



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY MARCH 22, 2021, 7:00 P.M.**

Page

1. CALL TO ORDER

2. ADDED ITEMS

3. ADOPTION OF AGENDA

- a) Adoption of agenda of March 22, 2021
Motion: To adopt the agenda of March 22, 2021

4. ADOPTION OF MINUTES

- 4 - 6 a) Adoption of minutes of March 8, 2021 (addendum 4.a)
Motion: To adopt the minutes of March 8, 2021



5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

- a) Melissa Copley - Chinooks Edge School Division Trustee

7. BYLAWS AND POLICIES

- 7 a) Bylaw 12 - Prevent the Injury of Trees in the Village - Repeal



- 8 - 9 b) Bylaw 634 - Off Highway Vehicles - Repealed by Bylaw 1062 (The Traffic Bylaw)



- 10 - 11 c) Bylaw 919 - Public Use of Intoxicating Substances - Amend



- 12 d) Bylaw 926 - Air Gun/Paintball - Amend



- 13 - 14 e) Bylaw 927 - Injurious Occupation - Amend



- 15 - 18 f) Fire Call Attendance Compensation Policy No. 23-002-21



8. NEW BUSINESS

- a) Carstairs Public Library Board Application - Melissa Dussault

**9. COMMITTEE REPORTS**

- a) LEGISLATIVE & EMERGENCY SERVICES COMMITTEE
- b) STRATEGIC PLANNING & CORPORATE AFFAIRS COMMITTEE
- c) EXTERNAL RELATIONS COMMITTEE
- d) POLICY & GOVERNANCE COMMITTEE
- e) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- f) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- g) MOUNTAIN VIEW SENIORS HOUSING
- h) MUNICIPAL AREA PARTNERSHIP
- i) CARSTAIRS COMMUNITY DEVELOPMENT & ECONOMIC PARTNERSHIP
- j) CENTRAL ALBERTA ECONOMIC PARTNERSHIP

10. COUNCILOR REPORTS

- a) COUNCILOR BLAIR
- b) COUNCILOR WILCOX
- c) COUNCILOR GREEN
- d) COUNCILOR ALLAN
- e) COUNCILOR RATZ
- f) COUNCILOR GIL
- g) MAYOR COLBY

11. CORRESPONDENCE

- a) Government of Alberta Disaster Recovery Program (DRP) Changes

**12. CAO'S REPORT****13. COUNCILOR CONCERNS****14. PUBLIC QUESTION PERIOD****15. MEDIA QUESTION PERIOD****16. CLOSED MEETING****17. ADJOURNMENT**

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MARCH 8, 2021, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Blair, Wilcox, Green, Allan, Ratz (via zoom) and Gil, CAO Carl McDonnell, Director of Legislative and Corporate Services Shannon Allison

ABSENT: nil

CALL TO ORDER: Mayor Colby called the meeting of March 8, 2021 to order at 7:07 p.m.

ADDED ITEMS: No added items.

ADOPTION OF AGENDA:

Motion 086/21 Motion by Councilor Gil to accept the Regular Council agenda of March 8, 2021, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 087/21 Motion by Councilor Allen to adopt the Regular Council minutes of February 22, 2021, as presented. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MEETING: Nil

DELEGATIONS: **1. 2020 Audit Ascend LLP – Jeff Faupel**

Motion 088/21 Motion by Councilor Blair to accept 2020 Audit as information. **CARRIED**

BYLAWS & POLICIES: **1. Town of Carstairs Personnel Policy**

Motion 089/21 Motion by Councilor Wilcox to accept revised Town of Carstairs Personnel Policy. **CARRIED**

NEW BUSINESS: **1. Subdivision Application. Lot 1, Block 1, Plan 0512738. 104 10 Avenue South**

Motion 090/21 Motion by Councilor Green to accept Subdivision Application as information. **CARRIED**

2. Library Board Appointment

Motion 091/21 Motion by Councilor Allan to appoint Melissa Madore to Town of Carstairs Public Library Board. **CARRIED**

3. CCDEP Appointment

Motion 092/21 Motion by Councilor Ratz to appoint Carrie Mabin to Carstairs Community Development & Economic Partnership. **CARRIED**

COMMITTEE REPORTS:

1. Legislative & Emergency Services Committee
- March 16, 2021 meeting cancelled.
- Next meeting is on Tuesday, April 20, 2021.

2. Policy & Governance Committee
- March 9, 2021 meeting cancelled.
- Next meeting is on Tuesday, April 13, 2021.

3. External Relations Committee
- March 18, 2021 meeting cancelled.
- Next meeting is on Thursday, April 22, 2021.

4. Strategic Planning & Corporate Affairs Committee
- Meeting cancelled.
- Next meeting is on Monday, March 22, 2021.

5. Mountain View Regional Waste Commission

- Councilor Green had no report.

6. Mountain View Regional Water Commission

- Councilor Blair gave oral report on the February 25, 2021 meeting.
- Next meeting is on Wednesday March 10, 2021.

7. Mountain View Seniors' Housing

- Councilor Ratz had no report at this time.
- Next meeting will be held on March 25, 2021.

8. Municipal Area Partnership

- Mayor Colby had no report at this time.

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Councilor Ratz had no report at this time.
- Next meeting will be held on March 18, 2021.

10. Central Alberta Economic Partnership (CAEP)

- Councilor Ratz had no report at this time.

Motion 093/21

Motion by Councilor Gil to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:**Councilor Ratz**

- Nothing to report.

Councilor Wilcox

- Attended Carstairs Public Library Board meeting February 25, 2021.
- The Library will be opening to the public on March 9, 2021 with 3 computer stations opening.

Councilor Allan

- Nothing to report.

Councilor Green

- Nothing to report.

Councilor Gil

- Nothing to report.

Councilor Blair

- Attended the Mountain View Regional Water Commission (Legal) meeting on February 25, 2021.
- The next meeting for Mountain View Regional Water Commission will be March 10, 2021.

Mayor Colby

- Next Mayors Group meeting is March 25th. MLA's have been invited.

Motion 094/21

Motion by Councilor Green to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:**1. Municipality of Crowsnest Pass Summit on Policing**

Motion 095/21

Motion by Councilor Blair to accept Crowsnest Pass Summit on Policing as information.

CARRIED

CAO'S REPORT:

1. CAO McDonnell - Nil

COUNCILOR CONCERNS:

1. Councilor Wilcox has received a lot of positive feedback from the community in regard to the programs the Town has been providing. For example: the recent Walking/Running program offered through Carstairs Recreation.

Regular Council Meeting – March 8, 2021

Page 3 of 3

2. Councilor Green mentioned that members of the community had been asking for an update on progress of the Elementary School. Next meeting March 22, 2021.

3. Councilor Gil has heard positive feedback regarding Operations department plowing to the dog bag station in Tiny Lafleur Park.

4. Councilor Gil believes a barrier free playground is something that would be good for the town. He suggested a good location would be beside the Splash Park.

Motion 096/21

Motion by Councilor Wilcox to accept Councilor Concerns for information.

CARRIED

**PUBLIC QUESTION
PERIOD:**

Nil

**MEDIA QUESTION
PERIOD:**

Nil

NEXT MEETING:

Monday, March 22, 2021

ADJOURNMENT:

Motion 097/21

Motion by Councilor Green to adjourn the meeting of March 8, 2021 at 7:30 p.m.

CARRIED

Lance Colby, Mayor

Carl McDonnell, CAO

By Law.

No. 12. A By-Law of the Village of Carstairs to prevent the Injury of Trees in the said Village.

The Council of the Village of Carstairs enacts as follows:-

1. That no person shall climb, tie any animal to, break, bark, peel, cut, deface, remove, injure or destroy the whole or any part of any Tree, Sapling or Shrub now growing or which may hereafter be planted by any person or persons or by the Village of Carstairs, in any Street, Square, Park, Avenue or Public Place of the said Village, nor shall any such Tree, Sapling or Shrub be cut down or removed unless by permission of the Village Council.

2. Every person having a Contract for Paving or Grading Streets, or making sidewalks, or doing any work on or in the Streets of the said Village, shall in executing the Contract or performing the work, avoid injuring any Tree, Sapling or Shrub in any Street, Park or Public Place, and if such person finds it impossible to perform the work without injuring or removing any such Tree, Sapling or Shrub, it shall be his duty to apply to the Council for instructions in the matter, which said instructions shall be followed.

3. Any person found guilty of a breach of the provisions of this By-Law shall upon conviction before a Justice of the Peace, or other officer having jurisdiction, be liable to the penalties imposed by the By-Law providing for the enforcement of the By-Laws of the Village of Carstairs.

Done and passed in Council assembled at the Village of Carstairs this 27th day of April A. D. 1914.

R. J. Clouston

Reeve.

L. Adrich

Sec-Treas.,

BYLAW NO. 634

BEING A BY-LAW OF THE TOWN OF CARSTAIRS IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE CONTROL AND REGULATION OF OFF HIGHWAY VEHICLES AS DEFINED IN THE OFF HIGHWAY VEHICLES ACT.

WHEREAS it is expedient to pass a By-Law for the control and regulation of Off Highway Vehicles operated within the limits of the Town of Carstairs as authorized in the Off Highway Vehicle Act,

NOW THEREFORE, the council of the Town of Carstairs duly assembled enacts as follows:

1. THAT Off Highway Vehicles are permitted to operate within the Town of Carstairs subject to the provisions of the Off Highway Act and those provisions set out herewith;
2. THAT no person under the age of 14 years shall operate an Off Highway Vehicle in a public place unless accompanied by an adult person seated next to him/her;
3. THAT a maximum speed of 15 K.P.H. be maintained at all times while traveling within the limits of the Town of Carstairs;
4. THAT the hours of operating within the limits of the Town of Carstairs be from 7:00 A.M. to 11:00 P.M. and all Off Highway Vehicles must cease to operate by 11:00 P.M.
5. THAT an Off Highway Vehicle may be operated on Streets, Avenues and Alleys provided that such vehicles are operated as far away from the traveled roadway as is practicable under the circumstances; and providing that the Streets, Alleys and Avenues, authorized for the operation of Off Highway Vehicles are only used as the most direct route out of Town and back to their place of residence and are not to be traveled by any Off Highway Vehicle for any other purpose;
6. THAT routes will be established by and reviewed annually by the Council of the Town of Carstairs;
7. THAT every person who contravenes any provision of this By-Lay is guilty of an offence; and as such, is subject to the penalties and regulations in the Off Highway Vehicles Act;
8. THAT this By-Law is to repeal No. 461;

9. THAT this By-Law shall take effect on the day of the final passing thereof.

READ A COUNCIL A FIRST TIME THIS 1st DAY OF FEBRUARY, 1982.

READ A COUNCIL A SECOND TIME THIS 1st DAY OF FEBRUARY, 1982.

READ A COUNCIL A THIRD TIME THIS 1st DAY OF FEBRUARY, 1982 AND
FINALLY PASSED.

MAYOR

TOWN ADMINISTRATOR

BYLAW 919 AMENDED

BEING a By-Law of the Town of Carstairs in the Province of Alberta, to provide legislation for the prevention of public use of intoxicating substances.

WHEREAS Council of the Town of Carstairs deems it expedient to provide legislated ability for Peace Officers to interfere with the public use of intoxicating substances.

NOW THEREFORE, Council of the Town of Carstairs duly assembled and pursuant to the Municipal Government Act, Chapter M-26-1 of the Revised Statutes of Alberta enacts as follows:

1. This bylaw may be called the **"Intoxicating Substance Bylaw."**
2. Definitions for this bylaw:
 - a) "Intoxicating Substance" means any substance that is produced naturally in plants and animals as well as those produced in laboratories that can change sensation, mood, consciousness, or other psychological or behavior functions, that are prohibited under the provisions of the controlled Drugs and Substances Act, and the Criminal Code of Canada, and includes liquor within the meaning of the definition in section 1 (1) (q) of the Gaming and Liquor **and Cannabis** Act.
 - b) "Open Possession" means any person who is found to have a container which allows for consumption of an intoxicating substance found in section 1 (1) (q) of the Gaming and Liquor **and Cannabis** Act
 - c) "Peace Officer" means any person employed by the Town of Carstairs to enforce the town's bylaws; any one appointed as a Special Constable employed by the Town of Carstairs or who has permission to enforce legislation within the town limits; any member of a Policing Agency.
 - d) "Possession" means any person found to be in possession of an intoxicating substance other than those listed in section 1 (1) (q) of the Gaming and Liquor **and Cannabis** Act, whereby they are not allowed to be in possession of the substance.
3. Except as provided in this bylaw, no person may use, consume, or possess an intoxicating substance in a public place or any place other than a residence, temporary residence with the exclusion of campgrounds, licensed premises or a place or class of place prescribed in existing legislation in the Province of Alberta where intoxicating substances may be used, consumed or possessed.
4. Any person found to be in open possession of an intoxicating substance, in a location not prescribed by the laws of Alberta to allow for the possession is in violation of this bylaw and an offence summons may be applied. ~~Refer to rates bylaw for fine listings.~~
5. Any person found in possession of an intoxicating substance where by the substance is listed in the controlled Drugs and Substances Act, and the Criminal Code of Canada a Peace Officer may issue them an offence summons under the provisions of this bylaw. If the attending Peace Officer is not a member of the local Policing Authority, but a Bylaw Officer

or appointed Special Constable, the local Policing Authority must be notified and the decision of how to proceed left to the local Policing Authority. ~~Refer rates bylaw for fine listings.~~

~~Rates bylaw~~
Specified Penalties Table

Bylaw Section	Offence	1 st Offence	2 nd Offence	3 rd Offence
4	Open Possession	\$50.00	\$75.00	\$100.00
5	Possession	\$200.00	\$400.00	\$600.00

- 6. This bylaw Amends Bylaw No. 919.
- 7. This bylaw shall take effect on the date of the final passing thereof.

**Read a first time this ~~13th day of November, 2006~~
22nd day of February A.D., 2021**

**Read a second time this ~~13th day of November, 2006~~
22nd day of February A.D., 2021**

**Read a third and finally passed, this ~~13th day of November, 2006~~
22nd day of February A.D., 2021**

Mayor, Lance Colby

CAO, Carl McDonnell

BYLAW 926 **AMENDED**

BEING A BYLAW OF THE TOWN OF CARSTAIRS TO PROHIBIT THE DISCHARGE OF ANY PROJECTILE DEVICE WHICH REQUIRES AIR PRESSURE, SPRING POWER OR OTHER MECHANICAL APERTURE TO DISCHARGE A PROJECTILE FROM A BARREL.

Whereas, pursuant to the provisions of section 187 of the Municipal Government Act, RSA September 2000 and the amendments thereto, a Council may pass a bylaw for the provisions of services to their ratepayers.

- 1. No person may discharge any projectile device which fires any type of projectile through the use of compressed gas; springs; or other mechanical aperture. Devices included in this are all that are those commonly referred to as Paint Ball Guns; Pellet Guns; Air Soft Guns; BB Guns.
- 2. Any person found to have either at the time, or in a time past since the inception of this bylaw, to have discharged a device noted in this bylaw is guilty of an offense punishable by summary conviction.
- 3. Any person who has committed an offense under this bylaw whereby the discharged projectile is directed at property, defined as any item which has real value to any person, is guilty of an offence and punishable by summary conviction.
- 4. Any person who has committed an offense under this bylaw whereby the discharge of the device is directed toward a person or an animal, regardless of whether the projectile made contact with the person or animal is guilty of an offense and punishable by summary conviction.
- 5. ~~All summary conviction penalties under this bylaw can be found within the rates bylaw.~~

	Section Offence	1 st Offence	2 nd Offence	3 rd Offence
2.	Discharge Device	\$50.00	\$100.00	\$200.00
3.	Discharge at Property	\$100.00	\$200.00	\$400.00
	\$400.00			
4.	Discharge at Person or Animal	\$400.00	\$800.00	\$1600.00

READ A FRIST **FIRST TIME THIS 9th DAY OF JULY A.D., 2007.**

READ A SECOND TIME THIS 9th DAY OF JULY A.D., 2007.

BY UNANIMOUS CONSENT OF ALL COUNCILORS PRESENT, READ A THIRD AND FINAL TIME THIS 9th DAY OF JULY A.D., 2007.

MAYOR, LANCE COLBY

CAO, CARL MCDONNELL

BYLAW 927

BEING A BYLAW OF THE TOWN OF CARSTAIRS TO PROHIBIT THE INJURIOUS OCCUPATION OF PROPERTY.

Whereas, pursuant to the provisions of section 187 of the Municipal Government Act, RSA September 2000 and the amendments thereto, a Council may pass a bylaw for the provisions of services to their ratepayers.

Section 1 Definitions

1.0” Peace Officer” means any person appointed by the Town of Carstairs as a Bylaw Officer, Community Peace Officer, member of the assigned local Policing Authority or any person designated as a Peace Officer under the Criminal Code of Canada

1.1”Injurious Occupation” means any activity which in the opinion of a Peace Officer, having regard for all the circumstances including the time of the day and nature of the activity, is likely to unreasonably cause disturbance, injury or annoyance to persons or property and includes, but is not limited to:

- 1.1.1 occupying an area in an unruly, boisterous or disruptive manner;
- 1.1.2 any other dilatory, annoying or harmful occupation of property.

1.2”Occupant” means any person other than the registered owner who is in possession of the property, including but not restricted to, a lessee, licensee, tenant or agent of the owner

1.3 “Owner” means:

- 1.3.1 any person registered as the Owner of property under the Land Titles Act, R.S.A. 2000, c.L-4 as amended or repealed and replaced from time to time;
- 1.3.2 a person who is recorded as the Owner of the property on the assessment roll of the Town;
- 1.3.3 a person who has purchased or otherwise acquired the property, whether he has purchased or otherwise acquired directly from the Owner or from another purchaser, and has not become the registered Owner thereof;
- 1.3.4 a person having the powers and authority of ownership for the time being, exercises the powers and authority of ownership;
- 1.3.5 a person controlling the property under construction; or
- 1.3.6 a person who is the Occupant of the property under a lease, license or permit.

1.4”Person” includes an individual, partnership, corporation, trustee, executor or administrator.

1.5”Property” means any lands, buildings, structures or premises, or any personal Property located thereupon, within the Municipal boundaries of the Town.

1.6”Town” means the Town of Carstairs.

1.7”Violation Tag” means a ticket or similar document issued by the Town pursuant to the Municipal Government Act, R.S.A. 2000 c.M-26, as amended.

1.8”Violation Ticket” means a ticket issued pursuant to Part 2 of the Provincial Offences Procedures Act, R.S.A. 2000, c.P-34, as amended.

Section 2 – Violations

2.1 Except to the extent permitted by this Bylaw, no Person shall engage in Injurious Occupation activities within the Town.

2.2 No Owner shall allow Property he or she owns to be used in such a way that there is Injurious Occupation activities occurring on the Property.

Bylaw 927

2.3 A Peace Officer may direct any person who has engaged in Injurious Occupation activities, or any Person who owns Property upon which Injurious Occupation activities have taken place, to abate or eliminate said activities. Such direction may be either verbal or written. If the warning is written the letter should detail the date of the offence, nature of the offence and corrective action required to avoid re-offending.

Section 3 – Right to Enforce

3.1 A Peace Officer may enter any land, building or premises to inspect for activity that may constitute a contravention of this Bylaw or to enforce the provisions of this Bylaw.

Section 4 – Penalties

4.1 Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable to a penalty. ~~which is found in the rates bylaw.~~ (Administrative Change)

4.2 A penalty can be assigned to any person via means of a Violation Ticket or alternatively a Violation Tag.

4.3 A violation tag may be issued via mail or personally at the discretion of the Peace Officer, and is based solely at the discretion of the Peace Officer.

4.3.1 if by mailing the Violation Tag shall be mailed to the Person’s last known mailing address

4.4 Any person who commits, or is found to have committed three or more offences under this Bylaw within one calendar year may be sent to mandatory court.

Penalties Table ~~for Inclusion in the Rates Bylaw~~

Offence	1 st Offence	2 nd Offence	3 rd Offence
2.1 Person Engage In	\$250.00	\$500.00	\$1000.00
2.2 Owner allows	\$250.00	\$500.00	\$1000.00

READ A FRIST TIME THIS 9th DAY OF JULY A.D., 2007.

READ A SECOND TIME THIS 9th DAY OF JULY A.D., 2007.

BY UNANIMOUS CONSENT OF ALL COUNCILORS PRESENT, READ A THIRD AND FINAL TIME THIS 9th DAY OF JULY A.D., 2007.

MAYOR, LANCE COLBY

CAO, CARL MCDONNELL



Town of Carstairs

Policy: **Fire – Call Attendance Compensation**
23-002-14 23-002-21

Date: **March 22, 202**

Adopted by: **Council**

Policy Statement:

The Town of Carstairs will provide fair and equitable remuneration to all ~~volunteer~~ **Paid-on-call** firefighters. Remuneration we will be structured so as to attract and retain competent and qualified firefighters and appropriately reward qualifications and experience.

Definitions:

Paid-on-call (POC) firefighter:

Is a member with the Carstairs Fire Department and is only paid at the hall, on a Fire call, training or out in the public representing the department. They are not paid while being “on call”

Deputy Chief:

Assists the Fire Chief with decisions and operations of the department. They hold all the responsibility and authority of the Fire Chief in their absence. Take command of calls as needed and oversees the hiring committee

Captain:

A Senior officer that oversees calls for the department. Implements the policies put in place by the Fire Chief and Deputy Chief and must hold a portfolio (Training Officer, Apparatus Officer, Equipment Officer or Fire Prevention Officer)

Lieutenant:

Is a Junior officer that oversees calls for the department. Implements the policies put in place by the Fire Chief and Deputy Chief and must hold a portfolio (Training Officer, Apparatus Officer, Equipment Officer or Fire Prevention Officer)

FF 5 Year:

Firefighter with 5 years' experience after Recruitment period. Maximum a Firefighter can be in wages unless they move up to an officer position.

FF 4 Year:

Firefighter with 4 years' experience after Recruitment period.

FF 3 Year:

Firefighter with 3 years' experience after Recruitment period.

FF 2 Year:

Firefighter with 2 years' experience after Recruitment period.

FF 1 Year:

Firefighter with 1 years' experience after Recruitment period.

Recruit:

A firefighter that is in probational status and is not considered a firefighter. They will stay at this level until they are certified with in the Carstairs Fire Department. If they have not being certified they will stay at this level even if they surpass the 1-year mark

Training Officer:

Is the officer that over sees the development of a training program. Implementing the Training program to all members and then testing and grading of all test

Equipment Officer:

Oversees the items assigned to their portfolios and reports deficiencies to the Fire Chief or Deputy Chief.

Fire Prevention Officer:

Public Relations with the community and events

Guidelines:

Pay Rates

- a. All Firefighters year advancements will be calculated on January 1st or July 1st common Anniversary dates.
- b. The Town shall ~~pay a volunteer~~ compensate Paid-on-call firefighters for the hours spent attending calls.

Position / Rank	Per hour to the nearest ½ hour
Paid On Duty Fire Chief	\$26.00
Deputy Chief	\$25.00
Captain	\$24.00
Lieutenant	\$23.00
FF 5 Year	\$19.50
FF 4 Year	\$18.50
FF 3 Year	\$17.50
FF 2 Year	\$16.50
FF 1 Year	\$15.50
Recruit	\$15.00
Admin Assistant	\$21.00
Special Assignments Positions	
Salary - Training Officer	\$2,500.00
Salary - Equipment Officer/Apparatus Officer	\$2,500.00
Salary - Fire Prevention Officer	\$1,200.00
Salary – Medical Officer	\$800.00
Paid On Duty Fire Chief	\$10,000.00
Deputy Chief	\$5,000.00
Training Course Days	\$75.00
Training Nights	\$30.00
Rapid Responder Shift	\$2.00/hr
Public Events	Hourly Rank

- Must attend a minimum of 20% of all annual calls to qualify for pay. In the event that fewer than half of the Members attend the minimum of 20%, the percentage will be adjusted to reflect the attendance of 80% of the Membership.

c. Payments will be made semiannually:

July 1 (Jan 1-June 30)

Dec 1 (Jul 1-Nov 30)

Adjustment will be made in January to account for December.

All payments are subject to applicable taxes and deductions.

- d. Information recorded on Fire-Pre CityWide will be used to determine attendance.
- e. ~~Annually the Fire Advisory Board C.A.O. may will recommend to council any pay/cost of living increases based on the same value as other Town Staff.~~
- f. ~~Annually, the remuneration provided to firefighters will may be adjusted by the rate of the Consumer Price Index, Alberta Region, from September to September.~~
- g. ~~In the event that the County, or the Town, determines that the Remuneration Structure contemplated above is no longer competitive to meet the needs of the department, the town should initiate a regional discussion to identify a new remuneration structure for consideration.~~
- h. ~~In the event that an additional category or specific consideration to be made due to their unique circumstances, that position should be compensated as closely to the approved Remuneration Structure as possible.~~

Benefits

- a. Volunteer Firefighters are entitled to AMSC Firefighter on Duty Benefits Coverage (Refer to Insurance package for details) and W.C.B. coverage. The Town shall pay for all premiums for these benefits.

End of Policy



Box 370
Carstairs, AB T0M 0N0
Phone: 403-337-3341
Fax: 403-337-3343
www.carstairs.ca

COMMITTEES & BOARDS APPLICATION

Last Name: DUSSAULT First Name: MELISSA
Address: 1191 MILFORD LANE CARSTAIRS AB T0M 0N0
City Province Postal Code
Home Phone: 587-888-6314 Day-Time Phone: 587-888-6314

1. Appointment To:

- a) Library board member
b) _____

2. Background Information

Provide a brief outline of your experience/education in this area of volunteerism.

Carstairs Elementary School Parent Council member
for 2 years. Other misc. volunteering with CES.
Was a member of "Carstairs Pet Relief", also President
of the Pre-Vet Club at U of S for 1 year.

3. Why do you wish to serve on this/these committee(s)?

I love being involved in, and giving back to, my community.
The Carstairs Library has been such a positive environment
for both myself and my children.

4. Length of Residence:

In the town of Carstairs: 8 ^{years} and/or In the town of Carstairs area: _____ years

M Dussault
Signature

Feb 11, 2021
Date

Completed applications must be returned to the Town Office.

To be eligible for appointment as a public-at-large member of a Town Board, Commission, Committee, or Task Force, you must be a resident of Carstairs.

Length of appointment is a two year term except as required by statute, or if the appointment is to fill a vacancy.

The personal information requested on this application is being collected in order to assist Council in making appointments to its committees, and is governed by the Freedom of Information & Protection of Privacy Act (FOIPPA).



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR100314

Dear Chief Elected Officials:

This letter is to inform you of changes to the Government of Alberta's Disaster Recovery Program (DRP), which are in effect for DRPs that occur in 2021 and onward and are outlined in the 2021 Disaster Assistance Guidelines.

In response to the rising cost and frequency of disasters in Alberta, we have made changes to the DRP. These changes are intended to share the responsibility of disasters with all those who are impacted and to make the program more sustainable for future events. Changes will ensure that assistance is available for Albertans when they need it most.

While conditions for eligibility remain the same for qualifying applicants, the following cost-sharing arrangements and funding limits have been added to the program:

Local authority and private sector applicants (including homeowners)

We are implementing a 90:10 cost-sharing arrangement.

- DRP assistance is limited to 90 per cent of eligible disaster expenses, instead of 100 per cent.
- The remaining 10 per cent of eligible assistance will be subtracted from the amount payable to the applicant. No payment to the program will be required.

Homeowners only

We are implementing a funding limit of up to \$500,000 per homeowner application and a limit on assistance to one time per property.

- For disaster events that occur in 2021 onward, qualifying homeowner applicants will only be able to access DRP assistance once per property address. Financial assistance from the program will not be provided to future applicants who own property at the same physical location.

.../2

-2-

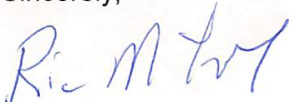
- The one-time funding limit is not cumulative. For example, if an applicant has received \$100,000 worth of assistance under the new policy, they would not qualify for any funding in the future.
- This change will not be applied retroactively. If a homeowner has received assistance before 2021, this does not count as meeting the one-time assistance limit.
- Homeowner addresses that receive DRP assistance will be posted online to the Government of Alberta website to provide transparency about DRP funding limits and up-to-date information for prospective homeowners, developers, and real estate professionals. The funding received stays with the property; therefore, a new homeowner would not be able to access disaster recovery funding for that same property in the future.

Being prepared improves individual and community resilience by lessening the impacts of disasters, shortening recovery time, and reducing economic disruption. Individuals and communities are encouraged to take measures to prepare for disasters and to look at ways of reducing their disaster risks. Learn how you can prepare for emergencies and disasters by visiting us at alberta.ca/emergency-preparedness.aspx.

Please refer to the enclosed information sheet for more information on changes to the Disaster Recovery Program and the Alberta Disaster Assistance Guidelines, or visit us online at www.alberta.ca/drp.

If you have any additional questions, please call 1-888-671-1111 or email drp.info@gov.ab.ca.

Sincerely,



Ric McIver
Minister

Attachment: Information Sheet

cc: Chief Administrative Officers

Classification: Protected A

Disaster Recovery Program Changes

Overview

The Disaster Recovery Program (DRP) provides financial assistance to qualifying applicants to help restore uninsurable property lost or damaged by a disaster to its basic, pre-disaster functional condition.

DRPs provide financial assistance as a last resort to assist those affected by a disaster.

Program changes

For DRPs that occur in 2021, the Government of Alberta has set homeowner funding limits and implemented cost-sharing mechanisms between the government and program applicants.

Why changes were made

The cost and frequency of disasters in Alberta are increasing, and the province needs a more sustainable approach to disaster recovery. By implementing a stronger framework to deal with emergencies and disasters, these changes help ensure the DRP can continue to be available for Albertans when they need it most.

Homeowner-funding limits

The province is implementing a homeowner funding limit of up to \$500,000 per application for eligible costs and a limit of one-time assistance per property, regardless of the transfer of ownership. The one-time funding limit is not cumulative, so if an applicant has received any amount of assistance under the new policy, they would not qualify for funding in the future.

Establishing a homeowner funding limit helps government reinforce the intent of the DRP, which is to contribute to a ready and resilient Alberta and be the payer of last resort. Homeowners may choose to opt out of receiving DRP assistance if they are able to cover damages on their own. This would allow their property to qualify for future assistance if a DRP is approved in their community and they meet the program qualification criteria at that time.

Limits to properties

- Limits to assistance are applied to the property address only, not the applicant.
- A new property owner will not qualify for DRP assistance if the previous owner already accessed the one-time funding limit.

Posting addresses online

- If a homeowner applicant accessed funding through a DRP for a disaster that occurred in 2021 and onward, the property address and legal land description will be posted on the Government of Alberta website. The post will indicate that the address (legal land description) is not eligible for future DRP funding.
- This will help prospective buyers and developers become aware of funding limits that apply to specific addresses.

90:10 cost-sharing

Cost-sharing mechanisms for municipalities and private-sector applicants are based on a 90:10 formula, where the province covers 90 per cent of eligible disaster costs and the applicant covers the remaining 10 per cent.

For more information: alberta.ca/drp

©2021 Government of Alberta | Published: February 2021



What you can do as a community

The Alberta Emergency Management Agency encourages all Albertans and communities to:

- Purchase adequate insurance.
- Have reserve funds.
- Invest in mitigation and infrastructure maintenance.
- Restrict future property development in high-risk areas.

Living in high-risk areas

Albertans living in high-risk areas may experience a natural disaster of one kind or another. The Government of Alberta continues to provide DRP assistance to all qualifying applicants; however, homeowners living in high-risk areas are encouraged to consider relocating or mitigating risks to their properties.

Flood maps are available at <https://floods.alberta.ca/>.

Purchasing insurance

It is important for Albertans to become educated about their disaster risks and ensure they are adequately insured. There are more insurance options on the market now than ever before.

High-risk areas

Homeowners living in high-risk areas who are not able to access overland flood insurance are also subject to the cost-sharing and one-time funding limit.

Flood insurance

Financial assistance for disaster recovery continues to be available to eligible applicants to help cover costs related to uninsurable loss and damages. Albertans are advised to check with several insurance companies to compare policy coverage limits, exclusionary language (e.g. concurrent causation clauses), and premiums when purchasing any flood insurance.

Federal government disaster assistance

Since 2015, the federal government has significantly reduced federal support through the Disaster Financial Assistance Arrangements. This has increased the provincial liability for DRP costs. In addition to this, the federal government does not typically reimburse for repeat assistance in flood-prone areas.

Indigenous communities

The federal government continues to fund all eligible disaster-related costs on First Nations reserve land.

First Nations applicants living off reserve, as well as other members of Indigenous communities are eligible for the same benefits and limits as other Albertans applying to the DRP.

The 90:10 cost-sharing arrangements will also apply to Métis Settlement communities as it would for all other communities.

For more information

Online: alberta.ca/drp

Call us: 1-888-671-1111

Email: DRP.info@gov.ab.ca

For more information: alberta.ca/drp

©2021 Government of Alberta | Published: February 2021

Classification: Public

