



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, FEBRUARY 14, 2022, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of February 14, 2022
Motion: To adopt the agenda of February 14, 2022

4. ADOPTION OF MINUTES

- 4 a) Adoption of Public Hearing minutes of January 24, 2022 (addendum 4.a)
Motion: To adopt the Public Hearing minutes of January 24, 2022



- 5 - 7 b) Adoption of Regular Council minutes of January 24, 2022 (addendum 4.b)
Motion: To adopt the Regular Council minutes of January 24, 2022



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

- a) Presentation of Service Awards
8 - 20 b) Kirk Willisroft-Report to Council-Grey Street (addendum 6.b)



7. BYLAWS AND POLICIES

- 21 - 22 a) Bylaw No. 2027 Road Closure first reading (addendum 7.a)



8. NEW BUSINESS

- 23 a) Library Board Appointment-Lindsay Coates(addendum 8.a)



- 24 b) Letter to Mayors and Reeve from MVSH Board(addendum 8.b)



- 25 - 26 c) Request for Decision (addendum 8.c)



9. COMMITTEE REPORTS

- a) LEGISLATIVE & EMERGENCY SERVICES COMMITTEE
- b) STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE
- c) EXTERNAL RELATIONS COMMITTEE
- d) POLICY & GOVERNANCE COMMITTEE
- e) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- f) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- g) MOUNTAIN VIEW SENIORS HOUSING
- h) MUNICIPAL AREA PARTNERSHIP
- i) CARSTAIRS COMMUNITY DEVELOPMENT & ECONOMIC PARTNERSHIP
- j) CENTRAL ALBERTA ECONOMIC PARTNERSHIP

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY

11. CORRESPONDENCE

27

- a) Letter of Support - Town of Carstairs - Enhance Energy Origins (addendum 11.a)



28 - 31

- b) Bill 21-Provincial Administrative Penalties Act (addendum 11.b)



12. CAO'S REPORT

13. COUNCILOR CONCERNS

14. PUBLIC QUESTION PERIOD

15. MEDIA QUESTION PERIOD

16. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within

one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

17. ADJOURNMENT

MINUTES OF THE PUBLIC HEARING MEETING
BYLAW NO. 2022 DEER RIDGE LAND USE RE-DESIGNATION
MONDAY, JANUARY 24, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

- ATTENDEES:** Deputy Mayor Allan, Councilors Ball, Fricke, and Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, and Recording Secretary Amy Phillips
- ABSENT:** L. Colby, M. Ratz, J. Roberts
- CALL TO ORDER:** Deputy Mayor Allan called the Public Hearing meeting of January 24, 2022, to order at 7:00 p.m.
- PURPOSE:** **1. Bylaw No. 2022 Deer Ridge Land Use Re-designation**
The purpose of this Public Hearing is to receive and consider; Land Use Re-designation of Block A, Plan 9212174 within the NW 1/4 8-30-01-W5M, to R1, R2 and PFR
- DELEGATIONS:** Kirk Williscroft
- Provided the Land Use Re-designation Report
- GENERAL DISCUSSION:** 1. Councilor Wilcox inquired if there a possibility of access to development from Gough Road.
- CAO commented that it would be possible in the future
- ADJOURNMENT:** Motion by Councilor Ball to adjourn the Public Hearing meeting of January 24, 2022, at 7:06 p.m.

CARRIED

Dean Allan, Deputy Mayor

Carl McDonnell, CAO

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JANUARY 24, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES:	Deputy Mayor Allan, Councilors Ball, Fricke, and Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Willisroft, and Recording Secretary Amy Phillips
ABSENT:	L. Colby, M. Ratz, J. Roberts
CALL TO ORDER:	Deputy Mayor Allan called the meeting of January 24, 2022, to order at 7:06 p.m.
ADDED ITEMS:	Nil
ADOPTION OF AGENDA:	
Motion 014/22	Motion by Councilor Ball to adopt the Regular Council agenda of January 24, 2022, as presented.
	CARRIED
ADOPTION OF PREVIOUS MINUTES:	
Motion 015/22	Motion by Councilor Wilcox to adopt the Regular Council minutes of January 10, 2022, as presented.
	CARRIED
BUSINESS ARISING FROM PREVIOUS MEETING:	Nil
DELEGATIONS:	Nil
BYLAWS & POLICIES:	1. Bylaw No. 2022 - Deer Ridge Land Use Re-designation
Motion 016/22	Motion by Councilor Ball to give second reading of Bylaw No. 2022 Deer Ridge Land Use Re-designation.
	CARRIED
Motion 017/22	Motion by Councilor Fricke to give third and final reading of Bylaw No. 2022 Deer Ridge Land Use Re-designation.
	CARRIED
	2. Policy No. 12-018-22 Gifts and Gratuities
Motion 018/22	Motion by Councilor Ball to adopt Policy No. 12-018-22 Gifts and Gratuities.
	CARRIED
	3. Policy No. 12-021-22 Landowner Property, Owner Tenant Utility Account
Motion 019/22	Motion by Councilor Wilcox to adopt Policy No. 12-021-22 Landowner Property, Owner Tenant Utility Account.
	CARRIED
	4. Policy No. 12-022-22 Local Buying
Motion 020/22	Motion by Councilor Wilcox to adopt Policy No. 12-022-22 Local Buying.
	CARRIED
	5. Policy No. 12-024-19 Mobile Home Park Servicing and Utility Fees to repeal
Motion 021/22	Motion by Councilor Ball to repeal Policy No. 12-024-19 Mobile Home Park Servicing and Utility Fees.
	CARRIED
NEW BUSINESS:	1. Letters of Support – Municipality of Crowsnest Pass
Motion 022/22	Motion by Wilcox to accept the Letters of Support from Crowsnest Pass as information.
	CARRIED

2. Alberta Provincial Police Service (APPS) Transition Report

Motion 023/22

Motion by Councilor Fricke to accept the Alberta Provincial Police Service (APPS) Transition report as information.

CARRIED

COMMITTEE REPORTS:

1. Legislative & Emergency Services Committee

- Reviewed minutes of the January 18, 2022, meeting.

2. Strategic Planning & Corporate Affairs Committee

- Next meeting is February 28, 2022.

3. External Relations Committee

- Reviewed minutes of the January 20, 2022, meeting.

4. Policy & Governance Committee

- Reviewed minutes of the January 11, 2022, meeting.

5. Mountain View Regional Waste Commission

- Next meeting on February 28, 2022.

6. Mountain View Regional Water Commission

- Nothing to report at this time.

7. Mountain View Seniors' Housing

- Next meeting on February 2, 2022.

8. Municipal Area Partnership

- Nothing to report at this time.

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Next meeting on January 27, 2022.

10. Central Alberta Economic Partnership (CAEP)

- Nothing to report at this time.

Motion 024/22

Motion by Councilor Ball to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Allan

- Attended Legislative & Emergency Services Committee meeting on January 18, 2022
- Attended External Relation Committee meeting on January 20, 2022
- Attended a tour of the new Fire Hall this evening

Councilor Ball

- Attended Legislative & Emergency Services Committee meeting on January 18, 2022
- Attended a tour of the new Fire Hall this evening; it is an excellent facility

Councilor Fricke

- Attended Policy & Governance Committee meeting on January 11, 2022
- Attended Mountain View Senior's Housing meeting on January 13, 2022
- Attended the Friends of the Library Board meeting on January 13, 2022, as a guest
- Attended a virtual presentation on Alberta Carbon Capture
- Attended a Provincial Police Service Transition Study Engagement Session on January 19, 2022
- Attended a tour of the new Fire Hall this evening

Councilor Ratz

- Nil

Councilor Roberts

- Nil

Regular Council Meeting – January 24, 2022**Page 3 of 3****Councilor Wilcox**

- Attended Policy & Governance Committee meeting on January 11, 2022
- Attended the Carstairs Public Library Board meeting on January 18, 2022
- Attended the Carstairs Chamber of Commerce AGM on January 19, 2022
- Attended a Carstairs Public Library Board personnel meeting on January 18, 2022
- Attended a tour of the new Fire Hall this evening

Mayor Colby

- Nil

Motion 025/22

Motion by Councilor Fricke to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Town of Tofield – Adolescent Vaccine Provision**

Motion 026/22

Motion by Councilor Ball to accept the letter from Town of Tofield as information.

CARRIED**CAO'S REPORT:**

Nil

COUNCILOR CONCERNS:

Nil

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Motion 027/22

Motion by Councilor Ball that Council closes the meeting to the Public at 7:21 p.m. to discuss closed meeting items.

CARRIED

Motion 028/22

Motion by Councilor Fricke to come out of the closed meeting session at 8:35 p.m.

CARRIED

Motion 029/22

Motion by Councilor Ball to authorize the purchase of Plan 8410884; Block D; 890 Centre Street.

CARRIED**NEXT MEETING:**

Monday, February 14, 2022

ADJOURNMENT:

Motion 030/22

Motion by Councilor Wilcox to adjourn the meeting of January 24, 2022, at 8:36 p.m.

CARRIED

Dean Allan, Deputy Mayor

Carl McDonnell, CAO



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4015 7 Street SE, Calgary AB T2G 2Y9, T: 403.254.0544 F: 403.254.9186

February 9, 2021

Our Reference: 27752

Client: Town of Carstairs

Attention: Carl McDonnell, Chief Administrative Officer

Reference: SD-22-01 – (Milburn) Subdivision Report

Proposal:	Lot line adjustment
Legal Description:	Lot 4, 5 Block 18 Plan 317JK
Location:	Town of Carstairs
Applicant(s):	Keean and Falon Milburn
Owner(s):	Keean and Falon Milburn
Land Use Designation:	Low Density Residential – Single Detached District (R1)
Gross Area:	Lot 4: 0.07 ha± (0.2 ac±), Lot 5: 0.06 ha± (0.15 ac±)

Planning Analysis: The application proposes adjusting the property line dividing Lots 4 and 5 of Block 18 Plan 317JK (the subject site), by shifting it 1.6 meters into Lot 4.

The subject site is located in an established neighbourhood in northwest Carstairs (see **Appendix A – Figure 1**). Lots 4 and 5 are interior parcels that front onto Grey Street. The subject site is designated Low Density Residential - Single Detached (R1) District as are adjacent lots to the north, west and south and east (see **Appendix A – Figure 2**).

The purpose for the lot line adjustment is to move the property line away from the existing residential building on Lot 5 so that its side-yard setback distance comes into alignment with the 1.5 meter distance required by the Low Density Residential - Single Detached (R1) District. Both Lot 4 and 5 meet the minimum size as set forth by the Land Use Bylaw for the R1 district. The proposed 1.6 m shift of the lot line into Lot 4 will not result in a contravention of the minimum lot size requirement.

Images of the site can be found in **Appendix B**.

The proposed lots are approximately 310 meters west of the CPR rail line and approximately 575 meters from centerline of Highway 2A. Alberta Transportation (AT) was circulated on the application and their response is included in the comments section of this report.

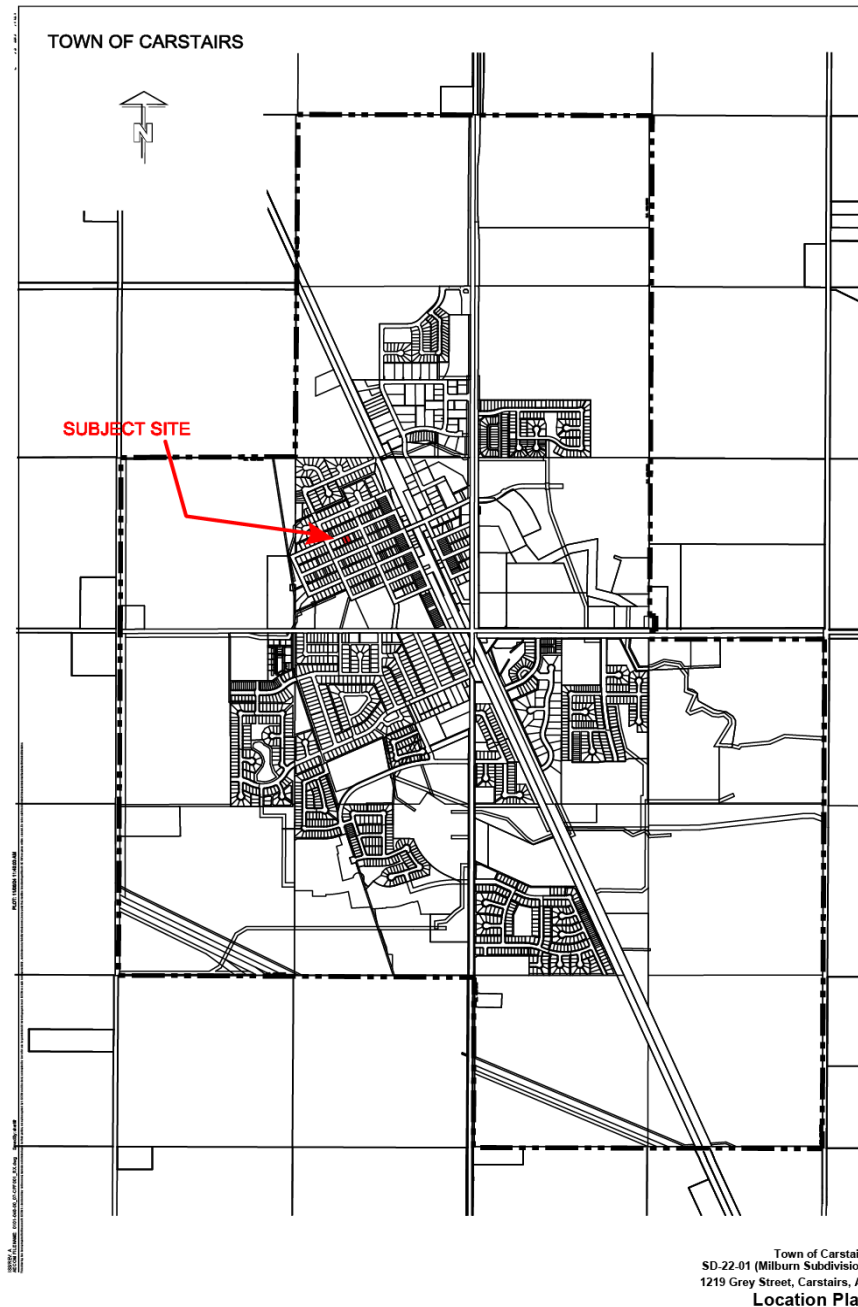


Integrated Expertise. Locally Delivered. ■ ■ ■ ■ ■

Reserve Calculations:	There are no municipal reserves required for this subdivision.
Circulation:	This application was circulated to adjacent landowners and referral agencies. Seven agencies provided comments. No landowner responses were received. Agency comments are summarized below, and copies of the responses are included in Appendix C .
	Referral Agency Comments: <ul style="list-style-type: none"> • TELUS has no objectives to the subdivision. • Fortis Alberta indicated that no easements are required. Fortis noted it is the Distribution Wire Service Provider for this area and that the developer can arrange installation of electrical services for this subdivision through Fortis Alberta. • CIMA+ stated that they have no concerns with respect to this application noting that both water and wastewater servicing is available along Grey Street. • Mountain View County has no comments or objections. • ATCO Transmission has no objections. • ATCO Distribution Engineering Growth has no objection provided their noted conditions be met of any construction is undertaken. These conditions are included in Appendix C. • Alberta Transportation stated that the subdivision proposal does not meet Section 14 or 15 of the Subdivision and Development Regulation but gave approval for the Subdivision Authority to grant a variance to Section 14 and 15, in alignment with Section 16, should they choose to do so.
Comments:	<ul style="list-style-type: none"> • This Subdivision Report has been prepared by ISL and reviewed by the Town's Subdivision Authority; • The proposed application satisfies the requirements of Section 654 of the Municipal Government Act, and the relevant matters listed in Section 7 of the Subdivision and Development Regulations; and • Submissions from landowners and referral agencies were considered as noted herein.
Decision and Conditions of Subdivision:	<p>The Subdivision Authority APPROVES the subdivision application subject to the following conditions:</p> <ol style="list-style-type: none"> 1. That submissions from any referral agencies and/or landowners contained herein be presented to and considered by Council; 2. That subdivision is carried out by means suitable to the Registrar of the Land Titles Office per Section 81 and 89 of the Land Titles Act; 3. That prior to endorsement, it is the responsibility of the Applicant that the submission of a Plan of Survey, including CAD file, the Owner's Consent to Register, and the Surveyor's Affidavit are received by the Town of Carstairs; 4. That prior to endorsement all outstanding property taxes be paid, or satisfactory arrangement for payment thereof, to the Town of Carstairs (per Section 654 (1)(d) of the Municipal Government Act).

Appendix A

Figure 1 – Location Plan



[illegible]

Appendix B

Site Images



Subject Site: Looking southeast from Grey Street



Subject Site: Looking east from Grey Street



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Subject Site: Looking south from Grey Street



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Appendix C

Regulatory Agencies Responses

Good afternoon,

TELUS Communications Inc. has no objection to the above circulation.

Kind regards,

Lisa Mendonsa

Real Estate Specialist | TELUS Rights of Way

Customer Network Implementation

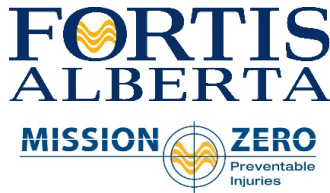
18811 107 Avenue NW, Edmonton, AB T5S 2L9

rightofwayAB@telus.com



[Facebook](#) [Instagram](#) [Twitter](#) [LinkedIn](#) [YouTube](#)

Please do NOT e-mail me directly. To avoid delays in processing, send all e-mails to rightofwayAB@telus.com



Diana Pounall
Land Department

FortisAlberta Inc.
320 - 17 Ave SW
Calgary, AB
T2S 2V1
Phone# 587-775-6264
Cell#
www.fortisalberta.com
Email:
Diana.Pounall@fortisalberta.com

January 12, 2022

Town of Carstairs
844 Centre Street
PO Box 370
Carstairs, Alberta
T0M 0N0

Attention: Carl McDonnell

RE: FortisAlberta Condition for Subdivision Approval

FortisAlberta Reference No.: 320106839

MD File No.: SD 22-01

Location/Legal Description: SE 17-30-17 W5

Customer Name: Marilyn Katherine Kary

Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

Sincerely,



Diana Pounall

RE: 320106839

Mitch Braun

From: Dindo Pangilinan <Dindo.Pangilinan@cima.ca>
Sent: January 13, 2022 11:07 AM
To: Mitch Braun
Cc: Arlen Babcock
Subject: RE: Carstairs Subdivision Application SD 22-01 - Referral for Comment

Hi Mitch,
CIMA+ have no concerns with respect to the Subdivision Application SD 22-01. Both water and wastewater servicing is available along Grey Street.

Thank you and regards,

DINDO PANGILINAN, P.Eng., PMP
Project Engineer / Infrastructure

T 403-775-0100, Ext.7451 **M** 403-988-0328 **F** 403-775-0102
Deerfoot Atria North 300, 6815 - 8 Street NE Calgary (Alberta) T2E 7H7
CANADA



Do you really need to print this email? Let's protect the environment!

CONFIDENTIALITY WARNING This e-mail is confidential. If you are not the intended recipient, please notify the sender immediately and delete it in its entirety.

Please be aware that due to the precautions taken by CIMA+ with regards to COVID-19, I am currently working remotely. If you need to contact me, I can be reached via cell phone at 403-988-0328.

Regards,
Dindo

From: Mitch Braun <MBraun@islengineering.com>
Sent: Tuesday, January 11, 2022 2:16 PM
To: Dindo Pangilinan <Dindo.Pangilinan@cima.ca>
Cc: Arlen Babcock <Arlen.Babcock@cima.ca>
Subject: FW: Carstairs Subdivision Application SD 22-01 - Referral for Comment

EXTERNAL EMAIL

Mitch Braun

From: Lynn Craven <lcraven@mvcounty.com>
Sent: January 20, 2022 3:28 PM
To: Mitch Braun
Subject: RE: Carstairs Subdivision Application SD 22-01 - Referral for Comment

Hi Mitch,

Mountain View County has no comments or objections.

Have a great day!

[Lynn Craven | Administrative Support](#)
[403-335-3311 ext. 209](tel:403-335-3311) | lcraven@mvcounty.com



[Mountain View County](#)

Office: [403-335-3311](tel:403-335-3311) | Fax: [403-335-9207](tel:403-335-9207)
Postal Bag 100
1408 Twp Rd. 320 | Didsbury, AB | TOM OWO
www.mountainviewcounty.com

From: Mitch Braun <MBraun@islengineering.com>
Sent: January 10, 2022 3:13 PM
Subject: Carstairs Subdivision Application SD 22-01 - Referral for Comment

Good Day,

On behalf of the Town of Carstairs, please see the attached application for subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **February 09, 2022**.

[Planning Background](#)

Application SD-22-01 seeks to adjust the property line dividing Lots 4 and 5 of Block 18 Plan 317JK by shifting it 1.6 meters into Lot 4. The purpose for the adjustment is to move the property line away from the existing residential building on Lot 5 so that the side-yard setback aligns with the 1.5 meter distance required in the Low Density Residential - Single Detached (R1) District by the Land Use Bylaw.

The applicant intends to move the garage currently on Lot 4 behind the residential building on Lot 5.

If we have not received your comments within this period, we will process the application as if you have no objections to the proposed application. If you have any questions or would like to request more information, feel free to contact me by e-mail or phone.

Mitch Braun

From: Circulations, HP <HP.Circulations@atco.com>
Sent: January 26, 2022 3:13 PM
To: Mitch Braun
Subject: 22-0058 Response - Carstairs Subdivision Application SD 22-01 - Referral for Comment
Attachments: 1219 Grey Street Subdivision App.pdf

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Isabel Solis-Jarek

Sr. Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

A: 7210 42 Street, Edmonton, AB T6B 3H1

E: Isabel.Solis@atco.com

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Circulations, HP <HP.Circulations@atco.com>
Sent: Monday, January 10, 2022 3:13 PM
To: Scarlett, Caitlin <Caitlin.Scarlett@atco.com>
Subject: FW: Carstairs Subdivision Application SD 22-01 - Referral for Comment

From: Mitch Braun <MBraun@islengeengineering.com>
Sent: Monday, January 10, 2022 10:13:06 PM (UTC+00:00) Monrovia, Reykjavik
Subject: Carstairs Subdivision Application SD 22-01 - Referral for Comment

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good Day,

On behalf of the Town of Carstairs, please see the attached application for subdivision for your review.

Your comments and recommendations to this proposal will be accepted until noon on **February 09, 2022**.

[Planning Background](#)

Application SD-22-01 seeks to adjust the property line dividing Lots 4 and 5 of Block 18 Plan 317JK by shifting it 1.6 meters into Lot 4. The purpose for the adjustment is to move the property line away from the existing residential building on Lot 5 so that the side-yard setback aligns with the 1.5 meter distance required in the Low Density Residential - Single Detached (R1) District by the Land Use Bylaw.

The applicant intends to move the garage currently on Lot 4 behind the residential building on Lot 5.

Mitch Braun

From: CirculationsGrowthandImprovement <CirculationsGrowthandImprovement@atco.com>
Sent: January 20, 2022 1:34 PM
To: Mitch Braun
Subject: Response to: Carstairs Subdivision Application SD 22-01 - Referral for Comment

January 20, 2022

The Distribution Engineering Growth Department of ATCO Gas Distribution has reviewed the above named plan and approves the work provided the following conditions are met:

Contact Alberta One Call where there's any excavation with gas lines in the area

It will always remain the responsibility of the proponent to verify exact location and depths of nearby facilities by arranging for an in-field location with Alberta One-Call at 1-800-242-3447 or albertaonecall.com. Please contact Alberta One-Call Corporation prior to any surface construction.

- (1) Contact Alberta One Call (1-800-242-3447) for locates to verify alignment of the existing gas facilities.
- (2) Contact ATCO South Operations Dispatch at 403-245-7220 for an inspection of the exposed lines (including hydrovac holes) prior to backfill. Inspection services are available Monday to Friday, 8am – 4pm.
- (3) Hydrovac or hand expose facilities to verify horizontal and vertical alignment of all gas mains in conflict areas. This should be done as soon as possible to determine if the main will need to be relocated.
- (4) If existing gas mains require lowering or relocation due to the proponent's project, notification must be given to our ATCO Gas Distribution Engineering Department with a minimum of one (1) year notice. Forward plans and requirements to the ATCO Gas Distribution Engineering Department at 909 – 11th Ave. SW Calgary, AB, T2R 1L8.

Please refer to the "Working Around Natural Gas" Safety Handbook found on our website at: <https://www.atco.com/en-ca/for-business/natural-gas/safety-business/safety-resources.html>

If you have any **questions or concerns regarding this reply**, please contact our engineer **Raymond Diep**

Raymond.Diep@atco.com

Christine Riddell

Administrative Coordinator
Natural Gas Distribution
Pipelines & Liquids Global Business Unit

T. 403-245-7629

A. 5th Floor, 909-11th Ave. SW Calgary, AB T2R 1L8

ATCO.com [Facebook](#) [Twitter](#) [LinkedIn](#)

From: Mitch Braun <MBraun@islengineering.com>
Sent: Monday, January 10, 2022 3:13 PM
Subject: Carstairs Subdivision Application SD 22-01 - Referral for Comment



Delivery Services, Transportation
Central Region, Red Deer District
4920 - 51 Street
Red Deer, Alberta T4N 6K8

AT Reference No.: RSDP039784
AT File Number: SE17-30-01-W5
Municipality File Number: SD 22-01

January 17, 2022

ISL Engineering on Behalf of Kean & Falon Milburn

Subject: Referral for the items identified below within Carstairs ("Municipality")

Reference / File Number	Description	Location
RSDP039784-1	Subdivision - Adjustment to Property Boundary	Highway 2A SE-17-30-1-5 Lot 4&5/Block 18/Plan 317JK

This will acknowledge receipt of your circulation regarding the above-noted proposal, which must meet the requirements of Sections 14 and 15 of the Subdivision and Development Regulation, due to the proximity of Highway 2A. The department is currently protecting Highway 2A to a Major Two-Lane standard at this location.

The above-noted subdivision proposal does not meet Section 14 or 15 of the Regulation, however, the department anticipates incremental impact on the highway from this proposal. Additionally, there is no direct access to the highway. Therefore, Pursuant to Section 16 of the Regulation, the department grants approval for the subdivision authority to grant a variance of Section 14 and 15 of the Regulation should they choose to do so.

Should the approval authority receive any appeals in regard to this application and as per Section 678(2.1) of the Municipal Government Act and Section 5(5)(d)(ii) of the regulation, Alberta Transportation (AT) agrees to waive the referral distance for this particular subdivision application. As far as AT is concerned an appeal of this subdivision application may be heard by the local Subdivision and Development Appeal Board provided that no other provincial agency is involved in the application.

If you have any questions, please contact the undersigned Development and Planning Technologist.

Signed:

Charlene Johnson
Dev and Planning Technologist
Charlene.johnson@gov.ab.ca

Page 1 of 1

Classification: Protected A

BYLAW No. 2027

A BYLAW OF THE TOWN OF CARSTAIRS to create Bylaw 2027, Grey Street Lane Closure

WHEREAS, an application has been made to close the lane connecting Grey Street and the current lane system;

AND WHEREAS, the requirements of the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 regarding the advertising of this Bylaw will be complied with;

AND WHEREAS, copies of this Bylaw and related documents will be made available for inspection by the public at the Town office as required by the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26;

AND WHEREAS, a public hearing with respect to this Bylaw will be held in the Council Chambers at the Town office on March 14, 2022;

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the *Municipal Government Act* Revised Statutes of Alberta 2000, Chapter M-26 enacts as follows:

- 1. This Bylaw may be referred to as the “Grey Street Lane Closure”.

Schedule “A”

- 1. 1336 Grey Street RPR

READ A FIRST TIME THIS 14th DAY OF FEBRUARY A.D., 2022

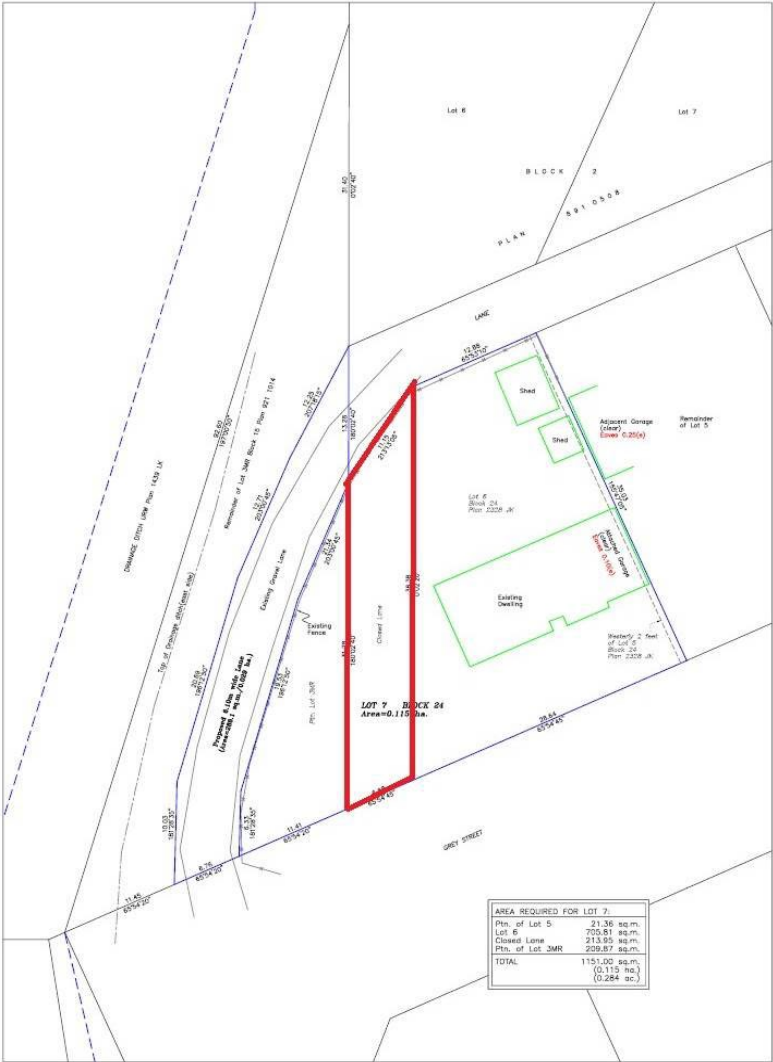
READ A SECOND TIME THIS 14TH DAY OF MARCH A.D., 2022

READ A THIRD AND FINAL TIME THIS 14TH DAY OF MARCH A.D., 2022

Lance Colby, MAYOR

Carl McDonnell, CAO

Schedule A



● Proposed Lane Closure



Box 370
Carstairs, AB T0M 0N0
Phone: 403-337-3341
Fax: 403-337-3343
www.carstairs.ca

COMMITTEES & BOARDS APPLICATION

Last Name: COATES First Name: LINDSAY
Address: 25 MEADOW PARK PLACE BOX 71 T0M 0N0
CARSTAIRS City AB Province Postal Code
Home Phone: 403-337-2794 Day-Time Phone: 403-608-7222

1. Appointment To:

- a) TOWN OF CARSTAIRS LIBRARY BOARD
b) _____

2. Background Information

Provide a brief outline of your experience/education in this area of volunteerism.

13 YEARS WITH CALGARY CO-OP, WORKED IN CUSTOMER SERVICE,
LEADERSHIP, HUMAN RESOURCE, AND GENERAL ACCOUNTING.
15 YEARS WITH STARS AIR AMBULANCE, WITH BOTH COMPANIES
USATON SEVERAL COMMITTEES; VOLUNTEERED MY TIME
AT SEVERAL FUNDRAISING EVENTS.

3. Why do you wish to serve on this/these committee(s)?

FOR THE LOVE OF BOOKS; READING TO TEACH;
INFORM THE COMMUNITY THAT THE LIBRARY IS SO
MUCH MORE THAN BOOKS. THE LIBRARY IS A PILLAR
IN CARSTAIRS' COMMUNITY. LETS KEEP IT STRONG

4. Length of Residence:

In the town of Carstairs: 19 years and/or In the town of Carstairs area: _____ years

LCoates
Signature

JANUARY 20, 2022
Date

Completed applications must be returned to the Town Office.

To be eligible for appointment as a public-at-large member of a Town Board, Commission, Committee, or Task Force, you must be a resident of Carstairs.

Length of appointment is a two year term except as required by statute, or if the appointment is to fill a vacancy.

The personal information requested on this application is being collected in order to assist Council in making appointments to its committees, and is governed by the Freedom of Information & Protection of Privacy Act (FOIPPA).



January 19, 2022

Mayors and Reeve,
Mountain View County Municipalities

Re: Request to Sustain Board Directors and Alternates for Mountain View Seniors' Housing

Dear Mayors and Reeve,

Our Board has completed a process of strategic planning and has now decided on its new strategic business plan for 2022-2026. Please find a copy attached.

Our Board unanimously recommended the Board Chair write to each Municipality and request our current Board Directors be sustained in their appointment to our Board for the remainder of their 4-year term as elected members of your Council. This will meet the identified need for stability in governance of our operations during this period for our strategic business plan and it also is in line with the board governance structure that was established in September 2011 and approved and followed by each member municipality of MVSH.

Therefore, our request is for your Municipal Council to approve sustaining current Board Directors and Alternates throughout their full 4-year term, at your first meeting available. We also look forward to having an invitation to make a presentation to each Municipal Council in the next few months.

We wish to thank you for continuing support as we move forward with our strategic business plan and considering this request.

Sincerely,

Heather Ryan, Board Chair
Mountain View Seniors' Housing

Cc MVSH Board Directors
 Municipal CAOs
 MVSH CAO

Our Vision - We enhance lives by providing quality care and self-sustainable living through innovative leadership.





Box 370
Carstairs, AB T0M 0N0
Phone: 403-337-3341
Fax: 403-337-3343
www.carstairs.ca

REQUEST FOR DECISION

Meeting Date: February 14, 2022

Title: Land Transfer

Agenda: Council

Application & Issue History:

Authorize transfer of a portion of Plan 111 1005, Block 6, Lot 2 (.77 Acres) to Scarlett Ranch Subdivision.

Proposal, Options, Benefits, & Disadvantages:

Operational Impact:

Nil

Budgetary Impact:

Revenue on the sale of \$35,000.00

Recommendations:

Authorize the transfer of .77 Acres to the listed parcels:

Portion of Plan 2111996, Block 4, Lot 65

Portion of Plan 2111996, Block 4, Lot 66

Portion of Plan 2111996, Block 4, Lot 67

Portion of Plan 2111996, Block 4, Lot 68

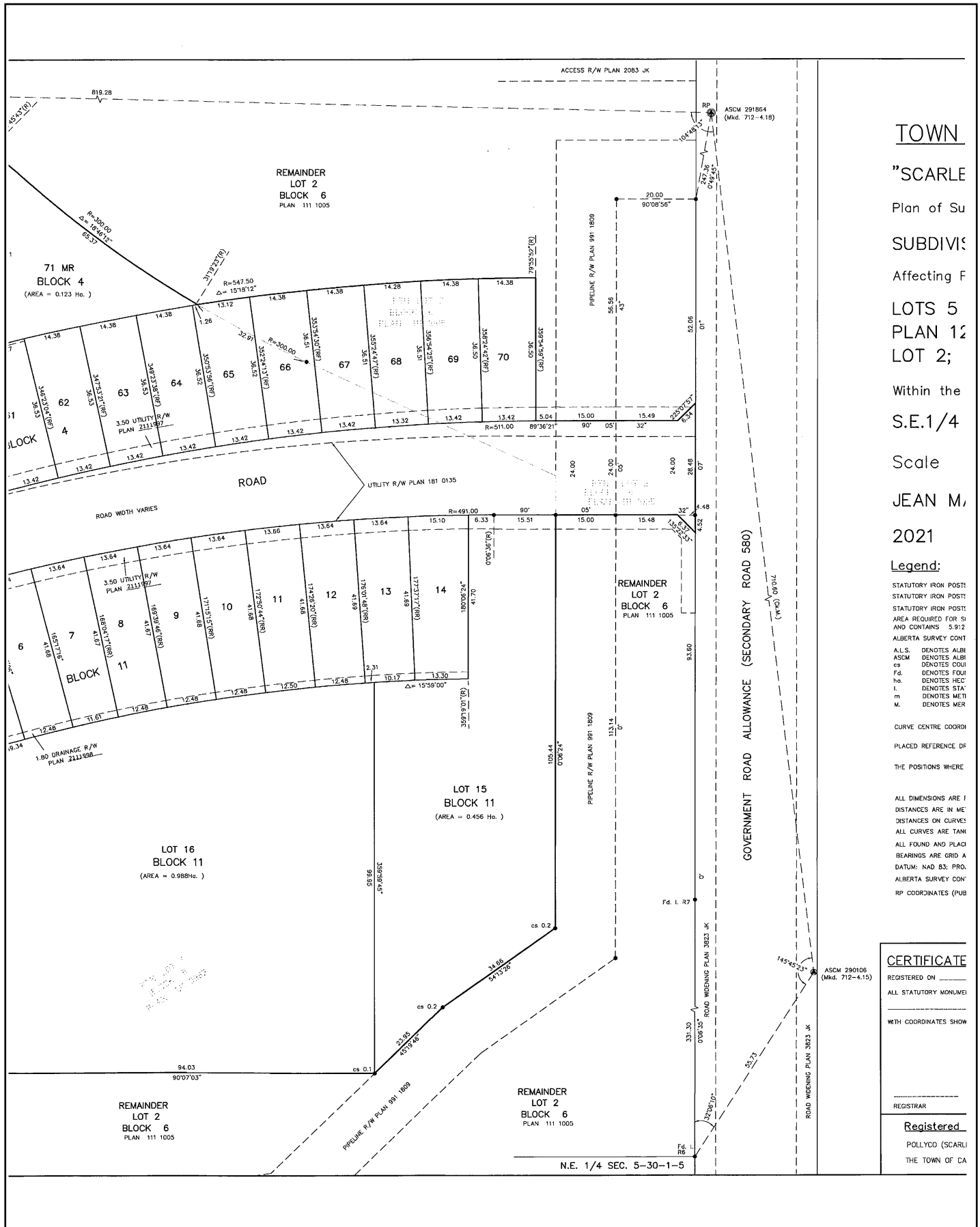
Portion of Plan 2111996, Block 4, Lot 69

Plan 2111996, Block 4, Lot 70

All portions are consolidated within Lots 65-70.

Motion:

Signature of Director: _____



The Honourable Sonya Savage
Minister of Energy, Deputy House Leader
324 Legislature Building, 10800 - 97 Avenue
Edmonton, Alberta, T5K 2B6

RE: Letter of Support for Enhance Energy's Origins Sequestration Hub in Central Alberta

Dear Minister Savage:

On behalf of the Town of Carstairs, I am writing to support Enhance Energy in its efforts to establish a large-scale, open access, carbon dioxide sequestration hub in Central Alberta.

Our community welcomes the opportunity to work with Enhance in putting Albertans to work and helping bring much needed investment to Central Alberta. Central Alberta is uniquely positioned to play a major role in building Alberta's future in Carbon Capture and Utilization Storage (CCUS). The Alberta Carbon Trunk Line (ACTL) and Enhance's proposed Origins CCS hub are strategically located close to our community within Central Alberta. With this new project, we have the potential to connect many other heavy emitters within the Highway 2 Corridor. The infrastructure is here—we need to take advantage of it and expand its use.

Enhance Energy has shown they are a leader in the development and operation of large-scale CO₂ sequestration projects in Canada. By helping Enhance Energy expand their infrastructure and reach in Central Alberta, the Government will be helping citizens in these communities to leverage skills, expertise, businesses, and transition to supporting future fit job creation. It will create quality jobs in our communities for today and for tomorrow. A Central Alberta carbon hub will ultimately help the Canadian energy industry as well as other industry sectors to lower their carbon footprint and increase their competitiveness.

Enhance Energy's proposed Origins project will be connected to the Alberta Carbon Trunk Line and their vision to capture emissions along the Highway 2 corridor positions our community as a jurisdiction that can contribute meaningfully to the province's future in carbon management. We anticipate that a sequestration hub will provide the end use certainty that large emitters from multiple sectors require to commit to large scale carbon capture investments—our community fully supports these job creation and economic diversification opportunities across the central region and Alberta.

Sincerely,

[Signature block]

cc: Grant Sprague, Deputy Minister, Alberta Energy
Wade Clark, Assistant Deputy Minister, Energy Policy



January 25, 2022

Hon. Sonya Savage
Minister of Justice and Solicitor General
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Bill 21 - Provincial Administrative Penalties Act.

The Town of Gibbons Council, at its January 12, 2022 meeting discussed a number of key issues that the Government of Alberta, two items that your ministry is specifically undertaking that are poised to fundamentally impact the lives of Albertans. The two key issues include the development of a Provincial Police Service (APPS) and Bill 21 - Provincial Administrative Penalties Act (Bill 21).

The citizens of Gibbons are proud, hardworking, dedicated, and reasonable family people who recognize that public safety is paramount, and that certain rights and freedoms may be contravened in times of disasters or pandemics for the sake of public good and done without consultation. One such example is that our citizens have for the most part, adopted the recommendations set forth by the Province during its response to the Covid-19 saga often without question.

There is however, times when citizens of Alberta must without exception, be consulted extensively in order to ensure that their voices are heard, respected, and play a significant role in creating the framework for the legislation (policy statement) being contemplated (i.e. APPS and Bill 21). Members of Council are scheduled to participate in the upcoming APPS consultations on February 1, 2022 and truly believe that should the Province be conducting these sessions without a predetermined decision in place, the concept of meaningful input from its citizenry will be realized and not just an exercise in placation.

It is the very process of inviting meaningful input from the citizens of Alberta or lack thereof of a formal consultation process in the development and adoption of the Bill 21 is why our Council is in firm opposition to its implementation without an amendment that reinstates a citizens ability to appeal traffic tickets in court versus making an application to appeal through an online submission. This erosion of due process represents one more step in the degradation of a citizens' rights and freedoms to a position where one should just "pay up" and then "shut up."



It is Council's hope that our society through the actions and policies of the Provincial Government has not become a society of where money is everything even at the expense of ones right to a sense of fairness and due process.

Thank you.

A handwritten signature in cursive script, appearing to read 'Dan Deck'.

Dan Deck
Mayor

Cc: All Alberta Municipalities
All Alberta MLAs
Ab Munis
RMA
Dale Nally, MLA for Morinville – St. Albert

Provincial Administrative Penalties Act

Overview

The *Provincial Administrative Penalties Act*, 2020, will make our roads safer by introducing stronger and immediate impaired driving penalties and reducing the time it takes to enforce traffic and non-criminal impaired driving matters, to ensure impaired drivers are off the streets. It will restore critical capacity to Alberta's justice system by creating a streamlined, fast, fair and efficient method for resolving non-criminal impaired and traffic disputes to free up court time to prosecute serious criminal matters and ensure police are on the streets instead of doing paperwork or sitting in courtrooms.

Immediate Roadside Sanctions Program

The new Immediate Roadside Sanctions (IRS) Program will be introduced on December 1, 2020 and will provide a comprehensive array of serious, immediate and escalating consequences for impaired drivers—a system that has been proven to reduce impaired driving significantly in other jurisdictions. Consequences for drivers will include driver's licence suspensions, new fines, vehicle seizures, mandatory education, and participation in the Ignition Interlock Program (IIP).

Increased impaired driving consequences under the new IRS Program will include:

- Driver's licence suspensions;
- Fines of up to \$2,000;
- Increasing length of vehicle seizure up to 30 days;
- New mandatory education programs for repeat offenders; and
- Participation in the IIP for repeat offenders.

SafeRoads Alberta Branch

Most non-criminal, first-time impaired drivers will be able to deal with these penalties through SafeRoads Alberta, a new branch dedicated to providing a speedy method of resolving disputes. The new process will be significantly quicker, dealing with all matters in 30 days to ensure impaired drivers are off the roads, not the months or years it can take to go through the current administrative and court processes. Repeat offenders, impaired drivers who cause bodily harm or death, and other more serious cases will still receive criminal charges in addition to the other penalties.

In addition to saving lives and preventing needless injury, these new measures are expected to benefit Albertans in several other ways:

- Freeing up about 8 per cent of court time to ensure Alberta's prosecutors and courts can clear their multi-year backlog to prosecute serious criminal matters;
- Eliminating approximately 1,200 complex full, or multi-day trials; and
- Freeing up more than 30,000 hours of police time – ensuring police are on the streets protecting Albertans and their communities.

This new impaired driving administrative model is based on changes made in British Columbia, which has seen many positive impacts, including:

- A 36 per cent drop in impaired driving incident rates from 2011 to 2018.
- A 54 per cent drop in number of impaired driving fatalities from 2010 to 2018.
- An 8 per cent reduction in hospital admissions – even a modest decrease in emergency visits saves millions of dollars in critical capacity.
- A decrease in the median elapsed time for all types of cases (single or multiple charges), all offence types (including traffic) by 17 days from 2011-12 to 2018-19.
 - During the same time period, the median elapsed time increased by 16 days for Canada and by 7 days in Alberta.

SafeRoads Alberta

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Current	New
<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver:</p> <ul style="list-style-type: none"> • is issued an administrative penalty called the Alberta Administrative Licence Suspension (AALS); • receives an immediate 15 month suspension; • receives a three-day vehicle seizure; • is criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. <p>Police investigation, documentation, and testimony can often consume 5-8 hours or more per file.</p>	<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver will:</p> <ul style="list-style-type: none"> • be Issued an administrative penalty called the IRS FAIL. • receive an immediate 15 month driver's licence suspension. • receives a 30 day vehicle seizure. • be issued a \$1,000 fine. • be required to complete mandatory impaired driving education • if a repeat offender, or there is bodily harm or injury, they receive an escalating administrative penalty and will be criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. • If a driver chooses not to participate in IIP, they will remain suspended with no ability to drive for the full suspension term. <p>Police can issue this process in an hour or less on average.</p>
<p>If a driver wishes to dispute their driver's licence suspension, they must:</p> <ul style="list-style-type: none"> • appear in person at an office or registry agent location to obtain, complete and file a notice of appeal with the Alberta Traffic Safety Board within 30 days. • appear before a panel, which may take approximately up to five months to schedule and resolve. 	<p>If a driver wishes to dispute their notice, they will:</p> <ul style="list-style-type: none"> • access the website and pay the fine, request time to pay, or request a review of the sanction. • attend an oral review (phone or video) which will be scheduled within 21 days or submit request a written review. • receive the written decision within 30 days of the issuance of the notice.
<p>The driver will also have to proceed to the Criminal Courts to resolve the criminal charge. This can include:</p> <ul style="list-style-type: none"> • A driver will also be arrested, detained for several hours to conduct further testing and be processed and then released with a requirement to return to court or face additional criminal charges. • The individual must attend at one or more initial docket appearances and ultimately at a trial. The trial process is complex and generally requires expert assistance to navigate. • Upon conviction a driver will receive a criminal punishment and a permanent criminal record. 	<p>If the driver is unsatisfied, they may seek Judicial review at the Court of Queens's Bench of Alberta.</p>

Traffic Safety Violations

The *Provincial Administrative Penalties Act* also allows for other traffic contraventions to be resolved by SafeRoads Alberta. This new online system of dealing with non-criminal traffic offences will be introduced in late 2021 and will be easier and quicker for Albertans to navigate. SafeRoads Alberta will divert nearly two million traffic tickets from Alberta's courts, freeing up court time for criminal matters, ensuring law enforcement can spend more time on the streets and less in courtrooms for violations, and avoids the necessity for hundreds of thousands of Albertan's to visit courthouses merely to pay tickets or schedule hearings.

The resources currently devoted to managing these millions of tickets can then be dedicated to addressing serious justice matters and returning police to the community.

SafeRoads Alberta

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