice be put out well in advance before construction work begins.
- Councilor Fricke questioned if the setback variance would be carried on from owner to owner and how that would be monitored after the property gets sold.

Motion 084/22

Motion by Councilor Fricke to accept the Deer Ridge Subdivision report as information.

CARRIED

NEW BUSINESS:

Nil

COMMITTEE REPORTS:

- 1. Legislative & Emergency Services Committee**
 - Councilor Ball gave an oral report of the meeting on March 15, 2022.
- 2. Strategic Planning & Corporate Affairs Committee**
 - Nothing to report at this time. Next meeting April 25, 2022.
- 3. External Relations Committee**
 - Nothing to report at this time. Next meeting is on April 21, 2022.
- 4. Policy & Governance Committee**
 - Nothing to report at this time. Next meeting is on April 12, 2022
- 5. Mountain View Regional Waste Commission**
 - Next meeting to be scheduled in April 2022.
- 6. Mountain View Regional Water Commission**
 - Councilor Colby gave an oral report of the meeting on March 16, 2022. Next meeting is on April 13, 2022
- 7. Mountain View Seniors' Housing**
 - Councilor Ratz gave an oral report of the meeting on March 24, 2022.
- 8. Municipal Area Partnership**
 - Nothing to report at this time.
- 9. Carstairs Community Development & Economic Partnership (CCD&EP)**
 - March 16, 2022 meeting was cancelled.
- 10. Central Alberta Economic Partnership (CAEP)**
 - Next meeting to be scheduled in June 2022.

Motion 085/22

Motion by Councilor Wilcox to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

- Councilor Allan**
 - March 15, 2022 attended Legislative and Emergency Services Meeting.
 - March 17, 2022 attended ICC meeting at the new fire hall.
- Councilor Ball**
 - March 15, 2022 attended Legislative and Emergency Services Meeting.
 - March 17, 2022 attended ICC meeting at the new fire hall.
 - March 21, 2022 attended online seminar for APPS

Councilor Fricke
- Nothing to report.

Councilor Ratz
- March 15, 2022 attended Legislative and Emergency Services Meeting.
- March 15, 2022 attended meeting with MVSH regarding new CAO position.
- March 24, 2022 attended board meeting for MVSH.

Councilor Roberts
- March 16, 2022 attended Mountain View Regional Water Commission Meeting.

Councilor Wilcox
- March 15, 2022 attended Carstairs Public Library Board meeting.
- March 24, 2022 attended Parkland Regional Advocacy meeting.

Mayor Colby
- March 16, 2022 attended Mountain View Regional Water
- March 17, 2022 attended ICC meeting at the new fire hall.
- March 22, 2022 met with RCMP to discuss detachment options.
- March 23, 2022 met with Mountain View Regional Water Commission Meeting via zoom.

Motion 086/22 Motion by Councilor Ratz to accept all Councilor Reports as information.
CARRIED

CORRESPONDENCE: Nil

CAO’S REPORT: Nil

COUNCILOR CONCERNS: **1. Councilor Fricke**
- Had a resident ask about a possibility of a French emersion school and the lack of bussing from Carstairs to the cities that offer it. The concern was directed to the school board.

Motion 087/22 Motion by Councilor Ball to accept all Councilor Concerns as information.
CARRIED

PUBLIC QUESTION PERIOD: Nil

MEDIA QUESTION PERIOD: Nil

CLOSED MEETING SESSION:
Section 197 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 29)*.

Motion 088/22 Motion by Councilor Ball that Council closes the meeting to the Public at 7:55 p.m. to discuss closed meeting session items.
CARRIED

Motion 089/22 Motion by Councilor Ratz to come out of the closed meeting session at 8:23 p.m.
CARRIED

Motion 090/22 Motion by Councilor Wilcox that Council writes off the outstanding balance for tax roll 199039.000.
CARRIED

Motion 091/22 Motion by Councilor Ratz that Council writes off the outstanding balance for Account number 1569, invoice number 20220008.
CARRIED

NEXT MEETING: Monday, April 11, at 7:00 p.m.

ADJOURNMENT:

Motion 092/22 Motion by Councilor Allan to adjourn the meeting of March 28, 2022,
at 8:25 p.m.

CARRIED

Lance Colby, Mayor

Carl McDonnell, CAO

Bylaw No. 2028

BEING a Bylaw of the Town of Carstairs in the Province of Alberta, for the purpose of which is to authorize several rates of taxation for all purposes of the year 2022.

WHEREAS, the Town of Carstairs has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the regular council meeting held April 11, 2022; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Carstairs for 2022 total \$15,318,738.53; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$8,707,608.27 and the balance of \$6,611,130.26 is to be raised by general municipal taxation; and

WHEREAS, the Town of Carstairs pursuant to Section 347 (1) (c), Municipal Government Act, Chapter M-26 2000, council may defer the collection of a tax; and

WHEREAS, the Requisitions and Policing Funding Model are:

Alberta School Foundation Fund (ASFF)	
Residential	1,513,796.61
Non-residential	249,987.10
Mountain View Seniors Housing Authority	233,539.00
Mountain View Regional Waste Commission	100,416.56
Policing	163,869.00
Designated Industrial Properties	831.02

WHEREAS, the Council of the Town of Carstairs is required each year to levy on the assessed value of all property tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Carstairs as shown on the assessment roll is:

	<u>Assessment</u>
Residential	594,989,790
Non-residential	64,948,510
Special Residential	8,180,540
Machinery & Equipment	98,620
Senior Citizens Housing	2,932,380
Exempt Property	46,931,070
	\$718,080,910

NOW THEREFORE, pursuant to Section 326, Municipal Government Act, Chapter M-26 2000 and amendments thereto, Council of the Town of Carstairs duly assembled and pursuant to the Municipal Government Act, Chapter M-26-1 of the Revised Statutes of Alberta enacts as follows:

That the Chief Administrative Officer be authorized and required to levy the following rates of taxation on assessed value of all lands, buildings and improvements shown on this assessment and tax roll for 2022:

	Tax Levy Required	Assessment	Mill Rate	Tax Rate
General Municipal				
Residential	\$ 3,807,934.66	594,989,790.00	6.40000	0.006400
Non-Residential	\$ 539,936.45	64,948,510.00	8.31330	0.008313
Machinery & Equipment	\$ 819.86	98,620.00	8.31330	0.008313
Special Vacant Res	\$ 0.00	8,180,540.00	0.00000	0.000000
Alberta School Foundation Fund				
Residential	\$ 1,513,796.61	603,170,330.00	2.50973	0.002510
Non-Residential	\$ 249,987.10	64,948,510.00	3.84900	0.003849
Mountain View Seniors Housing Authority				
	\$ 233,539.00	668,217,460.00	0.34950	0.000349
Mountain View Regional Waste Commission				
	\$ 100,416.56	668,217,460.00	0.15028	0.000150
Policing				
	\$ 163,869.00	668,217,460.00	0.24523	0.000245
Designated Industrial				
	\$ 831.02	10,848,770.00	0.07660	0.000077

This Bylaw shall come into force and effect on the date of the final passing thereof.

READ A FIRST TIME THIS 11TH DAY OF APRIL A.D., 2022.

READ A SECOND TIME THIS 11TH DAY OF APRIL A.D., 2022.

READ A THIRD AND FINAL TIME THIS 11TH DAY OF APRIL A.D., 2022.

Dean Allan, Deputy Mayor

Carl McDonnell, CAO



Budget Document 2022

Approved April 11, 2022

TOWN OF CARSTAIRS BUDGET**2022****Assessment & Taxation****What is Property Assessment?**

“Property assessment is the process of assigning a dollar value to a property for taxation purposes. In Alberta property is taxed based on the *ad valorem* principle. *Ad valorem* means “according to value.” This means that the amount of tax paid is based on the value of the property.”

Source: http://www.municipalaffairs.alberta.ca/1538.cfm#What_is_Property_Assessment

What is Property Tax?

“Property taxes are a primary source of revenue for municipalities. Property taxes are used to finance local programs and services, such as:

- Infrastructure construction and maintenance
- Libraries, parks and recreation facilities
- Police and fire protection
- Community programs and grants
- Seniors’ lodges
- Education

Each municipality is responsible for ensuring that each property owner pays their share of taxes. Property assessment is the method used to distribute the tax burden among property owners in a municipality.” Source: http://www.municipalaffairs.alberta.ca/1538.cfm#What_is_Property_Assessment

What is School Tax?

“In 1994, the Government of Alberta established the Alberta School Foundation Fund (ASFF). This fund makes certain that the education property tax is accounted for separately from general revenues.

Every year the province calculates, based on assessment value, the amount each municipality must contribute towards the public education system. Municipalities collect the education property tax and then forward it to the province for deposit into the ASFF.” Source: <http://education.alberta.ca/admin/funding/tax/facts.aspx>

TOWN OF CARSTAIRS BUDGET

2022

Town of Carstairs Mill Rates

Each year, Council, during its budgetary process, approves the amount of revenue required to operate the municipality. From this amount they subtract the known revenues, such as grants, licenses, permits and so on. The remainder represents the amount of money to be raised by property taxes. The amount to be raised is divided by the total assessed value of all the property in the municipality and multiplied by 1,000 to decide the tax rate, also known as the "Mill Rate."

Town Council continues to remain fiscally responsible and has made a concerted effort to curb spending when reasonable to do so.

The table below outlines the mill rate trends since 2018.

	2018	2019	2020	2021	2022
General Municipal					
Residential	0.006900	0.006500	0.006500	0.006500	0.006400
Non-Residential	0.008500	0.008500	0.008313	0.008313	0.008313
Machinery & Equipment	0.008500	0.008500	0.008313	0.008313	0.008313
Special Vacant Res	0.000000	0.000000	0.000000	0.000000	0.000000
Alberta School Foundation Fund					
Residential	0.002545	0.002537	0.002582	0.002611	0.002510
Non-Residential	0.003580	0.003673	0.003732	0.003687	0.003849
Mountain View Seniors Housing Authority					
Residential / Non-Residential	0.000168	0.000253	0.000385	0.000381	0.000349
Mountain View Regional Waste Management Commission					
Residential / Non-Residential	-	0.000228	0.000176	0.000161	0.000150
Policing					
Residential / Non-Residential	-	-	0.000140	0.000197	0.000245
Designated Industrial					
Non-Residential	0.000034	0.000079	0.000076	0.000077	0.000077

TOWN OF CARSTAIRS BUDGET

2022

3 Year Operating Budget

	2022 Budget	2023 Budget	2024 Budget
Revenue			
Taxes and Requisitions	6,611,130.26	6,743,352.85	6,911,936.67
Other Revenue	601,581.66	613,613.29	628,953.62
General Administration	42,415.30	16,980.25	17,404.75
Communications	510.00	520.20	533.21
Fire Department	238,866.70	243,644.03	249,735.13
Emergency Management	-	-	-
Policing	78,652.00	80,225.04	82,230.67
Roadways	1,020.00	1,040.40	1,066.41
Stormwater	-	-	-
Water	1,311,000.00	1,337,220.00	1,370,650.50
Sanitary	552,209.10	563,253.28	577,334.61
Garbage	552,637.00	563,689.74	577,781.98
Planning	37,200.00	37,944.00	38,892.60
Asset Management	-	-	-
Community Services	133,321.25	134,128.84	135,158.51
Development	117,264.30	119,609.59	122,599.83
Lands and Buildings	120,618.51	125,168.51	127,144.76
Golf Course	1,914,250.00	1,952,535.00	2,001,348.38
Arena	336,290.30	343,016.10	351,591.51
Parks	89,979.53	91,779.13	94,073.60
Campground	89,250.00	91,035.00	93,310.88
Community Hall	53,601.00	54,673.02	56,039.85
Library	28,062.44	28,623.69	29,339.28
Total Revenue	12,909,859.35	13,142,051.95	13,467,126.74
Expenses			
Legislative	338,977.72	345,757.27	354,401.20
Taxes and Requisitions	2,262,439.29	2,307,688.08	2,365,380.28
General Administration	666,916.44	680,254.77	697,261.14
Communications	58,304.00	59,470.08	60,956.83
Fire Department	463,546.45	472,817.38	484,637.81
Emergency Management	73,723.51	75,197.98	77,077.93
Policing	546,342.46	557,269.31	571,201.04
Roadways	787,569.93	803,321.33	823,404.36
Storm Water	89,505.28	91,295.38	93,577.77
Water	921,908.09	940,346.26	963,854.92
Sanitary	286,096.29	291,818.21	299,113.68
Garbage	378,328.78	383,855.36	395,542.74
Planning	192,417.46	196,265.81	201,172.45
Asset Management	132,624.34	135,276.83	138,658.75

TOWN OF CARSTAIRS BUDGET

2022

Community Services	533,400.01	544,058.01	557,646.96
Development	207,035.97	211,176.69	216,456.11
Lands and Buildings	268,009.75	273,369.94	280,204.19
Golf Course	1,695,150.91	1,728,981.92	1,772,116.47
Arena	444,715.27	453,609.57	464,949.81
Parks	470,083.46	479,485.13	491,472.25
Campground	116,801.11	119,137.14	122,115.57
Community Hall	139,001.99	140,822.03	143,142.59
Library	283,075.77	288,737.28	295,955.71
Total Expenses	11,355,974.27	11,582,051.76	11,870,300.56

Surplus of revenue over expenses	(1,553,885.08)	(1,560,000.19)	(1,596,826.17)
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Adjustment for cash items that are not revenues and expenses (but are sources or uses of funds)

Capital revenues	(978,895.00)
Capital expenditures	1,513,703.18
New Debt Proceeds	(800,000.00)
Debt principal repayment	1,029,698.75
Debt interest (Capital + Operating)	105,788.96
Transfers to reserves from operations	1,258,865.41
Transfers to operations from reserves	(6,955.54)
Transfer to capital from reserves	(623,028.64)
Budget balance	(54,707.96)

Schedule 1	2022 Budget	2023 Budget	2024 Budget
Residential	4,257,298.86	4,342,444.83	4,451,005.95
Non-Residential	589,216.67	601,001.00	616,026.02
ASFF – Residential	1,513,796.61	1,544,072.54	1,582,674.36
ASFF – Non-Residential	249,987.10	254,986.84	261,361.51
Designated Industrial Property	831.02	847.64	868.83
	6,611,130.26	6,743,352.85	6,911,936.67
Less: Requisitions			
Policing	163,869.00	167,146.38	171,325.04
Mountain View Waste Commission	100,416.56	102,424.89	104,985.51
Mountain View Seniors Housing	233,539.00	238,209.78	244,165.02
Alberta School Foundation Fund (ASFF)	1,763,783.71	1,799,059.38	1,844,035.87
Designated Industrial Property	831.02	847.64	868.83
	4,348,690.97	4,435,664.78	4,546,556.40

TOWN OF CARSTAIRS BUDGET

2022

**DEPARTMENT
OPERATING
BUDGETS**

TOWN OF CARSTAIRS BUDGET

2022

3 Year Operating Budgetary Deficit (Surplus)

Excludes Amortization and Capital

	2022 Budget	2023 Budget	2024 Budget
Legislative	338,977.72	345,757.27	354,401.20
Other Revenue	(601,581.66)	(613,613.29)	(628,953.62)
Taxes and Requisitions	(4,348,690.96)	(4,435,664.78)	(4,546,556.40)
General Administration	624,501.14	663,274.52	679,856.38
Communications	57,794.00	58,949.88	60,423.63
Fire Department	224,679.75	229,173.34	234,902.68
Emergency Management	73,723.51	75,197.98	77,077.93
Policing	467,690.46	477,044.27	490,015.87
Roadways	786,549.93	802,280.93	822,337.95
Storm Water	89,505.28	91,295.38	93,577.77
Water	(389,091.91)	(396,873.74)	(406,795.58)
Sanitary	(266,112.81)	(271,435.07)	(278,220.94)
Garbage	(174,308.22)	(179,834.38)	(184,330.24)
Planning	155,217.46	158,321.81	162,279.85
Asset Management	132,624.34	135,276.83	138,658.75
Community Services	400,078.76	409,929.18	422,488.45
Development	89,771.67	91,567.10	93,856.28
Lands and Buildings	147,391.24	148,201.43	153,059.43
Golf Course	(219,099.10)	(223,553.08)	(229,231.90)
Arena	108,424.97	110,593.47	113,358.31
Parks	380,103.92	387,706.00	397,398.65
Campground	27,551.11	28,102.14	28,804.69
Community Hall	85,400.99	86,149.01	87,102.74
Library	255,013.33	260,113.59	266,616.43
OPERATIONAL NET DEFICIT (SURPLUS)	(1,553,885.08)	(1,562,040.19)	(1,597,871.67)

TOWN OF CARSTAIRS BUDGET

2022

LEGISLATIVE

The Legislative budget deals with all costs associated and incurred by Municipal Council including per diems, fees for meetings and conferences, travel reimbursements and professional development.

	2022 Budget	2023 Budget	2024 Budget
Wages	85,710.47	87,424.68	89,610.29
Benefits - Remuneration	7,367.38	7,514.73	7,702.60
Benefits	17,999.20	18,359.18	18,818.16
Committee Per Diem	85,710.47	87,424.68	89,610.29
Remuneration	147,347.64	150,294.59	154,051.96
Travel & Subsistence	12,796.92	13,052.86	13,379.18
Training	7,464.87	7,614.17	7,804.52
Telecommunications	1,600.00	1,632.00	1,672.80
Public Relations	14,929.74	15,228.33	15,609.04
Staff Relations	7,841.25	7,998.08	8,198.03
Memberships	8,670.00	8,843.40	9,064.49
Insurance	590.00	601.80	616.85
Legislative Expenses	338,977.72	345,757.27	354,401.20
NET DEFICIT (SURPLUS)	338,977.72	345,757.27	354,401.20

Members of Council sit on various internal and external boards and committees and are compensated according to Rates & Fees Bylaw #2023. The following table outlines the Council remuneration fees for 2022.

Mayor	\$25,760.04 / year
Deputy Mayor	\$22,411.20 / year
Councilors	\$19,835.28 / year
Per Diem – Less Than 2 Hours	\$90
Per Diem – Half Day	\$180
Per Diem – Full Day	\$360
Mileage	\$0.50/km
Meals and accommodation at cost	Upon submission of valid receipts

TOWN OF CARSTAIRS BUDGET

2022

**MUNICIPAL GENERAL
REVENUE & REQUISITIONS**

General Revenue is generated from Municipal Property Taxes. The *Municipal Government Act* defines "requisition" as any part of the amount required to be paid into the Alberta School Foundation Fund that is raised by imposing a tax rate, and any amount to be paid to a management body referred to in the *Alberta Housing Act*. The Town of Carstairs pays requisitions to the Alberta School Foundation Fund, Mountain View Seniors Housing Authority, and Mountain View Regional Waste Commission. This budget also includes the ATCO Gas Franchise Agreement and the Fortis Franchise Agreement.

	2022 Budget	2023 Budget	2024 Budget
Taxes – Residential	4,257,298.86	4,342,444.83	4,451,005.95
Taxes – Non-Residential	589,216.67	601,001.00	616,026.02
ASFF – Residential	1,513,796.61	1,544,072.54	1,582,674.36
ASFF – Non-Residential	249,987.10	254,986.84	261,361.51
Designated Industrial	831.02	847.64	868.83
Taxes Revenue	6,611,130.26	6,743,352.85	6,911,936.67
Penalties & Costs	105,000.00	107,100.00	109,777.50
Franchise Revenue	475,240.45	484,745.26	496,863.89
Investment Income	20,808.00	21,224.16	21,754.76
Fines & Costs	533.21	543.87	557.47
General Municipal Revenue	601,581.66	613,613.29	628,953.62
Policing	163,869.00	167,146.38	171,325.04
Mountain View Waste Commission	100,416.56	102,424.89	104,985.51
Mountain View Seniors Housing	233,539.00	238,209.78	244,165.02
ASFF	1,763,783.71	1,799,059.38	1,844,035.87
Designated Industrial	831.02	847.64	868.83
Requisitions Expense	2,262,439.29	2,307,688.08	2,365,380.28
NET DEFICIT (SURPLUS)	(4,950,272.63)	(5,049,278.06)	(5,175,510.02)

TOWN OF CARSTAIRS BUDGET

2022

ADMINISTRATION

The Administration budget includes administrative support for the Municipality as well as managing all Federal and Provincially legislative Acts and Regulations.

	2022 Budget	2023 Budget	2024 Budget
Sales of Goods & Services	522.75	533.21	546.54
Tax Certificates & Title Searches	15,000.00	15,300.00	15,682.50
Rental of Administrative Building	104.55	106.64	109.31
Other Revenue	1,020.00	1,040.40	1,066.41
Conditional Provincial Grants	25,768.00	-	-
General Administration Revenue	42,415.30	16,980.25	17,404.75
Wages	243,263.88	248,129.16	254,332.39
Benefits	51,085.42	52,107.12	53,409.80
Worker's Compensation Board	90,000.00	91,800.00	94,095.00
Freight & Postage	7,650.00	7,803.00	7,998.08
Travel & Subsistence	3,570.00	3,641.40	3,732.44
Training	8,160.00	8,323.20	8,531.28
Telecommunications	5,500.00	5,610.00	5,750.25
Public Relations	510.00	520.20	533.21
Staff Relations	510.00	520.20	533.21
Memberships	2,000.00	2,040.00	2,091.00
Prof Services - Audit	36,720.00	37,454.40	38,390.76
Prof Services - Assessment	55,000.00	56,100.00	57,502.50
Prof Services - Computer Support	105,000.00	107,100.00	109,777.50
Prof Services - Other	2,500.00	2,550.00	2,613.75
Service Charges	106.64	108.77	111.49
Equipment Rental/Lease	12,648.00	12,900.96	13,223.48
Other General Services (Election)	-	-	-
General Goods & Supplies	15,988.50	16,308.27	16,715.98
Fuel	204.00	208.08	213.28
Charges for Other Financial Services	4,500.00	4,590.00	4,704.75
Uncollectable Account	3,000.00	3,060.00	3,136.50
Prof Services - Legal	3,000.00	3,060.00	3,136.50
Computer Replacement	16,000.00	16,320.00	16,728.00
General Administration Expenses	666,916.44	680,254.77	697,261.14
NET DEFICIT (SURPLUS)	624,501.14	663,274.52	679,856.38

TOWN OF CARSTAIRS BUDGET

2022

COMMUNICATIONS

	2022 Budget	2023 Budget	2024 Budget
Other Revenue	510.00	520.20	533.21
Communications Revenue	510.00	520.20	533.21
Freight & Postage	-	-	-
Travel and Subsistence	204.00	208.08	213.28
Conference and Course Fees	1,020.00	1,040.40	1,066.41
Advertising	40,800.00	41,616.00	42,656.40
Programs	510.00	520.20	533.21
Website Support	12,750.00	13,005.00	13,330.13
General Goods & Supplies	1,020.00	1,040.40	1,066.41
Plotter Printer	2,000.00	2,040.00	2,091.00
Communications Expenses	58,304.00	59,470.08	60,956.83
NET DEFICIT (SURPLUS)	57,794.00	58,949.88	60,423.63

TOWN OF CARSTAIRS BUDGET

2022

FIRE DEPARTMENT

The Fire Department is operated by the Town under the terms and conditions of the Fire Service Agreement with Mountain View County. The Department provides fire, medical and rescue service to the Town and to the County within the Carstairs Fire District. The Fire budget deals with expenses related to operating the Fire Department.

	2022 Budget	2023 Budget	2024 Budget
Fire Call Revenue	35,000.00	35,700.00	36,592.50
Other Revenue	810.00	826.20	846.86
Mountain View County	203,056.70	207,117.83	212,295.78
Fire Department Revenue	238,866.70	243,644.03	249,735.13
Wages	128,759.46	131,334.65	134,618.02
Benefits	27,039.49	27,580.28	28,269.78
Fire Chief Remuneration	5,000.00	5,100.00	5,227.50
Firefighter Appreciation	3,659.25	3,732.44	3,825.75
Firemen's Remuneration	75,000.00	76,500.00	78,412.50
Prof Services – Accounting, Legal, Comp	522.75	533.21	546.54
Freight & Postage	867.00	884.34	906.45
Travel & Subsistence (meals)	1,500.00	1,530.00	1,568.25
Training	7,841.25	7,998.08	8,198.03
Telecommunications	7,300.00	7,446.00	7,632.15
Dispatch Services*	10,802.46	11,018.51	11,293.97
Advertising and Subscriptions	209.10	213.28	218.61
Fire Prevention	1,568.25	1,599.62	1,639.61
Memberships & Registrations	6,795.75	6,931.67	7,104.96
Safety Code Inspections	2,091.00	2,132.82	2,186.14
Investigation Costs	1,045.50	1,066.41	1,093.07
R&M - Buildings	6,795.75	6,931.67	7,104.96
Janitorial	4,200.00	4,284.00	4,391.10
R&M - Equipment	13,000.00	13,260.00	13,591.50
R&M - Vehicles	14,546.00	14,836.92	15,207.84
Insurance	19,109.19	19,491.37	19,978.66
General Goods & Supplies	5,750.25	5,865.26	6,011.89
Officer Uniforms	2,500.00	2,550.00	2,613.75
Equipment Replacement	9,360.00	9,547.20	9,785.88
Fuel	6,000.00	6,120.00	6,273.00
Gas	9,630.00	9,822.60	10,068.17
Power	13,280.00	13,545.60	13,884.24
General Goods & Supplies - Inventory	66,250.00	67,575.00	69,264.38
Transfer to County	13,125.00	13,387.50	13,722.19
Fire Department Expenses	463,546.45	472,817.38	484,637.81
NET DEFICIT (SURPLUS)	224,679.75	229,173.34	234,902.68

TOWN OF CARSTAIRS BUDGET

2022

EMERGENCY MANAGEMENT

The Emergency Management budget ensures that the Committee has the necessary funding to develop and implement approved Emergency Response Plans that address local and regional situations.

	2022 Budget	2023 Budget	2024 Budget
Wages	43,289.23	44,155.02	45,258.89
Benefits	9,090.74	9,272.55	9,504.37
Travel	1,020.00	1,040.40	1,066.41
Training	3,060.00	3,121.20	3,199.23
Telecommunications	1,650.00	1,683.00	1,725.08
Advertising	2,448.00	2,496.96	2,559.38
Memberships	510.00	520.20	533.21
General Goods and Supplies	6,400.00	6,528.00	6,691.20
General Goods and Supplies Inventory	6,255.54	6,380.65	6,540.17
Emergency Management Expenses	73,723.51	75,197.98	77,077.93
NET DEFICIT (SURPLUS) GENERAL	73,723.51	75,197.98	77,077.93

TOWN OF CARSTAIRS BUDGET

2022

POLICING

The Policing budget includes the RCMP, Community Peace Officers, and animal control activities. The policing priorities continue to focus on the safety and security of residents through education, preventative programs and enforcement.

	2022 Budget	2023 Budget	2024 Budget
Dog Licenses	1,020.00	1,040.40	1,066.41
Dog Boarding Fees	204.00	208.08	213.28
Traffic Fines	75,000.00	76,500.00	78,412.50
Bylaw Fines	1,428.00	1,456.56	1,492.97
Other Revenue	1,000.00	1,020.00	1,045.50
Policing Revenue	78,652.00	80,225.04	81,185.17
Wages	346,966.86	353,906.20	362,753.85
Benefits	72,863.04	74,320.30	76,178.31
Freight & Postage	-	-	-
Travel & Subsistence	4,080.00	4,161.60	4,265.64
Training	8,160.00	8,323.20	8,531.28
Telecommunications	24,000.00	24,480.00	25,092.00
Memberships	510.00	520.20	533.21
Computer Support	5,265.00	5,370.30	5,504.56
Contracted Services	2,550.00	2,601.00	2,666.03
RCMP	-	-	-
Insurance	3,519.56	3,589.95	3,679.70
General Goods & Supplies	4,182.00	4,265.64	4,372.28
PPE Clothing/Boots/Gloves	2,652.00	2,705.04	2,772.67
Fuel	6,120.00	6,242.40	6,398.46
Citizens on Patrol	3,060.00	3,121.20	3,199.23
Animal Control Expenses	1,224.00	1,248.48	1,279.69
Animal Control Veterinary Services	510.00	520.20	533.21
R&M - Vehicles	8,100.00	8,262.00	8,468.55
General Goods & Supplies - Inventory	23,000.00	23,460.00	24,046.50
PPE Clothing/Boots/Gloves	4,080.00	4,161.60	4,265.64
Programs	25,500.00	26,010.00	26,660.25
Policing Expenses	546,342.46	557,269.31	571,201.04
NET DEFICIT (SURPLUS)	467,690.46	477,044.27	490,015.87

TOWN OF CARSTAIRS BUDGET

2022

ROADWAYS

The roadway budget is dedicated for the repair and maintenance of the roadways, laneways, sidewalks and pathways. The budgetary funds ensure the safety of traffic and pedestrians through lighting, signage, and signalization throughout the community.

	2022 Budget	2023 Budget	2024 Budget
Sale of Goods & Services	510.00	520.20	533.21
Other Revenue	510.00	520.20	533.21
Provincial Conditional Grant - STEP	-	-	-
Roadways Revenue	1,020.00	1,040.40	1,066.41
Wages	284,636.46	290,329.19	297,587.42
Benefits	59,773.66	60,969.13	62,493.36
Freight & Postage	306.00	312.12	319.92
Travel & Subsistence	1,530.00	1,560.60	1,599.62
Training	4,080.00	4,161.60	4,265.64
R&M - CPR Xing	-	-	-
Equipment Rental/Lease	6,120.00	6,242.40	6,398.46
CPR Land/Ditch Lease	5,100.00	5,202.00	5,332.05
Insurance	6,630.00	6,762.60	6,931.67
General Goods & Supplies	6,592.56	6,724.41	6,892.52
Equipment/Vehicle Parts & Supplies	4,182.00	4,265.64	4,372.28
Fuel	7,242.00	7,386.84	7,571.51
Construction & Maintenance Materials	22,440.00	22,888.80	23,461.02
Sand & Gravel	15,300.00	15,606.00	15,996.15
Street Signs	15,504.00	15,814.08	16,209.43
Pedestrian Signals	2,500.00	2,550.00	2,613.75
Power - Street Lights	15,300.00	15,606.00	15,996.15
PPE Clothing/Boots/Gloves	235,000.00	239,700.00	245,692.50
R&M - Roads	27,000.00	27,540.00	28,228.50
R&M - Sidewalks	15,000.00	15,300.00	15,682.50
R&M - Equipment	18,360.00	18,727.20	19,195.38
R&M - Vehicle	10,200.00	10,404.00	10,664.10
Equipment/Vehicle Parts & Supplies	1,530.00	1,560.60	1,599.62
Paving/Curb/Sidewalk Materials	3,659.25	3,732.44	3,825.75
Dust Control/Snow Removal	15,300.00	15,606.00	15,996.15
Safety	3,060.00	3,121.20	3,199.23
Roadways Expenses	787,569.93	803,321.33	823,404.36
NET DEFICIT (SURPLUS)	786,549.93	802,280.93	822,337.95

TOWN OF CARSTAIRS BUDGET

2022

STORM WATER

The Storm water utility budget ensures that minor storm systems are constructed and maintained to facilitate frequent storm events and the major systems can accommodate surface runoff resulting from rainstorms which exceeds the capacity of the minor system.

	2022 Budget	2023 Budget	2024 Budget
Wages	61,326.68	62,553.21	64,117.04
Benefits	12,878.60	13,136.17	13,464.58
Equipment Rental/Lease	1,020.00	1,040.40	1,066.41
General Goods & Supplies	1,020.00	1,040.40	1,066.41
Equipment/Repair & Maintenance	5,100.00	5,202.00	5,332.05
Fuel	2,040.00	2,080.80	2,132.82
Consulting Services	510.00	520.20	533.21
Purchased Repairs & Maintenance	5,100.00	5,202.00	5,332.05
Ground Materials	510.00	520.20	533.21
Stormwater Expenses	89,505.28	91,295.38	93,577.77
NET DEFICIT (SURPLUS)	89,505.28	91,295.38	93,577.77

TOWN OF CARSTAIRS BUDGET

2022

WATER

The Water budget is intended to be cost recovery and must ensure a safe, reliable, and sustainable water service to the residents. Maintaining a water storage and distribution system capable of providing suitable water is vital to the community. Water is supplied to the Town from the Mountain View Regional Water Services Commission.

	2022 Budget	2023 Budget	2024 Budget
Water Sales	920,000.00	938,400.00	961,860.00
Flat Rate Fees - Water	320,000.00	326,400.00	334,560.00
Bulk Water Sales	51,000.00	52,020.00	53,320.50
Water Meter Sales	20,000.00	20,400.00	20,910.00
Other Revenue	-	-	-
Water Revenue	1,311,000.00	1,337,220.00	1,370,650.50
Wages	187,779.20	191,534.79	196,323.16
Benefits	39,433.63	40,222.31	41,227.86
Freight & Postage	7,650.00	7,803.00	7,998.08
Travel & Subsistence	2,550.00	2,601.00	2,666.03
Training	5,100.00	5,202.00	5,332.05
Telecommunications	1,050.00	1,071.00	1,097.78
Memberships	810.00	826.20	846.86
Professional Services Purchased	8,680.00	8,853.60	9,074.94
Security System	-	-	-
R&M - Hydrants	20,000.00	20,400.00	20,910.00
Insurance	8,299.26	8,465.25	8,676.88
Meter Reading Service/1st Call Locate	3,672.00	3,745.44	3,839.08
Purchase Water-MV Water Commission	530,400.00	541,008.00	554,533.20
General Goods & Supplies	3,060.00	3,121.20	3,199.23
Pumphouse Fuel	408.00	416.16	426.56
Fuel	5,100.00	5,202.00	5,332.05
Chemicals/Testing Supplies	1,500.00	1,530.00	1,568.25
Meters	18,360.00	18,727.20	19,195.38
Motors/Pumps/Inspections	5,100.00	5,202.00	5,332.05
Gas	1,964.00	2,003.28	2,053.36
Power	38,607.00	39,379.14	40,363.62
Uncollectible Accounts	510.00	520.20	533.21
R&M - Water System Infrastructure	26,010.00	26,530.20	27,193.46
R&M - Buildings/Reservoir	5,100.00	5,202.00	5,332.05
Equipment/Vehicle Parts & Supplies	765.00	780.30	799.81
Water Expenses	921,908.09	940,346.26	963,854.92
NET DEFICIT (SURPLUS)	(389,091.91)	(396,873.74)	(406,795.58)

TOWN OF CARSTAIRS BUDGET

2022

SANITARY

The Wastewater budget is intended to be cost recovery and deals with all functions related to the collection, treatment and disposal of sanitary sewer water. The system must ensure the safe, reliable, and sustainable separation of solids, organics and chemical waste from wastewater so that it can be safely re-introduced into the environment. Maintaining a wastewater collection and storage system is vital to the residents of the community.

	2022 Budget	2023 Budget	2024 Budget
Sewer Fees	552,000.00	563,040.00	577,116.00
Sales of Goods & Services	209.10	213.28	218.61
Sanitary Revenue	552,209.10	563,253.28	577,334.61
Wages	183,619.22	187,291.60	191,973.89
Benefits	38,560.04	39,331.24	40,314.52
Freight & Postage	7,650.00	7,803.00	7,998.08
General Services Purchased	3,530.00	3,600.60	3,690.62
R&M - Pumps	2,040.00	2,080.80	2,132.82
Insurance	1,032.03	1,052.67	1,078.99
General Goods & Supplies	1,632.00	1,664.64	1,706.26
Equipment/Vehicle Parts & Supplies	510.00	520.20	533.21
Fuel	2,448.00	2,496.96	2,559.38
Sewer Pipe & Fittings	510.00	520.20	533.21
Chemicals & Testing	15,000.00	15,300.00	15,682.50
Sand/Gravel/Loam	1,020.00	1,040.40	1,066.41
Power	3,045.00	3,105.90	3,183.55
Uncollectible	510.00	520.20	533.21
Consulting Services	510.00	520.20	533.21
R&M - Infrastructure	20,400.00	20,808.00	21,328.20
R&M - Vehicle	2,040.00	2,080.80	2,132.82
Other Purchased Services	2,040.00	2,080.80	2,132.82
Sanitary Expenses	286,096.29	291,818.21	299,113.68
NET DEFICIT (SURPLUS)	(266,112.81)	(271,435.07)	(278,220.94)

TOWN OF CARSTAIRS BUDGET

2022

GARBAGE

The Garbage budget is intended to provide the community with an integrated waste management system that will protect public health and the environment Solid Waste Management function provides bi-weekly curbside waste and recycles collection services, community compost bins, and community recycling bins.

	2022 Budget	2023 Budget	2024 Budget
Garbage Fees	538,000.00	548,760.00	562,479.00
Other Revenue	14,637.00	14,929.74	15,302.98
Provincial Conditional Grant	-	-	-
Garbage Revenue	552,637.00	563,689.74	577,781.98
Wages	87,911.39	89,669.62	91,911.36
Benefits	18,461.39	18,830.62	19,301.39
Freight & Postage	7,650.00	7,803.00	7,998.08
Other Professional Services	2,550.00	2,601.00	2,666.03
Consulting Services - Landfill	1,530.00	1,560.60	1,599.62
Annual Clean Up	5,000.00	5,100.00	5,227.50
Solid Waste Contract	209,100.00	213,282.00	218,614.05
General Goods & Supplies	510.00	520.20	533.21
Roll Out Bins	15,912.00	16,230.24	16,636.00
Compost Fees	20,000.00	20,400.00	20,910.00
Fuel	2,000.00	2,040.00	2,091.00
Equipment/Vehicle Parts & Supplies	7,500.00	7,650.00	7,841.25
Construction & Maintenance Materials	204.00	208.08	213.28
Garbage Expenses	378,328.78	383,855.36	393,451.74
NET DEFICIT (SURPLUS)	(174,308.22)	(179,834.38)	(184,330.24)

TOWN OF CARSTAIRS BUDGET

2022

COMMUNITY SERVICES

The Community Services department provides support and resources to community groups, families and individuals within the community. The Department organizes events and delivers programs to all age groups in the community.

	2022 Budget	2023 Budget	2024 Budget
Program Fees	5,100.00	5,202.00	5,332.05
Event Fees	2,613.75	2,666.03	2,732.68
Promotions	1,045.50	1,066.41	1,093.07
Other Revenue- Business Licenses	-	-	-
Conditional Grants	2,040.00	2,080.80	2,132.82
FCSS Provincial Conditional Grants	92,942.00	92,942.00	92,942.00
Mountain View County	29,580.00	30,171.60	30,925.89
Community Services Revenue	133,321.25	134,128.84	135,158.51
Wages	239,227.63	244,012.18	250,112.49
Benefits	50,237.80	51,242.56	52,523.62
Freight & Postage	100.00	102.00	104.55
Travel & Subsistence	1,020.00	1,040.40	1,066.41
Training	2,040.00	2,080.80	2,132.82
Telecommunications	3,050.00	3,111.00	3,188.78
Memberships	1,000.00	1,020.00	1,045.50
Prof Services - Computer Support	5,500.00	5,610.00	5,750.25
Programs	20,080.00	20,481.60	20,993.64
Events	31,430.00	32,058.60	32,860.07
General Goods & Supplies	3,060.00	3,121.20	3,199.23
Donation to Community Transportation	2,550.00	2,601.00	2,666.03
Community Economic Partnership	11,000.00	11,220.00	11,500.50
Chamber of Commerce	-	-	-
Museum Operating Grant	51,000.00	52,020.00	53,320.50
Donation to Kiwanis	500.00	500.00	500.00
Half Century Operating Grant	4,443.38	4,532.24	4,645.55
FCSS Programs	83,232.00	84,896.64	87,019.06
FCSS Services	23,929.20	24,407.78	25,017.98
Community Services Expenses	533,400.01	544,058.01	557,646.96
NET DEFICIT (SURPLUS)	400,078.76	409,929.18	422,488.45

TOWN OF CARSTAIRS BUDGET

2022

ASSET MANAGEMENT

The Asset Management Department records and manages asset portfolios of the Town's roads, sidewalks, trails and pathways, water distribution, wastewater collection and treatment, storm water attenuation, conveyance, treatment networks, buildings, parks, and vehicles; including supporting fleet, machinery, and equipment.

	2022 Budget	2023 Budget	2024 Budget
Wages	83,366.40	85,033.73	87,159.57
Benefits	17,506.94	17,857.08	18,303.51
Travel and Subsistence	255.00	260.10	266.60
Training	2,040.00	2,080.80	2,132.82
Telecommunications	1,100.00	1,122.00	1,150.05
Computer Support	12,036.00	12,276.72	12,583.64
Lease	15,300.00	15,606.00	15,996.15
General Goods & Supplies	1,020.00	1,040.40	1,066.41
Asset Management Expenses	132,624.34	135,276.83	138,658.75
NET DEFICIT (SURPLUS)	132,624.34	135,276.83	138,658.75

TOWN OF CARSTAIRS BUDGET

2022

PLANNING

The Planning department deals with the management of growth in a responsible, effective and economic manner. The Town appoints and contracts much of the professional services required for the planning department.

	2022 Budget	2023 Budget	2024 Budget
Zoning Application - Developer	5,100.00	5,202.00	5,332.05
Consulting Services - Developer	12,000.00	12,240.00	12,546.00
Provincial Permit Fees	3,060.00	3,121.20	3,199.23
MPC Revenue	1,020.00	1,040.40	1,066.41
Other Revenue	1,020.00	1,040.40	1,066.41
Conditional Provincial Grants	15,000.00	15,300.00	15,682.50
Planning Revenue	37,200.00	37,944.00	38,892.60
Wages	116,075.02	118,396.52	121,356.43
Benefits	24,375.75	24,863.27	25,484.85
Freight & Postage	102.00	104.04	106.64
Travel & Subsistence	255.00	260.10	266.60
Training	2,530.00	2,580.60	2,645.12
Telecommunications	250.00	255.00	261.38
Advertising	306.00	312.12	319.92
Licenses and Permits	2,550.00	2,601.00	2,666.03
Insurance	641.44	654.27	670.63
General Goods & Supplies	1,020.00	1,040.40	1,066.41
Fuel	1,020.00	1,040.40	1,066.41
Planning Services	510.00	520.20	533.21
Consulting Services Developer	10,664.10	10,877.38	11,149.32
Consulting Services - Municipal	25,664.10	26,177.38	26,831.82
Zoning Application - Developer	5,332.05	5,438.69	5,574.66
R&M - Vehicle	1,122.00	1,144.44	1,173.05
Planning Expenses	192,417.46	196,265.81	201,172.45
NET DEFICIT (SURPLUS)	155,217.46	158,321.81	162,279.85

TOWN OF CARSTAIRS BUDGET

2022

DEVELOPMENT

The Development budget is part of the Planning department and ensures that growth is maintained in a responsible, effective, and orderly manner. Where necessary, the Town contracts the professional services required for development.

	2022 Budget	2023 Budget	2024 Budget
Building & Development Permits	96,900.00	98,838.00	101,308.95
Consulting Services Subdivision	5,100.00	5,202.00	5,332.05
Subdivision Fees	11,500.50	11,730.51	12,023.77
Compliance Fees	3,763.80	3,839.08	3,935.05
Conditional Provincial Grant	-	-	-
Development Revenue	117,264.30	119,609.59	122,599.83
Wages	107,966.92	110,126.25	112,879.41
Benefits	22,673.05	23,126.51	23,704.68
Freight & Postage	100.00	102.00	104.55
Travel & Subsistence	306.00	312.12	319.92
Training	1,020.00	1,040.40	1,066.41
Building Inspector	42,840.00	43,696.80	44,789.22
Community Development	-	-	-
General Services Purchased	510.00	520.20	533.21
Subdivision Fees	1,020.00	1,040.40	1,066.41
Consulting Services - Developer	15,300.00	15,606.00	15,996.15
Consulting Services - Municipal	5,100.00	5,202.00	5,332.05
Subdivision Application - Developer	10,200.00	10,404.00	10,664.10
Development Expenses	207,035.97	211,176.69	216,456.11
NET DEFICIT (SURPLUS)	89,771.67	91,567.10	93,856.28

TOWN OF CARSTAIRS BUDGET

2022

LANDS & BUILDINGS

The Town owns and operates various properties required to deliver services to the residents.

	2022 Budget	2023 Budget	2024 Budget
Building Rental - Medical Centre	74,000.00	75,480.00	77,367.00
Building Rental - IODE	3,500.00	3,570.00	3,659.25
Building Rental – Osler Street	6,000.00	6,000.00	6,000.00
Land Rental - Buschert	1,350.00	1,350.00	1,350.00
Land Rental - Quantz/Colby	1.00	1.00	1.00
Land Rental - Marcam Farms	5,650.00	5,650.00	5,650.00
Land Rental - Advantage	10,000.00	10,000.00	10,000.00
Land Rental - Trans Canada	8,117.51	8,117.51	8,117.51
Land Rental – 890 Centre Street	9,000.00	12,000.00	12,000.00
Building Rental – Scout Hall	3,000.00	3,000.00	3,000.00
Lands & Buildings Revenue	120,618.51	125,168.51	127,144.76
Wages	71,046.05	72,466.97	74,278.64
Benefits	14,919.67	15,218.06	15,598.52
Land Taxes to County	500.00	510.00	522.75
Medical Building - Insurance	6,718.53	6,852.90	7,024.22
IODE Building - Insurance	5,910.84	6,029.06	6,179.78
IODE – Utilities	1,283.00	1,308.66	1,341.38
1126 Osler Street - Insurance	501.91	511.95	524.75
1126 Osler Street - Utilities	2,623.00	2,675.46	2,742.35
Community Services - Janitorial	2,448.00	2,496.96	2,559.38
Community Services - Lease	15,300.00	15,606.00	15,996.15
Community Services - Insurance	3,147.69	3,210.64	3,290.91
Community Services - Utilities	3,058.00	3,119.16	3,197.14
Admin - Security System	-	-	-
Admin - Janitorial	9,792.00	9,987.84	10,237.54
Admin - Insurance	14,455.23	14,744.33	15,112.94
Admin - Gas	3,222.00	3,286.44	3,368.60
Admin - Power	9,472.00	9,661.44	9,902.98
Scout Hall – R & M	2,040.00	2,080.80	2,132.82
Scout Hall - Insurance	112.33	114.58	117.44
Security Systems	6,760.80	6,896.02	7,068.42
Op Services - Telecommunications	3,100.00	3,162.00	3,241.05
Op Services - Security System	-	-	-
Op Services - Insurance	5,559.69	5,670.88	5,812.66
Op Services - General Goods & Supplies	3,060.00	3,121.20	3,199.23
Op Services - Gas	6,622.00	6,754.44	6,923.30
Op Services - Power	8,960.00	9,139.20	9,367.68
Parks - Security System	-	-	-

TOWN OF CARSTAIRS BUDGET

2022

Parks - Insurance	5,362.01	5,469.25	5,605.98
Parks - Gas	2,488.00	2,537.76	2,601.20
Parks - Power	2,440.00	2,488.80	2,551.02
Concession - Power	1,648.00	1,680.96	1,722.98
Splash Park - Power	1,219.00	1,243.38	1,274.46
R&M - Building Medical Centre	19,800.00	20,196.00	20,700.90
R&M - Building IODE	2,040.00	2,080.80	2,132.82
R&M - Building Youth Centre	510.00	520.20	533.21
R&M - Community Services	510.00	520.20	533.21
R&M - Admin Buildings	4,000.00	4,080.00	4,182.00
R&M - Admin Heating/Air	510.00	520.20	533.21
R&M - Admin Equipment/Furnishings	12,510.00	12,760.20	13,079.21
R&M - Old Fire Hall Building	5,000.00	5,100.00	5,227.50
R&M - Operational Services	6,830.00	6,966.60	7,140.77
R&M - Parks Building	1,020.00	1,040.40	1,066.41
R&M - Building/Plumbing/Gas Concession	1,000.00	1,020.00	1,045.50
R&M - Electrical Concession	510.00	520.20	533.21
Lands & Buildings Expenses	268,009.75	273,369.94	280,204.19
NET DEFICIT (SURPLUS)	147,391.24	148,201.43	153,059.43

TOWN OF CARSTAIRS BUDGET

2022

GOLF COURSE

The Carstairs Community Golf Course is a 122-acre recreation site located on the northeast boundary of Carstairs. The facility is intended to provide recreation, as well as to attract tourism to the community.

	2022 Budget	2023 Budget	2024 Budget
Annual Member Dues	374,250.00	381,735.00	391,278.38
Merchandise Sales	130,000.00	132,600.00	135,915.00
Driving Range	12,500.00	12,750.00	13,068.75
Green Fees	410,000.00	418,200.00	428,655.00
Bar Sales	305,000.00	311,100.00	318,877.50
Pop Sales	35,000.00	35,700.00	36,592.50
Food Sales	350,000.00	357,000.00	365,925.00
Storage Rentals	2,500.00	2,550.00	2,613.75
Groupon	70,000.00	71,400.00	73,185.00
Tournaments	70,000.00	71,400.00	73,185.00
Cart Rentals	150,000.00	153,000.00	156,825.00
Club Rentals	1,500.00	1,530.00	1,568.25
Other Revenue	500.00	510.00	522.75
Other Revenue - PGA	3,000.00	3,060.00	3,136.50
Grants	-	-	-
Golf Course Revenue	1,914,250.00	1,952,535.00	2,001,348.38
Wages - Pro Shop	175,548.00	179,058.96	183,535.43
Wages - Kitchen	232,770.24	237,425.64	243,361.29
Wages - Restaurant	199,095.92	203,077.84	208,154.78
Wages - Grounds	307,775.00	313,930.50	321,778.76
Benefits - Pro Shop	17,554.80	17,905.90	18,353.54
Benefits - Kitchen	23,277.02	23,742.56	24,336.13
Benefits - FOH	19,909.59	20,307.78	20,815.48
Benefits - Grounds	30,777.50	31,393.05	32,177.88
Freight & Postage	4,000.00	4,080.00	4,182.00
Travel & Subsistence	2,200.00	2,244.00	2,300.10
Training	2,250.00	2,295.00	2,352.38
Telecommunications	6,300.00	6,426.00	6,586.65
Advertising	7,000.00	7,140.00	7,318.50
Tournaments & Events	25,000.00	25,500.00	26,137.50
Memberships	14,000.00	14,280.00	14,637.00
Prof Services - Computer Support	17,000.00	17,340.00	17,773.50
Alarm System Monitoring	-	-	-
Janitorial	15,000.00	15,300.00	15,682.50
Contracted Services	5,000.00	5,100.00	5,227.50
Equipment Rental/Lease	5,000.00	5,100.00	5,227.50
Land Lease (Driving Range)	3,600.00	3,600.00	3,600.00

TOWN OF CARSTAIRS BUDGET

2022

Licenses	700.00	714.00	731.85
Insurance	27,000.00	27,540.00	28,228.50
Waste Control	8,000.00	8,160.00	8,364.00
General Goods & Supplies	20,000.00	20,400.00	20,910.00
General Goods & Supplies - Kitchen	18,000.00	18,360.00	18,819.00
Bar Purchases	84,000.00	85,680.00	87,822.00
Pop Purchases	9,639.00	9,831.78	10,077.57
Food Purchases	116,000.00	118,320.00	121,278.00
PPE Clothing/Boots/Gloves	1,070.00	1,091.40	1,118.69
Pro Shop Merchandise	65,000.00	66,300.00	67,957.50
Equipment/Vehicles Parts & Supplies	3,000.00	3,060.00	3,136.50
Fuel	25,500.00	26,010.00	26,660.25
Chemicals/Fertilizer	49,000.00	49,980.00	51,229.50
Plants & Shrubs	2,500.00	2,550.00	2,613.75
Tree Replacement	1,070.00	1,091.40	1,118.69
Grounds Material	9,000.00	9,180.00	9,409.50
Gas	12,455.00	12,704.10	13,021.70
Power	30,339.00	30,945.78	31,719.42
Charges for Other Financial Services	13,260.00	13,525.20	13,863.33
R&M- Building	16,390.00	16,717.80	17,135.75
R&M- Equipment (Kitchen)	8,000.00	8,160.00	8,364.00
R&M- Machinery (Grounds)	13,000.00	13,260.00	13,591.50
R&M- Irrigation	10,000.00	10,200.00	10,455.00
R&M- Golf Carts	1,020.00	1,040.40	1,066.41
R&M- Vehicle	510.00	520.20	533.21
Contracted Services	6,000.00	6,120.00	6,273.00
Contracted Services - PGA	2,700.00	2,754.00	2,822.85
General Goods & Supplies - Inventory	15,889.83	16,207.63	16,612.82
Small Tools & Equipment	800.00	816.00	836.40
Construction & Maintenance Materials	12,250.00	12,495.00	12,807.38
Golf Course Expenses	1,695,150.90	1,728,981.92	1,772,116.47
NET DEFICIT (SURPLUS)	(219,099.10)	(223,553.08)	(229,231.90)

TOWN OF CARSTAIRS BUDGET

2022

ARENA

The Arena is a multi-use facility with the primary activities utilizing the ice surface during the winter months. There are a variety of rentals during the summer, as well as housing several community events throughout the year.

	2022 Budget	2023 Budget	2024 Budget
Program & Event Fees	5,000.00	5,100.00	5,227.50
Arena Concession	51,000.00	52,020.00	53,320.50
Advertising Signs	6,120.00	6,242.40	6,398.46
Dance Studio Lease	13,591.50	13,863.33	14,209.91
Crossfit Lease	24,480.00	24,969.60	25,593.84
Facility Rentals	2,550.00	2,601.00	2,666.03
Ice Rentals	140,010.30	142,810.51	146,380.77
Hugh Sutherland School	5,100.00	5,202.00	5,332.05
Mountain View County	88,438.50	90,207.27	92,462.45
MSI Operating	-	-	-
Arena Revenue	336,290.30	343,016.10	351,591.51
Wages	182,556.74	186,207.88	190,863.07
Wages - Concession	22,500.00	22,950.00	23,523.75
Benefits	40,586.92	41,398.65	42,433.62
Training	3,060.00	3,121.20	3,199.23
Freight & Postage	200.00	204.00	209.10
Travel & Subsistence	1,530.00	1,560.60	1,599.62
Telecommunications	3,000.00	3,060.00	3,136.50
Advertising	2,040.00	2,080.80	2,132.82
Fire Alarm System Monitoring	-	-	-
R&M - Ice Plant	5,100.00	5,202.00	5,332.05
R&M - Building	18,360.00	18,727.20	19,195.38
R&M - Zamboni	510.00	520.20	533.21
Insurance	13,075.61	13,337.12	13,670.55
Waste Control	2,040.00	2,080.80	2,132.82
Programs and Events	8,000.00	8,160.00	8,364.00
General Goods & Supplies	11,730.00	11,964.60	12,263.72
Arena Concession	21,420.00	21,848.40	22,394.61
Fuel	1,530.00	1,560.60	1,599.62
Gas	17,662.00	18,015.24	18,465.62
Power	63,821.00	65,097.42	66,724.86
Charges for Other Financial Services	357.00	364.14	373.24
R&M - Equipment	2,040.00	2,080.80	2,132.82
R&M - Ice Plant	5,100.00	5,202.00	5,332.05
R&M - Heating & Air	2,550.00	2,601.00	2,666.03
R&M - Building	14,416.00	14,704.32	15,071.93

TOWN OF CARSTAIRS BUDGET

2022

General Goods & Supplies Inventory	1,530.00	1,560.60	1,599.62
Arena Expenses	444,715.27	453,609.57	464,949.81
NET DEFICIT (SURPLUS)	108,424.97	110,593.47	113,358.31

TOWN OF CARSTAIRS BUDGET

2022

PARKS

The Parks budget includes the repair and maintenance of the Town's sports fields, parks, playgrounds, cemetery, and naturalized areas.

	2022 Budget	2023 Budget	2024 Budget
Ball Diamond Rental	4,080.00	4,161.60	4,265.64
Soccer Field Revenue	1,568.25	1,599.62	1,639.61
Other Revenue	510.00	520.20	533.21
Mountain View County	66,226.28	67,550.81	69,239.58
Provincial Conditional Grant- STEP	-	-	-
Sales of Goods & Services – Cemetery	8,415.00	8,583.30	8,797.88
Perpetual Care Fund – Cemetery	4,590.00	4,681.80	4,798.85
Sales of Goods & Services – Columbarium	2,040.00	2,080.80	2,132.82
Perpetual Care Fund – Columbarium	1,530.00	1,560.60	1,599.62
Mountain View County	1,020.00	1,040.40	1,066.41
Parks Revenue	89,979.53	91,779.13	94,073.60
Wages	255,305.04	260,411.14	266,921.42
Benefits	53,614.06	54,686.34	56,053.50
Freight & Postage	200.00	204.00	209.10
Travel & Subsistence	3,060.00	3,121.20	3,199.23
Training	6,120.00	6,242.40	6,398.46
Telecommunications	2,800.00	2,856.00	2,927.40
Advertising	102.00	104.04	106.64
Memberships	1,224.00	1,248.48	1,279.69
Insurance	3,969.23	4,048.61	4,149.83
Purchased Services	14,400.00	14,688.00	15,055.20
Waste Control	1,530.00	1,560.60	1,599.62
General Goods & Supplies	7,548.00	7,698.96	7,891.43
PPE Clothing/Boots/Gloves	2,040.00	2,080.80	2,132.82
Equipment/Vehicles Parts & Supplies	2,550.00	2,601.00	2,666.03
Fuel	15,300.00	15,606.00	15,996.15
Chemicals/Spray	13,260.00	13,525.20	13,863.33
Plants & Shrubs	7,242.00	7,386.84	7,571.51
Tree Replacement	1,020.00	1,040.40	1,066.41
Grounds Material	5,100.00	5,202.00	5,332.05
Concession - General Goods & Supplies	784.13	799.81	819.80
R&M - Equipment	12,240.00	12,484.80	12,796.92
R&M - Playground	500.00	510.00	522.75
R&M - Vehicle	5,100.00	5,202.00	5,332.05
Equipment Rental/Lease	3,060.00	3,121.20	3,199.23
Safety	1,530.00	1,560.60	1,599.62
Contracted Services	20,000.00	20,400.00	20,910.00

TOWN OF CARSTAIRS BUDGET

2022

General Goods & Supplies - Inventory	23,150.00	23,613.00	24,203.33
Small Tools & Equipment	765.00	780.30	799.81
Construction & Maintenance Materials	6,570.00	6,701.40	6,868.94
Parks Expenses	470,083.46	479,485.13	491,472.25
NET DEFICIT (SURPLUS)	380,103.92	387,706.00	397,398.65

TOWN OF CARSTAIRS BUDGET

2022

CAMPGROUND

The Carstairs Municipal Campground is located on the east edge of Carstairs, at the corner of Centre Street and Highway 2A. The facility is intended to attract tourism to the community as well as to provide a facility for visitors that are attending local events.

	2022 Budget	2023 Budget	2024 Budget
Campground Fees	83,640.00	85,312.80	87,445.62
Shower/Sewer User Fees/Firewood	5,610.00	5,722.20	5,865.26
Campground Revenue	89,250.00	91,035.00	93,310.88
Wages	68,012.10	69,372.35	71,106.65
Benefits	14,282.54	14,568.19	14,932.40
Freight & Postage	-	-	-
Telecommunications	1,575.00	1,606.50	1,646.66
Advertising	510.00	520.20	533.21
Insurance	3,747.47	3,822.42	3,917.98
Waste Control	1,530.00	1,560.60	1,599.62
General Goods & Supplies	3,060.00	3,121.20	3,199.23
Firewood	4,080.00	4,161.60	4,265.64
Equipment/Vehicle Parts & Supplies	306.00	312.12	319.92
Fuel	306.00	312.12	319.92
Gas	1,271.00	1,296.42	1,328.83
Power	9,604.00	9,796.08	10,040.98
Charges for Other Financial Services	357.00	364.14	373.24
R&M - Buildings/Plumbing/Gas	2,040.00	2,080.80	2,132.82
General Goods & Supplies - Inventory	4,080.00	4,161.60	4,265.64
Construction & Maintenance Materials	2,040.00	2,080.80	2,132.82
Campground Expenses	116,801.11	119,137.14	122,115.57
NET DEFICIT (SURPLUS)	27,551.11	28,102.14	28,804.69

TOWN OF CARSTAIRS BUDGET

2022

COMMUNITY HALL

The Community Hall is the Town's primary facility for community use and large gatherings. The facility is utilized by several community groups and organizations.

	2022 Budget	2023 Budget	2024 Budget
Community Hall Revenue	30,600.00	31,212.00	31,992.30
Mountain View County	23,001.00	23,461.02	24,047.55
Community Hall Revenue	53,601.00	54,673.02	56,039.85
Wages	28,121.33	28,683.76	29,400.85
Benefits	5,905.48	6,023.59	6,174.18
Freight & Postage	200.00	204.00	209.10
Telecommunications	1,400.00	1,428.00	1,463.70
Purchased Repairs & Maintenance	6,120.00	6,242.40	6,398.46
Janitorial	18,360.00	18,727.20	19,195.38
Insurance	7,817.18	7,973.52	8,172.86
Waste Control	2,520.00	2,570.40	2,634.66
Contracted Services - Elks	48,000.00	48,000.00	48,000.00
General Goods & Supplies	5,100.00	5,202.00	5,332.05
Gas	3,812.00	3,888.24	3,985.45
Power	5,526.00	5,636.52	5,777.43
Purchased Repairs & Maintenance	3,060.00	3,121.20	3,199.23
General Goods & Supplies Inventory	3,060.00	3,121.20	3,199.23
Community Hall Expenses	139,001.99	140,822.03	143,142.59
NET DEFICIT (SURPLUS)	85,400.99	86,149.01	87,102.74

TOWN OF CARSTAIRS BUDGET

2022

LIBRARY

Under the Libraries Act, and established by Bylaw, the Municipal Library Board operates the Library on behalf of the Town. The Town provides funding to Parkland Regional Library System and an operating grant to the Carstairs Library Board.

	2022 Budget	2023 Budget	2024 Budget
Mountain View County Grant	28,062.44	28,623.69	29,339.28
Library Revenue	28,062.44	28,623.69	29,339.28
Wages	13,740.46	14,015.27	14,365.65
Benefits	2,885.50	2,943.21	3,016.79
Purchased Repairs & Maintenance	13,570.00	13,841.40	14,187.44
Bob Clark Library Grant	212,395.56	216,643.47	222,059.56
Parkland Regional Library System	40,484.25	41,293.94	42,326.28
Library Expenses	283,075.77	288,737.28	295,955.71
NET DEFICIT (SURPLUS)	255,013.33	260,113.59	266,616.43

TOWN OF CARSTAIRS BUDGET

2022

**DEPARTMENT
CAPITAL
BUDGETS**

TOWN OF CARSTAIRS BUDGET**2022**

Funding Sources for Capital Projects

Provincial and Federal grants are available each year to assist the municipality to fund major infrastructure projects. The Council has additional options to consider such as reserves, tax or utility funding. The following is a brief explanation of capital project funding source options.

Canada Community Building Fund (CCBF)

Each year, the federal CCBF assists municipalities by providing funding for local infrastructure projects. Funding is provided to the Province, who in turn flows this funding to the municipality. This program has been legislated as a permanent source of Federal infrastructure funding for municipalities. The program is broad-based and allows municipalities to use the funding toward a wide range of projects to meet local priorities.

Municipal Sustainability Initiative (MSI)

Municipalities in Alberta are eligible for funding under the MSI program based on the terms set out in long-term funding agreements with the Province. Municipalities determine projects and activities to be funded based on local priorities within the general criteria set out in the program guidelines and are encouraged to take a long-term approach to planning for capital projects.

Reserves/Restricted Surplus

As a means of solid financial planning, Council has created a number of special reserve funds to address both future operational and especially, capital resource needs. These funds address new acquisition and replacement but have general restrictions on use. Through the budget process, the Town will designate funds that have been internally restricted to finance those projects for which the funds have been ear-marked.

Sundry Trust

Sundry trust is an account where funds that have been donated or provided to the Town to be held in trust for a specific purpose are retained.

TOWN OF CARSTAIRS BUDGET**2022**

The following table summarizes the anticipated funding sources for the capital projects for the upcoming year.

FUNDING SOURCES FOR THE YEAR	
Municipal Sustainability Initiative (MSI)	(464,223.00)
Transfer MSI for Future Capital Projects	464,223.00
Canada Community Building Fund (CCBF)	(244,116.00)
Transfer CCBF for Completion of Project #2019.610002	244,116.00
Municipal Sustainability Initiative (MSI) Operating Grant	(16,000.00)
Total Government Funding for Capital	(16,000.00)
Transfers from Reserves	(579,028.64)
Proceeds from New Debt	(520,538.59)
Municipal Taxes / User Fees	(375,135.95)
Local government contributions	(23,000.00)
Proceeds on insurance, sale or trade-in of vehicles and equipment	-
TOTAL FUNDING	(1,513,703.18)

TOWN OF CARSTAIRS BUDGET

2022

Capital Summary Budget

BUILDINGS		
	Funding	Expenditure
Fire Hall Site Servicing & Deep Utilities (Completion of 2021 Project)		111,244.69
<i>Funding: Reserves</i>	111,244.69	
Fire Hall Access Road (Completion of 2021 Project)		34,922.00
<i>Funding: Reserves</i>	34,922.00	
Fire Hall Construction (Completion of 2021 Project)		520,538.59
<i>Funding: Loan Proceeds</i>	520,538.59	
Old Fire Hall Renovations		60,000.00
<i>Funding: Municipal Taxes</i>	60,000.00	
BUILDINGS TOTAL		726,705.28
MACHINERY & EQUIPMENT PURCHASES		
	Funding	Expenditure
Server Upgrade		16,000.00
<i>Funding: Grant</i>	16,000.00	
Breathing Apparatus Compressor		46,000.00
<i>Funding: Local Government Contribution</i>	23,000.00	
<i>Funding: Reserves</i>	23,000.00	
Base Radio		5,750.00
<i>Funding: Municipal Taxes</i>	5,750.00	
Pumphouse Generator		95,000.00
<i>Funding: Reserves</i>	95,000.00	
Update Lagoon Scada System		20,000.00
<i>Funding: Reserves</i>	20,000.00	
Toro Grounds Master Replacement		51,000.00
<i>Funding: User Fees</i>	51,000.00	
Aera Slicer		19,000.00
<i>Funding: User Fees</i>	19,000.00	
Walk-in Freezer / Cooler		40,000.00
<i>Funding: User Fees</i>	40,000.00	
MACHINERY & EQUIPMENT TOTAL		292,750.00

TOWN OF CARSTAIRS BUDGET

2022

LAND IMPROVEMENTS

	Funding	Expenditure
Pathway Construction (Completion of 2021 Project)		72,650.49
<i>Funding: Reserves</i>	59,861.95	
<i>Funding: Municipal Taxes</i>	12,788.54	
Playground Structure – Splash Park		66,597.41
<i>Funding: Municipal Taxes</i>	66,597.41	
Pickle Ball Courts		60,000.00
<i>Funding: Municipal Taxes</i>	60,000.00	
Campground Fencing		10,000.00
<i>Funding: Municipal Taxes</i>	10,000.00	
LAND IMPROVEMENTS TOTAL		209,247.90

LAND PURCHASE

	Funding	Expenditure
Purchase Plan 8410884, Block D; Roll #743.000		235,000.00
<i>Funding: Reserves</i>	235,000.00	
LAND PURCHASE TOTAL		235,000.00

VEHICLES

	Funding	Expenditure
Planning & Development Vehicle		50,000.00
<i>Funding: Municipal Taxes</i>	50,000.00	
VEHICLE TOTAL		50,000.00

TOWN OF CARSTAIRS BUDGET

2022

ENGINEERED STRUCTURES

2022 Capital Projects

Project Name

Anticipated Start

Project Description

Project Cost

Funding Sources

Rationale for need

Asset Number

TOWN OF CARSTAIRS BUDGET

2022

BUILDINGS

2021 Capital Purchases	
Project Name	Fire Hall Site Servicing & Deep Utilities
Anticipated Start	
Project Description	Completion of 2021 Project
Project Cost	\$111,244.69
Funding Sources	Reserves
Rationale for need	
Asset Number	
Project Name	Fire Hall Access Road
Anticipated Start	
Project Description	Completion of 2021 Project
Project Cost	\$34,922.00
Funding Sources	Federal Gas Tax
Rationale for need	
Asset Number	
Project Name	Fire Hall Construction
Anticipated Start	
Project Description	Completion of 2021 Project
Project Cost	\$520,538.59
Funding Sources	Loan Proceeds
Rationale for need	
Asset Number	
Project Name	Old Fire Hall Renovations
Anticipated Start	July 1, 2022
Project Description	Renovate old firehall – new floors, paint throughout, replace windows and new sign.
Project Cost	\$60,000.00
Funding Sources	Municipal Taxes
Rationale for need	Clean up and update
Asset Number	2192

TOWN OF CARSTAIRS BUDGET

2022

MACHINERY & EQUIPMENT

2022 Capital Projects	
Project Name	Computer Server Upgrade
Anticipated Start	April 2022
Project Description	To replace the current Computer & Backup Server that it as the end of its useful life.
Project Cost	\$16,000.00
Funding Sources	Grant
Rationale for need	
Asset Number	12100/12484
Project Name	Breathing Apparatus Compressor
Anticipated Start	April 2022
Project Description	Replace the Breathing Apparatus Compressor
Project Cost	\$46,000.00
Funding Sources	Local Government Contribution, Reserves
Rationale for need	Previous Compressor is unrepairable
Asset Number	
Project Name	Base Radio
Anticipated Start	October 2022
Project Description	Tactical Base Radio for Fire Station
Project Cost	\$5,750.00
Funding Sources	Municipal Taxes
Rationale for need	Need a Radio at the Hall to contact Command on Tactical Channels
Asset Number	
Project Name	Pumphouse Generator
Anticipated Start	April 2022
Project Description	Install generator at (outside) pumphouse.
Project Cost	\$95,000
Funding Sources	Reserves
Rationale for need	Backup power for pumps and other electrical components in the pumphouse.
Asset Number	

TOWN OF CARSTAIRS BUDGET**2022**

Project Name	Update Lagoon SCADA System
Anticipated Start	March 2022
Project Description	Replace old equipment for SCADA readings for lagoon
Project Cost	\$20,000
Funding Sources	Reserves
Rationale for need	To read and record data from the lagoon to the pumphouse.
Asset Number	2939
Project Name	Toro Grounds Master Replacement
Anticipated Start	May 2022
Project Description	Mower Toro 3500-D Rough Mower
Project Cost	\$51,000.00
Funding Sources	User Fees
Rationale for need	Replacement of old Mower Toro 3500-D for cutting grass around the surrounds of greens and tee boxes. (Mows the dangerous sloped areas on the golf course)
Asset Number	
Project Name	Aera Slicer
Anticipated Start	May 2022
Project Description	UA60" Aera-vator Slicer with Rake & Roller
Project Cost	\$19,000.00
Funding Sources	User Fees
Rationale for need	Used for relieving compaction on soil and turf. Grass on property is steadily declining. The Aera slicer will aid in the relief of turf and soil compaction and the encroachment of knotweed with minimal impact on the playability of golf.
Asset Number	
Project Name	Walk-in Freezer / Cooler
Anticipated Start	March 2022
Project Description	Replace Walk-in Freezer / Cooler
Project Cost	\$40,000.00
Funding Sources	User Fees
Rationale for need	The existing Walk-in Freezer / Cooler is over 20 years old and continues to need repairs. At this point we are spending too much money on keeping it running and it will save money in the long run to replace the unit.
Asset Number	

TOWN OF CARSTAIRS BUDGET

2022

LAND IMPROVEMENTS

2022 Capital Projects	
Project Name	Playground Structure – Splash Park
Anticipated Start	May 2022
Project Description	Add additional structures to current playground.
Project Cost	\$66,597.41
Funding Sources	Municipal Taxes
Rationale for need	Expand playground use from ages 2-12 years. Create additional play area for a highly used area.
Asset Number	2990
Project Name	Campground Fencing
Anticipated Start	April – May 2022
Project Description	Install post and rail fencing at campground.
Project Cost	\$10,000
Funding Sources	Municipal Taxes
Rationale for need	Division of campground from subdivision and highway.
Asset Number	
Project Name	Pathway Construction
Anticipated Start	
Project Description	Completion of 2021 Project
Project Cost	\$72,650.49
Funding Sources	Reserves / Municipal Taxes
Rationale for need	
Asset Number	
Project Name	Pickleball Courts
Anticipated Start	June 2022
Project Description	Install 3 pickleball courts North East of old fire hall
Project Cost	\$60,000
Funding Sources	Municipal Taxes
Rationale for need	Provides additional recreation options for the community
Asset Number	

TOWN OF CARSTAIRS BUDGET**2022****LAND PURCHASE**

2022 Capital Projects	
Project Name	Purchase Plan 8410884; Block D; Roll #743.000
Anticipated Start	January 2022
Project Description	
Project Cost	\$235,000
Funding Sources	Reserves
Rationale for need	
Asset Number	

TOWN OF CARSTAIRS BUDGET

2022

VEHICLES

2022 Capital Projects	
Project Name	Planning & Development Vehicle
Anticipated Start	February 2022
Project Description	New work unit for the Planning & Development department
Project Cost	\$50,000
Funding Sources	Municipal Taxes
Rationale for need	Current unit is aging and an additional unit is needed
Asset Number	



March 12, 2022

**Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers**

Re: National Public Works Week, May 12-21, 2022 – "Ready & Resilient"

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year's theme is "Ready & Resilient." Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:

APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

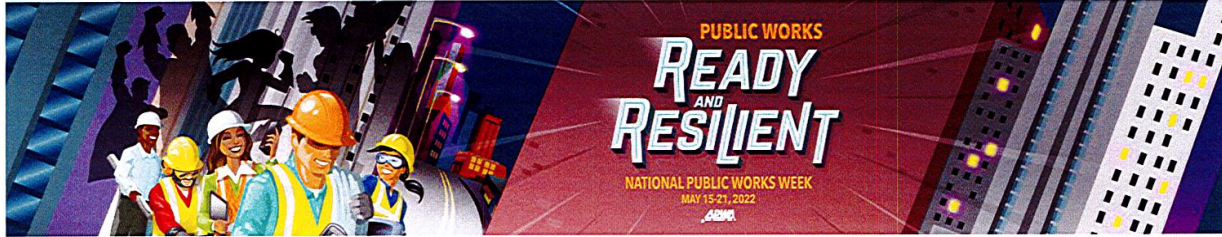
A handwritten signature in blue ink, appearing to read "Mike Haanen".

Mike Haanen, APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca





National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2022.

[Insert Full Name of Premier]

[SEAL]



Celebrate Public Works Week
May 15-21, 2022
Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation
www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

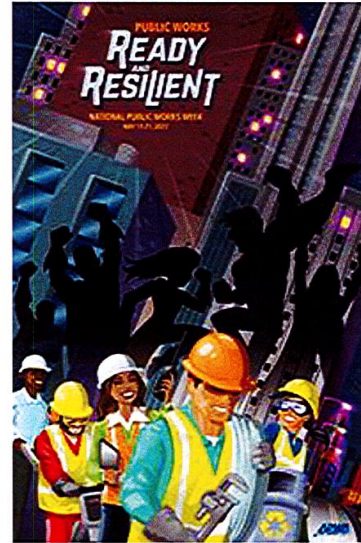
- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.



Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

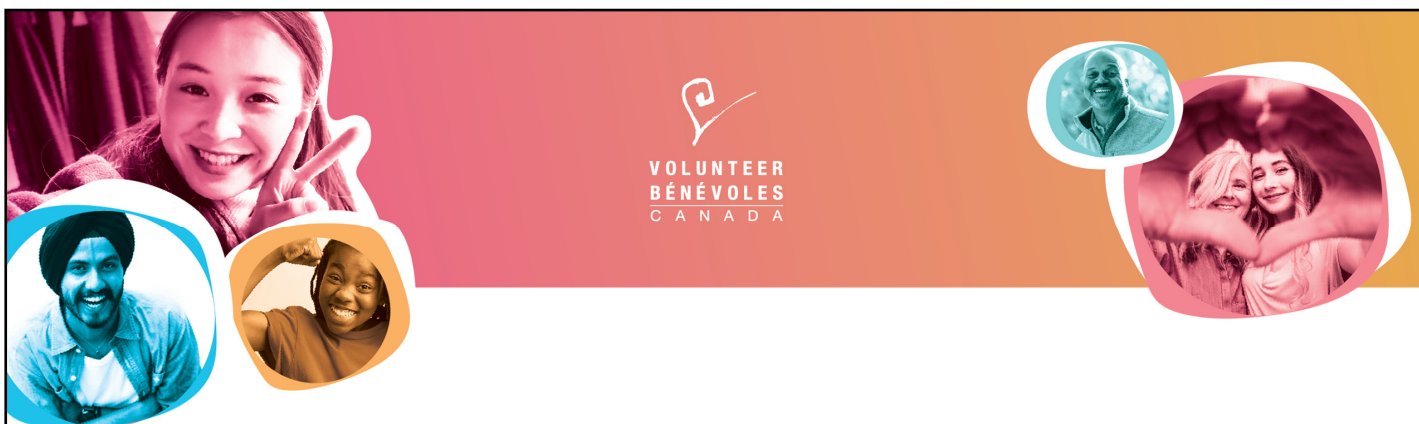
For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca

**READY
AND
RESILIENT**



MAYORAL PROCLAMATION

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, contributing close to 5 billion volunteer hours per year; and

WHEREAS, volunteers in *Carstairs* mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, volunteers in *Carstairs* have stepped up during the COVID-19 pandemic to support families, friends, neighbours, and strangers, people standing up to systemic racism, and people sharing insights on how to create a more just and equitable society; and

WHEREAS, *Carstairs's* volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town's volunteers is that *Carstairs* is a more desirable place to live; and

NOW, THEREFORE, I, *Lance Colby*, Mayor of *Carstairs*, do hereby proclaim April 24-30, 2022, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Dated this 11th day of April, 2022

Lance Colby, Mayor

VOLUNTEERING IS EMPATHY IN ACTION | NATIONAL VOLUNTEER WEEK | APRIL 24-30, 2022
LE BÉNÉVOLAT EST L'EMPATHIE EN ACTION | LA SEMAINE DE L'ACTION BÉNÉVOLE | DU 24 AU 30 AVRIL 2022

Aggie Days Mountain View Organizing Committee
C/O P.O. Box 597
Cremona, AB T0M 0R0
April 1, 2022

Honorable Mayor Colby
Carstairs, AB

Dear Mayor Colby,

We respectfully request the following:

Name of Organization Requesting Proclamation: Aggie Days Mountain View c/o Mountain View Tractor Rodeo Society

Name of Proclamation: Thank a Farmer Day

Date We Request Proclaimed: May 14, 2022

DETAILS AND THE REASON FOR THIS PROCLAMATION REQUEST

Aggie Days Mountain View is an awareness and educational event designed to highlight the importance of Alberta Farmers, Ag Business and Ag Organizations.

Albertans are proud of our agricultural roots. Aggie Days held May 13 & 14th. "Thank a Farmer Day" recognizes the importance of the Ag Industries of Alberta and the Great Farmers that make it all possible.

Some Reasons to Thank a Farmer:

1. Farmers Provide Access to Food. Many Canadians enjoy an abundant food supply thanks to farmers' hard work.
2. They Supply the Ingredients for Classic Canadian Dishes (Meat, Vegetables, and Fruit etc.)
3. One Word: Crayons Farmers do more than provide food. For example, soybeans are an important ingredient in the production of crayons. In fact, one acre of soybeans can produce 82,358 crayons. Beyond their use in crayons, soybeans are one of the most widely consumed foods in the world, partly because they contain more protein per acre than any other crop.
4. Your wardrobe wouldn't be the same without them - If your closet is full of T-shirts and other cotton apparel, thank a farmer! And don't forget to thank sheep farmers for your cozy wool sweaters and scarves.
5. They Make Sunday Brunch Taste Better - Bacon and sausage are breakfast mainstays, but they wouldn't be so readily available without dedicated pork producers. There were 893 Registered Pork Producers in Alberta in 2021.

6. Farmers Strengthen our Economy. In 2021, \$637 Billion worth of Canadian agricultural products were exported, numbers proving that farmers strengthen the global economy. Nearly 270,000 workers were employed in Ag Industries in 2021.
7. They're Helping Protect Bees — and Other Wildlife. In 2021 – Alberta Produce 25.1 million Pounds of Honey, ranking it # 1 province in Honey Produced.
8. We Can Thank Farmers for Our Favorite Ballgame Snack - Crunching on sunflower seeds while watching baseball is a Canadian pastime.
9. Canola Seed – in 2020 – Canada was the #1 Exporter of Canola Seed – \$1.71 Billion – Alberta produced 27.84% of Canada's Canola
10. Canada – 2020 - #3 Exporter of Wheat (After Russia 7 USA) \$2.32 Billion – Alberta Produces \$31.38% of Canada's Wheat.

Canada feeds the world: we are the fifth largest exporter of agricultural and agri-food products in the world, including: • 71 per cent of the world's maple products (maple syrup and maple sugar) • 40 per cent of the world's flaxseed • 31 per cent of the world's canola (world's leading producer) • 39 per cent of the world's pulses (world's leading producer of lentils and peas) • 52 per cent of the world's mustard

Mayor Colby & Carstairs Council, your proclamation would lend official recognition to the important work of educating the public on the Importance of Agriculture in Alberta, as well as emphasize your personal commitment to help support the Farmers in your constituency. I have enclosed a sample proclamation which may help your office compose the appropriate proclamation for the Town of Carstairs and the surrounding Community.

We hope you will attend this special event to present your proclamation. If you are unable to attend, we ask that you or your official representative read the proclamation to our supporters on May 14, 2022. If you, or your staff, have any questions concerning the request, the sample proclamation, or Thank a Farmer Day, please call me at 403-651-6090. I will follow-up with your office on this request in the next few days. As always, we appreciate your support of Thank a Farmer Day. Thank you for consideration on this special request.

Sincerely,

Debora Rice-Salomons
Volunteer Coordinator
Aggie Days Mountain View 2022

The proclamation reads:

“Whereas, Alberta and all Canadian farmers and ranchers provide food that satisfies the tastes and preferences of today’s consumers; and

“Whereas, the agriculture and agri-food sector is a major contributor to the Canadian economy. Not only do Canadians depend on farmers to produce the food we eat, but agriculture and agri-food provide jobs for more than 2.37 million people. One in eight Canadian jobs is directly linked to the sector, which contributed \$179.1 Billion to our national economy in 2020, and is thus a major driver of economic growth.

“Whereas, Canada’s farmers and ranchers not only provide the food we eat but also help sustain rural communities, preserve open space and wildlife habitat and protect the environment; and

“Whereas, farming and ranching play a vital roll in the economy of the country and each county in the state; and

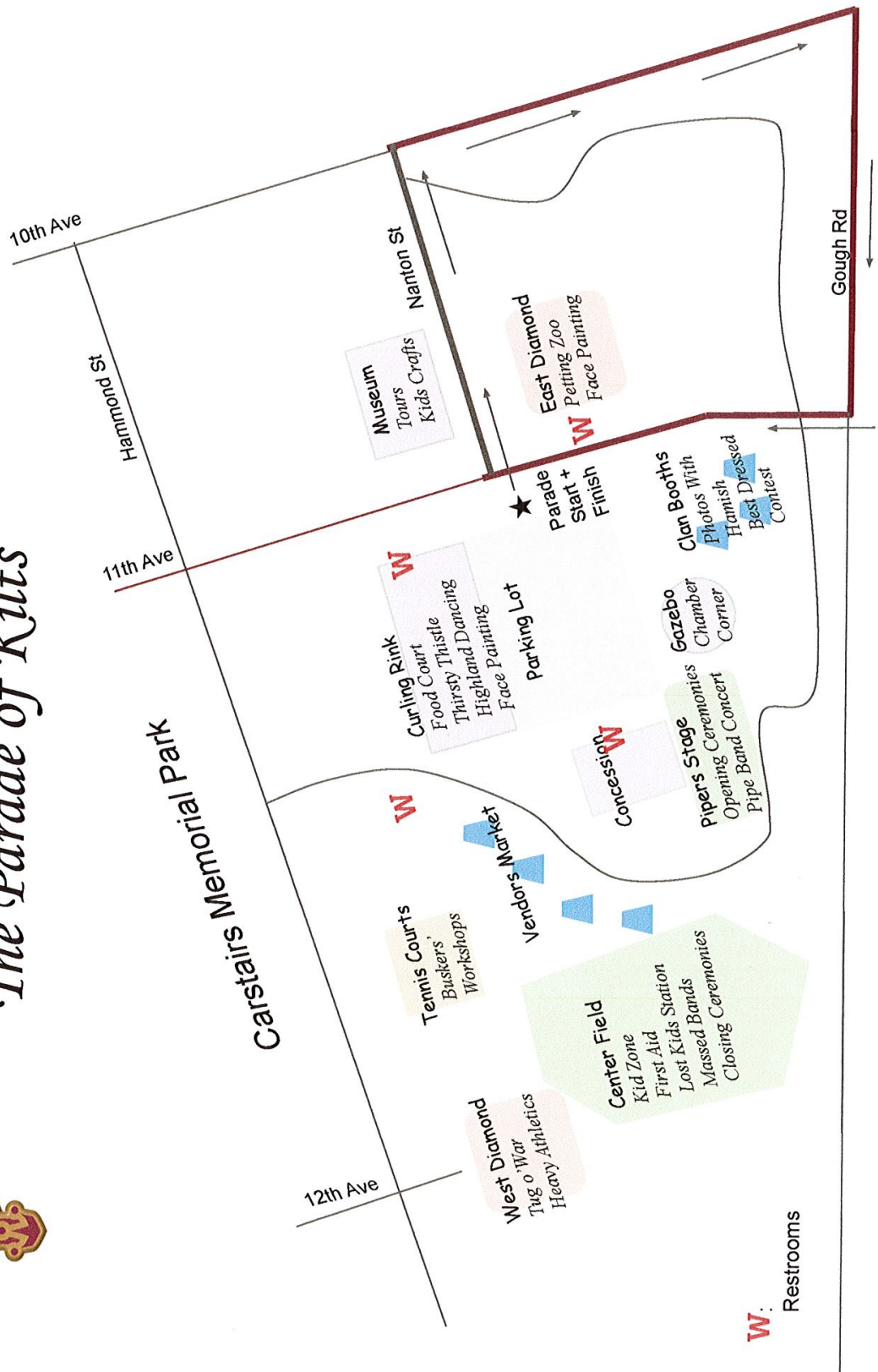
“Whereas, farmers are professionals in their career of providing food and fiber and work behind the scenes to provide a food supply that is healthy, abundant, affordable and among the world’s safest; then

“Be it therefore resolved that in recognition of the efforts of farmers on behalf of the consumers in Mountain View County, in Alberta, in Canada and around the world, I, Mayor Colby, join Aggie Days Mountain View in honoring The Alberta Farmer by declaring May 14, 2022 “Thank a Farmer Day”.



Carstairs Heritage Festival & The Parade of Kilts

DRAFT



Carstairs Heritage Festival and the Parade of Kilts
Box 1682
Carstairs AB T0M 0N0

Monday, March 28, 2022

Town of Carstairs
844 Centre St
Carstairs AB T0M 0N0

Attention: Mayor Colby and Council



Dear Mayor Colby and Councillors,

The Carstairs Heritage Festival Committee requests that the fees for rental of Memorial Park, Concession and Baseball Diamonds please be waived.

Thank you for your consideration,

A handwritten signature in black ink, appearing to be "P. Montgomery".

The Carstairs Heritage Festival Committee Executive:

Pam Montgomery, Chairperson
Marty Ratz, Vice Chairperson
Sharon Lampitt, Treasurer
Eileen Martin, Secretary
Kristina Jacques, Director of Food Court
Bob Green, Director of Parade
Terry Folk, Director of Vendor Market



Aggie Days Mountain View

MAY 13 & 14, 2022

CONTACT: AGGIEDAYSMOUNTAINVIEW@GMAIL.COM

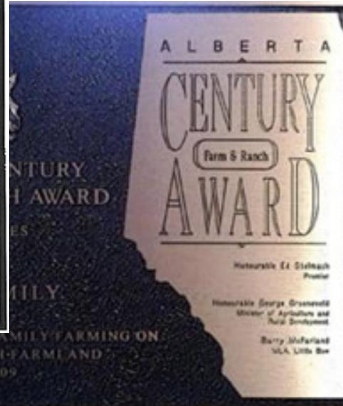
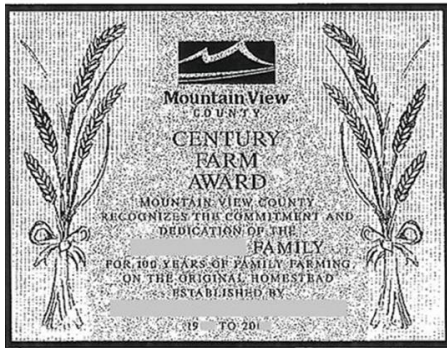
2022 Theme – Celebrating Agriculture



Recognition Mountain View County Century Farms

Thank a Farmer

& Multi-Generation Farmers



- Mountain View Century Farms Recipients listed on a Presentation Board
- Invitation for 4th, 5th & 6th Generation Farmers to send a picture & history of their farm family to be recognized

THANK A FARMER® TEACHES THE IMPORTANCE OF FARMERS AND THE CONTRIBUTIONS OF AGRICULTURE FOR A HEALTHY POPULATION AND ECONOMY.

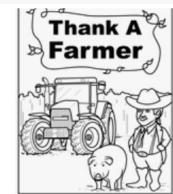
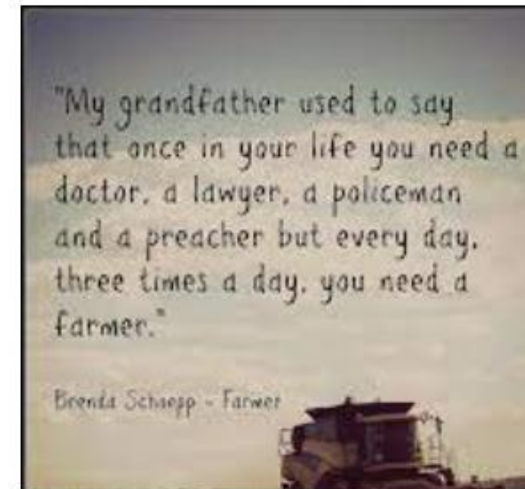
This agriculture awareness activity is designed to highlight the importance of the Canadian Farmer to our community of non-farmers.

- Community Messages Why Farmers are Important & thanking Farmers

- Video / Song

- Written

- Social Media



Activities, Worksheets, ...
worksheets.edhelper.com

Friday May 13 - 9:00 AM to 4 PM School Tours

EXHIBITS / PRESENTATIONS –PLANNED

Mountain View County

Environment – How agriculture protects the environment

Agriculture Innovation

Safety – Farm Safety, First Aid - Animal First Aid

Careers in Agriculture – Olds College & University of Calgary School of Veterinary Medicine

Alberta Milk

Alberta Poultry / Eggs

Alberta Pork

Alberta Grain

Alberta Pulse Producers

4-H – Mountain View District Clubs

ACTIVITIES

Exhibitor Presentations

Animal First Aid

Duck Herding

Canine Agility

Wagon Rides

Rope Making

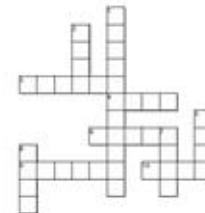
Roping

Tail Braiding



Fun Farm Facts Volume #2

See what Fun Farm Facts you know and can teach to others!



Across

3. Sheep milk can be made into _____?
4. What is something you eat often and is part of an ingredient in Cheesecake?
6. Baby sheep are called?
9. What is something you eat that is also a name of a color?
10. Where is another place besides a dog's nose that has sweat glands?

Down

1. What is something very important you use everyday that is made from wool?
2. What color of crayon was voted most popular?
5. Baby goats are called?
7. What makes you clean and contains the fats of cream, cheese and eggs?
8. Cell phone batteries contain what green or vegetable grown by farmers?

Saturday – May 14 – 9:00 AM to 12 Noon

HERITAGE PANCAKE BREAKFAST IN SUPPORT OF 4-H

The Heritage Centre (will incur all costs)

Cowboy Trail Farmers Market – Will Provide all Equipment



Free Community Pancake Breakfast

ENTERTAINMENT

During the Breakfast Singer Songwriter Dustin Farr from Olds College will entertain guests during the breakfast



4-H Involvement

This is a 4-H Alberta Sanctioned Event, Mountain View County Clubs will be asked to volunteer at the breakfast to clear etc.

Saturday - 9:00 AM to 4 PM Open to the Public



EXHIBITS / PRESENTATIONS –PLANNED

- Mountain View County
- Environment – How agriculture protects the environment
- Agriculture Innovation
- Safety – Farm Safety including Animal Care& First Aid
- Careers in Agriculture – Olds College & University of Calgary School of Veterinary Medicine
- Alberta Milk
- Alberta Poultry / Eggs
- Alberta Pork
- Alberta Grain
- Alberta Pulse Producers
- 4-H – Mountain View District Clubs Invitation

ACTIVITIES

- Exhibitor Presentations
- Animal First Aide
- Duck Herding
- Canine Agility
- Wagon Rides
- Rope Making
- Roping
- Tail Braiding



Visitor / Exhibit Passport

Note: We are creating a visitor exhibitor activity passport (for the kids) designed to ensure that visitors are interacting with all the exhibitors.

Exhibitors are asked to include a question, or Activity

examples: A question, Simple Word search, crossword, true/false activity

That is suitable to be included in the Aggie Days Mountain View Event Passport.

Activity to be relevant to elementary school age visitors

Example only



Farm Safety Poster Contest Prizes for 1st, 2nd & 3rd Place

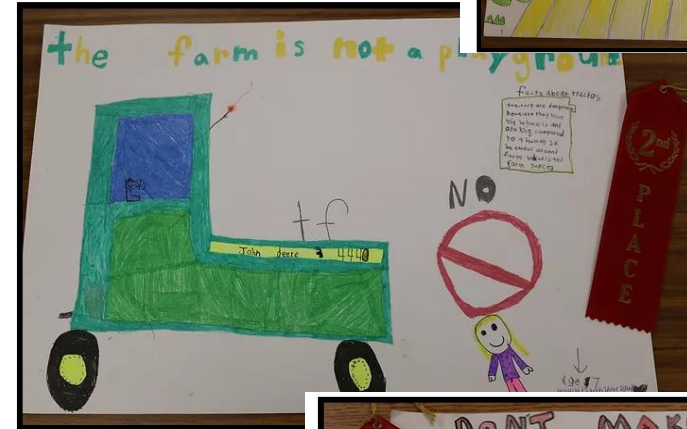
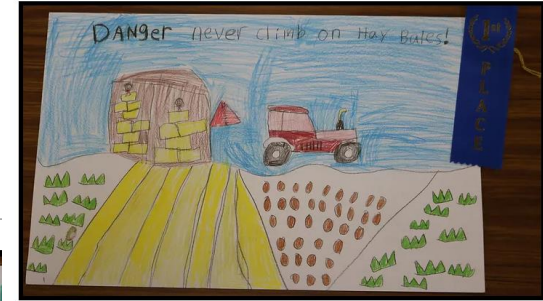
AGE GROUPS

4 to 5

6 to 8

9 to 11

12 to 14





March 23, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: INCREASING UTILITY FEES

Dear Utilities Commission,

There has been a growing concern in our community, and likely across the province, of the rising utility fees for both natural gas and electricity.

Over the course of the past two years, our residents have dealt with the strain of the pandemic, rising costs of groceries, rising gas prices, and job insecurity. Now they can add the stress of maintaining utilities in their homes to that list.

But it is not just residents that are struggling with these rising costs. Also greatly effected are the non-profits of our community and our province. Our non-profits offer us services that are greatly needed for our physical, mental, and social wellbeing however these services are now in jeopardy as they focus what funds they have on paying utility fees.

Instead of retaining funds for savings, for food, to pay rent or a mortgage, or to offer services that improve a community's wellness, people are being forced to pay exorbitant delivery charges to maintain utility services.

We at the Town of Fox Creek believe now is not the time to be taking more and more money from the pockets of Albertans, now is the time to support our people.

So, with the abovementioned in mind, the Town of Fox Creek would like to strongly encourage the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit the corporations are making off Albertans.

Your time and consideration of our residents and non-profits is greatly appreciated.

Sincerely,

Mayor Sheila Gilmour
Town of Fox Creek
sheila@foxcreek.ca

cc The Honourable Sonya Savage, Minister of Energy
Todd Loewen, MLA
Alberta Municipalities

102 Kaybob Drive, PO Box 149, Fox Creek, AB T0H 1P0
(P) 780-622-3896 (E) info@foxcreek.ca



Frequently asked questions: 2022 Alberta Wind Power Projects and Over-Dimensional Loads

The construction of nine wind power projects are planned across Alberta in 2022. Siemens will be supplying turbines for these projects in Cypress County, Oyen, Vermilion, Drumheller, Hanna, Hilda, and Enchant. Large volumes of over-dimensional components will be transported into Alberta by truck through the Coutts border, or by rail into the Vermilion and Oyen area where they will be transported by truck to their final destination. Many loads are being brought to staging areas prior to transport to project sites.

**What is the
impact on Alberta
municipalities?**

It is anticipated that there will be more than 1,500 oversized loads of turbine components – blades, towers, nacells, and hubs – transported throughout Alberta over the next 10 months. Most travel will be on provincial roadways, with some travel required on municipal roads.

**When will these
loads be moving?**

It is anticipated that the turbine loads will take place between April and November 2022.

**Are permits
required?**

The configurations for moving blades can be upwards of 60 metres long and many of the components will be overweight. Carriers must obtain single trip overweight and over-dimensional permits from Alberta Transportation.

**Where can a
commercial
carrier get a permit?**

Carriers can apply for a single-trip overweight and over-dimensional permit from Alberta Transportation online at <https://www.trans.gov.ab.ca/TravisWebLogin/welcome.htm>

Applications for overweight loads will be forwarded to municipalities, who will approve or deny overweight permits, as they see fit. This allows municipalities the ability to control heavy vehicle traffic by designating truck routes within their boundaries that use roads with stronger pavement.

**Where can I find
more information?**

If you have questions about the transportation of these loads please contact Andrea Dykens, Permit Program, Alberta Transportation by email at andrea.dykens@gov.ab.ca or toll-free at 310-0000, then 403-340-7145.