



**REGULAR COUNCIL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, MAY 26, 2025, 7:00 P.M.**

Page

1. CALL TO ORDER



2. ADDED ITEMS

- a) Regional Policing Funding Model to Correspondence 11.b
- b) Parkland Regional Library-Return on Investment to Correspondence 11.c

3. ADOPTION OF AGENDA

- a) Adoption of agenda of May 26, 2025
Motion: To adopt the agenda of May 26, 2025



4. ADOPTION OF MINUTES

- 3 a) Adoption of minutes of the Public Hearing of May 12, 2025 (addendum 4.a)
Motion: To adopt the minutes of the Public Hearing of May 12, 2025

- 4 - 8 b) Adoption of minutes of May 12, 2025 (addendum 4.b)
Motion: To adopt the minutes of May 12, 2025




5. BUSINESS ARISING FROM PREVIOUS MEETING

6. DELEGATIONS

7. BYLAWS AND POLICIES

- 9 - 19 a) Policy No. 61-001-25 Construction & Infrastructure Standards-Amended (addendum 7.a)

- 20 - 27 b) Policy No. 61-002-25 Landscape Policy (addendum 7.b)


8. NEW BUSINESS

- 28 - 35 a) Quarterly reports RCMP (addendum 8.a)





9. COMMITTEE REPORTS

36 - 37

- a) POLICIES & PRIORITIES COMMITTEE
 - i) Minutes of the May 15, 2025, Policies & Priorities Committee meeting (addendum 9.a.i)



- b) MOUNTAIN VIEW REGIONAL WASTE COMMISSION
- c) MOUNTAIN VIEW REGIONAL WATER COMMISSION
- d) MOUNTAIN VIEW SENIORS HOUSING

10. COUNCILOR REPORTS

- a) COUNCILOR ALLAN
- b) COUNCILOR BALL
- c) COUNCILOR FRICKE
- d) COUNCILOR RATZ
- e) COUNCILOR ROBERTS
- f) COUNCILOR WILCOX
- g) MAYOR COLBY

11. CORRESPONDENCE

38

- a) Letter from Ric McIver-LGFF Funding (addendum 11.a)



39 - 44

- b) Regional Policing Funding Model (addendum 11.b)



45 - 46

- c) Parkland Regional Library-Return on Investment (addendum 11.c)



12. CAO'S REPORT

13. COUNCILOR COMMENTS

14. PUBLIC QUESTION PERIOD

15. CLOSED MEETING

- a) Section 197 of the MGA states that Council and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Privacy (FOIP) (s. 16 to 29).

16. ADJOURNMENT

MINUTES OF THE PUBLIC HEARING MEETING
BYLAW NO. 2060 – LAND USE BYLAW
MONDAY, MAY 12, 2025, 6:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

ATTENDEES:	Mayor Colby; Councilors Allan, Ball, Ratz, Roberts, & Wilcox; Director of Legislative & Corporate Services Shannon Allison; Director of Planning & Development Kirk Williscroft; CAO Rick Blair & Executive Assistant Kayleigh Van Es
ABSENT:	Councilor Fricke
CALL TO ORDER:	Mayor Colby called the Public Hearing of Monday, May 12, 2025, to order at 6:00 p.m.
PURPOSE:	<p>1. Bylaw No. 2060 - Land Use Bylaw</p> <p>The purpose of this Public Hearing is to receive and consider; Bylaw No. 2060 to regulate the use and development of land and buildings within the Town of Carstairs in accordance with the provisions of the Municipal Government Act (MGA).</p>
DELEGATIONS:	<p>1. Brian Conger-ISL Engineering & Kirk Williscroft-Director of Planning & Development</p> <p>B. Conger and K. Williscroft submitted a report on the Town of Carstairs' comprehensive update to its Land Use Bylaw (LUB), which had not been fully revised since 2007. The update was undertaken to reflect 18 years of change, modernize development processes, and introduce greater flexibility to accommodate evolving trends. The process followed four key stages: assessing community and administrative needs, drafting the bylaw section by section, engaging the public through surveys and virtual open houses, and making final adjustments based on legal and agency reviews. Notable changes include shifting discretionary use decisions from the Municipal Planning Commission to development staff, expanding variance authority, updating parking and signage regulations, and improving clarity through reorganization and modernized definitions and land use districts. The final bylaw is clearer, more user-friendly, and better aligned with current practices and legislation. Brian Conger, Community Planning Manager with ISL, is a specialist in intermunicipal zoning and has led the development of more than ten Land Use Bylaws.</p> <p>Councilors Allan, Ball, and Roberts had no questions and expressed their appreciation for the modernization of the Land Use Bylaw.</p> <p>Councillor Ratz asked if the 18 replies to the virtual open house were usual for a town the size of Carstairs; B. Conger verified that this level of interaction is normal.</p> <p>Councillor Wilcox highlighted the value of engaging 227 participants and 18 survey responses, noting it gave residents a real chance to provide feedback. She called the bylaw a significant improvement and said that while some found the language challenging, it remains accessible for a legal document.</p> <p>Mayor Colby thanked the presenters on behalf of Council, noting the bylaw's readability and the success of the virtual open house.</p>
PUBLIC QUESTION PERIOD:	Nil
ADJOURNMENT:	Motion by Councilor Ball to adjourn the Public Hearing meeting of May 12, 2024, at 6:18 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO

MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MAY 12, 2025, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE

ATTENDEES:	Mayor Colby; Councilors Allan, Ball, Ratz, Roberts & Wilcox; Director of Legislative & Corporate Services Shannon Allison; Director of Planning & Development Kirk Willisroft; CAO Rick Blair & Executive Assistant Kayleigh Van Es
ABSENT:	Councilor Fricke
CALL TO ORDER:	Mayor Colby called the meeting of Monday, May 12, 2025, to order at 7:00 p.m.
ADDED ITEMS:	Nil
ADOPTION OF AGENDA: Motion 149/25	Motion by Councilor Allan to adopt the Regular Council agenda of May 12, 2025, as presented. CARRIED
ADOPTION OF PREVIOUS MINUTES: Motion 150/25	Motion by Councilor Wilcox to adopt the Regular Council Meeting minutes of April 14, 2025, as presented. CARRIED
BUSINESS ARISING FROM PREVIOUS MEETING:	Nil
DELEGATIONS:	<p>1. Heritage Festival-Bob Green</p> <p>B. Green provided Council with an update on the upcoming Carstairs Heritage Festival, scheduled for June 1, 2025. Following a successful fundraising year, the committee is requesting \$2,000 in financial support to cover two pipe bands and lunch for volunteers and pipers. A total of 12 bands are scheduled to perform.</p> <p>Councilor Allan, Ball, Ratz and Roberts had no questions but commended the dedicated group of volunteers.</p> <p>Councilor Wilcox asked if Bob Green would serve as Parade Marshal; B. Green confirmed and noted that this year’s festival is dedicated to Sharon Lampitt.</p> <p>Mayor Colby praised the committee for their continued hard work and commitment.</p>
Motion 151/25	Motion by Councilor Allan to accept the delegation from the Carstairs Heritage Festival as information, and that Council sponsor two pipe bands and fund the volunteer and piper lunch for a total of \$2,000 in support of the June 1, 2025 festival. CARRIED
BYLAWS & POLICIES:	<p>1.Bylaw 2060-Land Use Bylaw</p> <p>First Reading of the bylaw was given on March 24, 2025. A Public Hearing was held prior to the Council meeting on May 12, 2025.</p>
Motion 152/25	Motion by Councilor Wilcox to give second reading of Bylaw No. 2060-Land Use Bylaw as presented. CARRIED
Motion 153/25	Motion by Councilor Ball to give third reading of Bylaw No. 2060- Land Use Bylaw as presented. CARRIED
NEW BUSINESS:	<p>1. April 2025 Financials</p> <p>S. Allison presented the financial statements for the month ending April 30, 2025, noting that there was nothing of significance to report. The Town’s bank balance is currently \$8.2 million, which includes \$2.6 million in offsite levies. The AMWWP grant has been received, while the remaining LGFF funding is still outstanding. A total of \$2.9 million is currently invested. Borrowing for the water servicing line is on hold in anticipation of securing better short-term debenture rates. A substantial portion of capital projects has been completed, and summer-related expenses and revenues are expected to begin coming through shortly.</p> <p>Council expressed appreciation for the update.</p>

Regular Council Meeting – May 12, 2025**Page 2 of 5**

Motion 154/25 Motion by Councilor Ratz to accept the April 2025 Financials as information.

CARRIED**2. EUNA Contract Update**

S. Allison updated Council on the new budgeting software contract with EUNA/Questica Budget, which was signed on May 7, 2025. A kickoff meeting was held earlier today, and a project implementation manager has been assigned and will meet biweekly going forward. The goal is to have the software fully implemented and ready for use in preparing the 2026 budget by September, with the aim of budget approval in December 2025. The new system is expected to provide more detailed and transparent financial information for both Council and residents.

Motion 155/25 Motion by Councilor Wilcox to accept EUNA Contract update as information.

CARRIED**3. Tax Notice Update**

S. Allison updated Council on the recent tax notices that were sent out. A total of 2,382 tax notices were issued, with 623 sent by email. To date, six adjustments have been made, with a net value of \$233,000. The appeal deadline is set for Friday, May 16, 2025.

Motion 156/25 Motion by Councilor Ball to accept the Tax Notice Update as information.

CARRIED**4. Carstairs Water Reservoir Update**

K. Williscroft provided Council with an update on the progress of the Carstairs Water Reservoir project, along with supporting photos. All four concrete walls are expected to be poured by the end of the month, weather permitting. Despite recent weather conditions, there have been no delays, and the project remains ahead of the submitted schedule. The pumps and generator have been selected and are currently in the shop drawing phase before being submitted for order. The pumps came in under budget, while the generator exceeded the budget.

Councillor Wilcox asked if the costs balanced out. CAO Blair responded that they did not entirely offset, and the Town is currently awaiting a change order to confirm final figures.

Councillor Roberts inquired about the reservoir's capacity, and K. Williscroft confirmed it will be 3,000 cubic metres.

Motion 157/25 Motion by Councilor Roberts to accept the Carstairs Water Reservoir Update as information.

CARRIED**5. ATEC 2A Intersection Update**

K. Williscroft provided Council with an update on the traffic signalization project at the Highway 2A intersection. The road widening is nearly complete, with only concrete repairs and line painting remaining. The median on the north end is two-thirds complete, and design work for the south side is finalized. The east side has been formed and is waiting for concrete pour, which will take approximately three to four days. Despite some weather-related delays, the project is progressing well. Once the concrete work is complete, the light bases and pedestrian signal lights will be installed.

Mayor Colby inquired about the project timeline. While the original completion date was the end of June, K. Williscroft noted that the project is currently ahead of schedule. There were some challenges involving the Water Commission line, but these are being actively managed with the cooperation of the contractors.

Councillor Wilcox raised concerns about pedestrian safety at the crossing, noting that the lack of signage had created confusion. K. Williscroft was notified of the issue and immediately contacted the contractor to arrange for appropriate pedestrian signage.

Motion 158/25 Motion by Councilor Roberts to accept the ATEC 2A intersection Update as information.

CARRIED

6. ATEC HSS School Access Update

R. Blair updated Council on a recent meeting with ATEC regarding access and safety at Hugh Sutherland School (HSS). An on-site observation was conducted at the end of the school day, revealing that the current setup is unsafe. ATEC recommended that the Town partner with Chinook’s Edge School Division and hire a safety consultant to collaborate on a safe and effective solution. It was noted that school lands could accommodate additional parking and a bus loop on the east side, which would help relieve current congestion. The access configuration does not conform to ATEC standards due to its proximity to nearby intersections. R. Blair advised that they are waiting for budget estimates from ATEC in order to begin discussions with Chinook’s Edge and proceed with hiring a safety consultant.

Councillor Wilcox inquired if the school board trustee had been engaged, to which R. Blair confirmed that they had been. Councillor Wilcox expressed concern that Chinook’s Edge had not previously acknowledged the issue and hoped that, following ATEC’s involvement, there would be some momentum toward addressing the situation. R. Blair agreed, emphasizing that this should be a top priority. He stated that the Town will remain in contact with ATEC, seek budget information, and press for consultant engagement to move the process forward, underscoring the importance of ensuring student safety.

Councillor Wilcox also asked whether the safety consultant would not only identify the issues but also propose solutions for improvement. R. Blair confirmed that the scope of work would be determined, but the consultant would likely propose both short- and long-term fixes, including addressing vehicle congestion and planning improvements from Mandalay Road to Highway 581.

Councillor Roberts mentioned observing orderly traffic flow during school dismissal in Didsbury, noting that the traffic management there was more effective by comparison.

Motion 159/25

Motion by Councilor Ball to accept the ATEC HSS School Access Update as information.

CARRIED

7. Neighborhood Tradeshow Update

R. Blair updated Council on the update provided by L. King. The event, held at the Carstairs Memorial Arena on May 9, 2025, featured a total of 63 vendors and welcomed approximately 250 visitors — a decrease from attendance numbers in 2024. Organizers plan to evaluate the event and reassess the potential of combining it with other events to increase engagement and participation.

Motion 160/25

Motion by Councilor Allan to accept Neighborhood Tradeshow Update as information.

CARRIED

8. Grant Update

R. Blair updated Council on the Alberta Municipal Water/Wastewater Partnership (AMWWP) grant application, which was submitted to address cost escalations related to the new water reservoir and pump station. The original cost estimate for the project was completed eight years ago, and the grant was requested to help cover the difference between that estimate and the current tendered price. A letter was received from Minister Devin Dreeshen confirming that the project will receive AMWWP funding in the amount of \$1,482,507.20. This additional funding comes at a critical time and will significantly help offset the increased project costs. Minister Dreeshen stated: *“Upgrades to water and wastewater infrastructure will improve Albertans’ quality of life. Through Budget 2025, we’re proud to continue supporting local communities with these impactful investments.”*

R. Blair has reached out to the Minister’s office to express the Town’s appreciation. This funding will have a lasting impact by supporting the delivery of clean, reliable water to the Town of Carstairs for many years to come.

Motion 161/25

Motion by Councilor Roberts to accept the Grant Update as information.

CARRIED

Regular Council Meeting – May 12, 2025		Page 4 of 5
COMMITTEE REPORTS:	<div>1. Policies & Priorities Committee -Next meeting May 15, 2025. 2. Mountain View Regional Waste Commission -Next meeting Summer 2025. 3. Mountain View Regional Water Commission -Next meeting May 14, 2025. 4. Mountain View Seniors’ Housing -Next meeting June 19, 2025.</div>	
Motion 162/25	Motion by Councilor Ball to accept all Committee Reports as information.	CARRIED
COUNCILOR REPORTS:	<div>Councilor Allan - April 30, 2025, attended the Volunteer Appreciation Night put on by FCSS staff. Always a fun and well-attended event. - May 9, 2025, attended the Carstairs Neighborhood tradeshow. Councilor Ball - Nothing to report at this time. Councilor Fricke - Absent. Councilor Ratz - May 8, 2025, attended Carstairs Heritage festival meeting. Noting that the June 1st event is approaching quickly. - May 9, 2025, attended the Carstairs Neighborhood tradeshow. Councilor Roberts - April 30, 2025, attended the Volunteer Appreciation Night hosted by FCSS staff. - May 5, 2025, attended the +55 Lunch organized by FCSS. - May 6 & 8, 2025, Attended Carstairs Nature Space Meetings. - May 9, 2025, attended the Carstairs Neighborhood tradeshow. Councilor Wilcox - May 5, 2025, attended the Moccasin House Board Meeting. Collaborating with HSS and FCSS on an Indigenous and Metis Learning Day scheduled for September 22, 2025. - May 8, 2025 attended Didsbury Community Engagement Meeting with discussions focused on school registration. - May 9, 2025, attended the Carstairs Neighborhood tradeshow. Mayor Colby - April 30, 2025, attended the Volunteer Appreciation Night hosted by FCSS Staff. - May 9, 2025, attended the Carstairs Neighborhood tradeshow. Noted it as a great opportunity for residents to learn more about the community and extended thanks to all staff who participated in the event.</div>	
Motion 163/25	Motion by Councilor Wilcox to accept all Councilor Reports as information.	CARRIED
CORRESPONDENCE:	<div>1. AB Muni Award Nominations Council reviewed the requirements for the awards.</div>	
Motion 164/25	Motion by Councilor Allan to nominate Mayor Lance Colby & CAO Rick Blair for AB Munis Distinguished Service award 2025.	CARRIED
CAO’S REPORT:	<div>- April 29, 2025, met with 701 10th Avenue developers. - April 29, 2025, attended a webinar on the Permanent Elector Register: Municipal Data Portal – Extracting Elector Data. - April 30, 2025, met with ATEC regarding HSS access. - May 6, 2025, met with developers. - May 7, 2025, met with Scarlett Ranch developers. - May 7, 2025, participated in monthly Planning & Engineering meetings in Calgary. - May 8, 2025, attended bi-weekly site meeting at the Carstairs Water Reservoir. - May 8, 2025, met with 701 10th Avenue developers. - Meeting scheduled with Urban Systems regarding the Growth Study.</div>	
Motion 165/25	Motion by Councilor Ratz to accept CAO’s Report as information.	CARRIED
COUNCILOR COMMENTS:	Nil	
PUBLIC QUESTION PERIOD:	Nil	

Regular Council Meeting – May 12, 2025

Page 5 of 5

MEDIA QUESTION
PERIOD:

Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 166/25

Motion by Councilor Allan that Council close the meeting to the public to discuss Third-Party Business Interests as per Section 16 of FOIP at 7:44 p.m.

CARRIED

Motion 167/25

Motion by Councilor Roberts to come out of the closed meeting session at 8:09 p.m.

CARRIED

Motion 168/25

Motion by Councilor Allan to direct administration to waive an endeavor to assist for \$26,300.

CARRIED

NEXT MEETING:

Monday, May 26, 2025, at 7:00 p.m.

ADJOURNMENT:
Motion 169/25

Motion by Councilor Ball to adjourn the meeting of May 12, 2025, at 8:10 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO



Town of Carstairs

Policy: Construction and Infrastructure Standards-**Amended**
Policy No. 61-001-25

Date: May 26, 2025

Adopted by: Council

The Developer and or contractor shall be governed by the latest versions of the City of Calgary's Design Guidelines for Subdivision Servicing Standard Specifications: Sewer Construction, Standard Specifications: Waterworks Construction, Standard Specifications: Roads Construction, Development Guidelines and Standard Specifications: Landscape Construction and the Storm water Management and Design manual, but not so as to restrict the generality of the foregoing, the following special clauses noted shall have precedence.

1. GENERAL

- a. The Developer shall notify the Town of award of construction contracts for the various municipal improvements and shall state the name of the Contractor, address, phone number and contact. The Developer shall ensure that the Contractor(s) are properly bonded for the performance of the work and that the Contractor carries Liability, Course of Construction and Equipment Insurance as required by the Town and names the Town and the Town Engineers as insured parties.
- b. All local improvements constructed under this Agreement shall be extended to area boundaries, and through or along adjacent boundary roads, lanes or rights-of-way as necessary to accommodate a continuity of infrastructure with adjacent lands.

2. SPECIAL CONSIDERATIONS

a. Sanitary Sewer

- i. ~~Sewer mains shall be polyvinyl chloride (PVC) and shall meet CSA designations.~~
- ii. ~~Alberta Environment and Parks – Wastewater Systems Standards for Performance and Design~~ City of Calgary standards shall apply to minimum pipe grades.
- iii. Separation of water and sewer lines shall conform to Alberta Environment and Parks – Standards for Municipal Waterworks.
- iv. Design flows for residential developments shall be calculated using a per capita flow of 320 litres per person per day with a peaking factor utilizing the Harmon's formula plus an infiltration and inflow rate of 0.2 litres per second per ha of development.
- v. Manhole covers shall not have the name of the City of Calgary on them.
- vi. Connection of foundation weeping tile to the sanitary sewers is not permitted.

b. Storm Sewer

- i. ~~Sewer mains shall be polyvinyl chloride (PVC) meeting meet CSA designations or concrete meeting A.S.T.M. designations.~~
- ii. ~~Alberta Environment and Parks – Storm water Management Guidelines~~ City of Calgary standards shall apply to minimum pipe grades.
- iii. Separation of water and sewer lines shall conform to Alberta Environment and Parks – Standards for Municipal Waterworks.
- iv. Surface water should not be permitted to run a distance greater than 150m in streets and 200m in lanes or swales without interception by a catch basin.
- v. Manhole covers shall not have the name of the City of Calgary on them.
- vi. Foundation weeping tile drains should be directly connected to the storm sewer

system by gravity provided that the hydraulic grade line (HGL) at the storm sewer main will not cause surcharging at the property line. If a gravity connection is not feasible (e.g. shallow storm sewer mains, high HGL), the foundation weeping tile shall drain into a sump with pumped discharge to the storm service at the foundation wall. Backflow prevention devices are required on all weeping tile drainage systems to minimize backup of storm water and should be installed in accordance with the National Plumbing Code of Canada.

- vii. Catch basin leads shall be 300mm-concrete or PVC pipe installed at minimum grades of 1.0%.
- viii. Surface drainage from any public area shall not flow over any sidewalk.
- ix. Catch basins for rolled curb and gutter shall be Type “K” storm back. Catch basins for standard curb shall be Type “C” Two Piece.
- x. Extend drainage pipe from catch basins at all lows for the full width of the roadway. The pipe shall be 150 mm minimum complete with screened rock and filter cloth.
- xi. Culverts shall be 450mm minimum diameter where open ditches are used.
- xii. Drainage swales across roadways shall be 2m in width and conform to specifications set out in Appendix B.

c. **Water Mains**

- i. Water valves shall open counter clockwise and come with rods and dust covers installed in all valve boxes.
- ii. Hydrants shall be compression type as manufactured by Clow with ~~triangular~~ square operating units. Hydrants shall be yellow with black caps and top in color and shall have the pumper connection size of 5” ~~Stortz~~.
- iii. Hydrant spacing shall be a maximum of 150m measured along the centerline of the right of way.
- iv. Water mains shall be PVC in accordance with the latest AWWA and CSA Standards.
- v. All valves, fittings and hydrants shall be coated in accordance with the latest version of the City of Calgary Standard Specifications: Waterworks Construction and catholically protected with zinc anodes and cad welded to each fitting.
- vi. Design flows for residential developments shall be based on a per capita consumption of 320 litres per person per day.
- vii. Alberta Environment and Parks – Guidelines for Municipal Waterworks shall apply for operating pressures of the water distribution system.
- viii. In areas where sidewalks are only required on one side of the roadway, the fire hydrant shall be installed on the opposite side.
- ix. Concrete curbs and gutters or sidewalk should be stamped with a ‘CC’ stamp at valve location for residential and commercial.

d. **Service Connections**

- i. Water service lines shall be series Pex Pipe (Cross-linked Polyethylene Pipe), minimum 25mm in size.
- ii. Sewer service lines shall be PVC.
- iii. Lots for semi-detached ~~and multiple~~ units shall have one separate service for each unit. ~~For multiple unit buildings (8 units to 1 building or more), 1 service is applicable but each unit must be metered separately.~~
- iv. Curb stands shall be marked with a wooden 2X4 extended 1m above finished grade.
- v. Services shall generally be installed in the center of the lot avoiding installation under any driveways. The service shall be terminated a minimum of 3m into the lot, beyond any shallow utility installation and shall be protected by utility right-of-way providing access to the Town.
- vi. For industrial lots, minimum service size shall be 150mm sanitary and 50mm water

unless the size of the lot or proposed land use requires a larger size. Water valves shall be located a minimum of 3m into the lot, beyond any shallow utilities installation and shall remain closed and uncharged until the property is developed.

- vii. Only 49 lots can be permanently serviced off of a single water feed before the watermain needs to be looped.

e. Roadway

- i. Roadway and right-of-way widths shall follow the guidelines set out in Appendix A:
- ii. Roadway widths shall be measured from ~~face-of-curb~~ lip of gutter.
- iii. Structural sections of roadway shall meet or exceed the following:

Residential roadways:
80mm of asphalt concrete
100mm of crushed gravel
200mm of pit run gravel
Geo textile under all roadway gravels

Collector roadways:
140mm of asphalt concrete
100mm of crush gravel
200mm of pit run gravel
Geo textile under all roadway gravels

Major Collector and Industrial roadways:
160mm of asphalt concrete
100mm of crush gravel
300mm of pit run gravel
Geo textile under all roadway gravels

The proposed structural design section may be reduced if supported by an investigative report and recommendations from a qualified Geotechnical Engineer and approved by the Town.

f. Sidewalks, Curb and Gutter

- i. In residential areas curb and gutter shall be low profile rolled section except adjacent to reserves where standard faced curbs shall be constructed. For commercial, industrial or major collector roadways with no driveway accesses, standard faced curb shall be constructed.
- ii. In residential areas sidewalks shall be low profile rolled monolithic curb and gutter with a sidewalk width of 1.1m. Where standard faced curbs are required, the width shall increase to 1.31m. Adjacent to school sites or commercial areas, the sidewalk width shall be increased by 0.4m to 1.5m and 1.71m accordingly. Collector roads shall have a sidewalk width of 1.5m.
- iii. Sidewalks are required on both sides of the street for Arterial and Collector roads, local roadways shall have sidewalks on one side of the road, crescents shall have a sidewalk on one side if there are more than 40 dwelling units, and cul-de-sacs shall have a sidewalk on one side if there are more than 20 dwelling units.
- iv. Surface drainage from any public area shall not flow over any sidewalk.
- v. Industrial developments do not require sidewalks unless the type of development or the need to connect a pathway to other areas, dictates the need for sidewalks.
- vi. Wheelchair ramps are required at all intersections and designated crosswalks. Tactile plates are required as per City of Calgary specifications.
- vii. Class A concrete is required for all sidewalks, curbs, and gutters.
- viii. Gutter widths shall be 0.25m except for major collector roadways which shall be 0.5m.
- ix. The structural gravel pit run section shall be placed beneath all concrete sidewalks, curb and gutter with a top layer of 20mm crushed road gravel to a minimum distance of 150mm behind the concrete structure.
- x. In areas in which a sidewalk will be constructed on only one side of the roadway, the

water main and fire hydrant will be installed on the opposite side of the roadway.

- xi. In areas in which a sidewalk will be constructed on only one side of the roadway, street lighting should be on the same side as sidewalk, and power for street lights should not be run under the sidewalk.
- xii. Radii for curb returns shall be 9m for residential local roadways, 10m for collector roadways and 15m for major collectors and industrial roadways.

g. Landscaping

- i. Refer to Policy XXXXXXXX
- ii. ~~All municipal reserves (MR), walkways, boulevards and public utility lots (PUL), shall be loamed with a minimum of 150mm of suitable topsoil, graded to the design grades and hydro-seeded or sodded accordingly to the latest version of the City of Calgary Parks Development Guidelines and Standard Specifications Landscape Construction.~~
- iii. ~~Each residential lot shall receive a minimum of one 35mm caliper tree in the front yard not located within utility right of way.~~
- iv. ~~For all MR, walkways, major collector boulevards and PUL's, the developer shall prepare a detailed landscaping plan for approval by the Town.~~
- v. ~~Major collector roadways shall require one 35 mm caliper deciduous tree for every lot not located within utility right of way.~~
- vi. ~~For MR's and walkways as a minimum, the Developer shall install one 35mm caliper tree and 10 shrubs for every 100 square meters of area and as a minimum, no less than 10 per parcel. Tree and shrubs shall be planted in bed clusters with mulch and edging for ease of grass cutting. For PUL's shrubs will be required but large caliper trees will not be permitted.~~
- vii. ~~Ratio of deciduous to coniferous trees shall be 3 to 1. Poplar trees will not be permitted. The type of trees and shrubs selected shall be town approved trees. The full listing is attached Appendix C. Any trees or shrubs not on the listing shall require approval through the town, and listed in the developer's agreement.~~
- viii. ~~In areas where a bench is proposed, the bench material must be wood in nature with a natural stain, metal frame and be on a concrete slab of 2" thickness.~~
- ix. ~~Addition of Town approved dog stations, garbage receptacles, and benches to be added into MR specs.~~

h. Pedestrian Walkways

- i. Pedestrian walkways where required shall be asphalt, 2.5m or 3m in width, in accordance with the latest version of the City of Calgary's Design Guidelines for Subdivision Servicing.
- ii. ~~All offsets and setback for signs, trees, shrubs, benches etc. should be in accordance with City of Calgary standard where sightlines are required and for maintenance purposes.~~

i. Traffic Control and Signage

- i. The Developer's Consulting Engineer shall prepare a design drawing outlining traffic signs, street signs and pavement markings conforming to the Manual of Uniform Traffic Control Devices for the Town to approve.
- ii. Upon approval by the Town and following construction of the roadways, the developer will install all signage and pavement markings. Signage is not permitted on any pedestrian walk way or sidewalk.

j. Shallow Utility Servicing

- i. The Developer shall contact each shallow utility company to determine servicing requirements for the development including alignments, right-of-ways requirements and location of poles, pedestals, transformers, and lot services drops.
- ii. Final alignments for shallow utilities require approval by the Town. As part of the detailed design submission for municipal improvements, the Consulting Engineer

shall supply a design drawing noting the above plus supply the Town with a letter from each shallow utility company agreeing to these requirements.

- iii. Upon approval of the design drawings, the Developer shall arrange for design and installation of shallow utility servicing either with the shallow utility provider or if acceptable, with private sector contractors according to current provincial or federal codes for the utility.
- iv. Testing, inspections and installation monitoring shall either be provided by the shallow utility company or the Consulting Engineer and upon completion, shall verify the installation was completed to the proper code or standard.
- v. Charging or energizing the lines shall be done by or in cooperation with the shallow utility companies.
- vi. As built drawings will be required for each shallow utility service.

k. Park & Recreation Facilities and Development

- i. Park and Recreation facilities shall be developed in accordance with the approved overall landscaping plan prepared during the concept plan stage.
- ii. All park areas shall be loamed, graded, grassed and landscaped according to the standards outlined herein and approved design drawings.
- iii. For park areas, walkways or PUL's Town approved fencing shall be installed according to current standards along all roadways and lanes preventing vehicle access to the area other than maintenance equipment and pedestrians. **Fencing types are to be submitted to the Town for approval at the concept plan stage.**
- iv. For lots backing onto park areas, the Developer should consider specifying and installing uniform fencing.
- v. In park areas, the Town may request recreational facilities including construction of playground equipment, playing fields or other facilities deemed necessary to service the development area. The Developer shall prepare a detailed drawing outlining the recreational facilities for approval by the Town. The recreational facilities shall be in accordance with the latest version of the City of Calgary's Development Guidelines and Standard Specifications: Landscape Construction.

Once approved, the Developer shall install the recreational park, playground, playing field or any other facilities according to the approved plan and specifications when Building Permits have been issued on 50% of the lots within the development area and they shall maintain the facilities for a period of two (2) years or upon FAC sign-off.

l. Fencing

- i. Uniform fencing may be required for noise attenuation along railway tracks, screening, perimeter fencing or along backs of lots adjacent to park areas. When required, the fencing shall consider its intended use and shall be designed accordingly considering heights, construction material, spacing, appearance and maintenance. The Developer shall consider all the factors and shall prepare a detailed design drawing according to the latest version of the City of Calgary's Development Guidelines and Standard Specifications: Landscape Construction for approval by the Town.
- ii. Once approved, the Developer shall construct the fencing according to the approved design drawings and specifications and maintain the fencing for a period of two (2) years or upon FAC sign-off.
- iii. The selection of fencing material will be one of the critical factors in the Town's approval and shall consider yearly maintenance, life cycle replacement and graffiti. The Town encourages such fencing to be located on private property where practical and if installed on private property, shall be covered by a caveat on the property limiting the modifications, removal or changing of color by the property owner.
- iv. **For park areas, walkways or PUL's Town approved fencing shall be installed according to current standards along all roadways and lanes preventing vehicle access to the area other than maintenance equipment and pedestrians. Fencing types are to be submitted to the Town for approval at the concept plan stage.**

- v. For lots backing onto park areas, the Developer should consider specifying and installing uniform fencing.
- vi. In developments where uniform fencing has been installed on private lots, caveats or architectural control should be clearly outlined and registered on title regarding the ability to alter or remove the uniform fencing by owners.

3. **SUBMISSION REQUIREMENTS:**

All submission forms including drawings, letters, reports and any other documentation shall be submitted in PDF or equal, un-editable digital format. When hard copy drawings are required, drawings shall be to a suitable metric scale and printed on 24" x 36" size sheets unless otherwise agreed to by the Town. Consulting engineers and landscape architects shall submit all drawings in PDF and CAD format, unless permission is granted by the Town to use a different format. As a default, the Town will require that drawings conform to the City of Calgary's CAD Standard. See the City of Calgary website for details.

Applications that are incomplete or are not in accordance with the requirements shall be rejected. All revisions to existing applications for subdivisions or developments shall include a letter prepared by the consulting engineer which gives a description of the revisions. Any significant variances from the Town's guidelines that are proposed by a developer or consulting engineer shall be discussed with the Planning and Development Department prior to making an application. If proposed variances are minor, they may be noted in the application letter.

End of Policy
Carstairs 05/25

Signatures
M /25 Policy No. 61-001-25 adopted at Council on May 26, 2025

Mayor, Lance Colby

CAO, Rick Blair



APPENDIX “A”

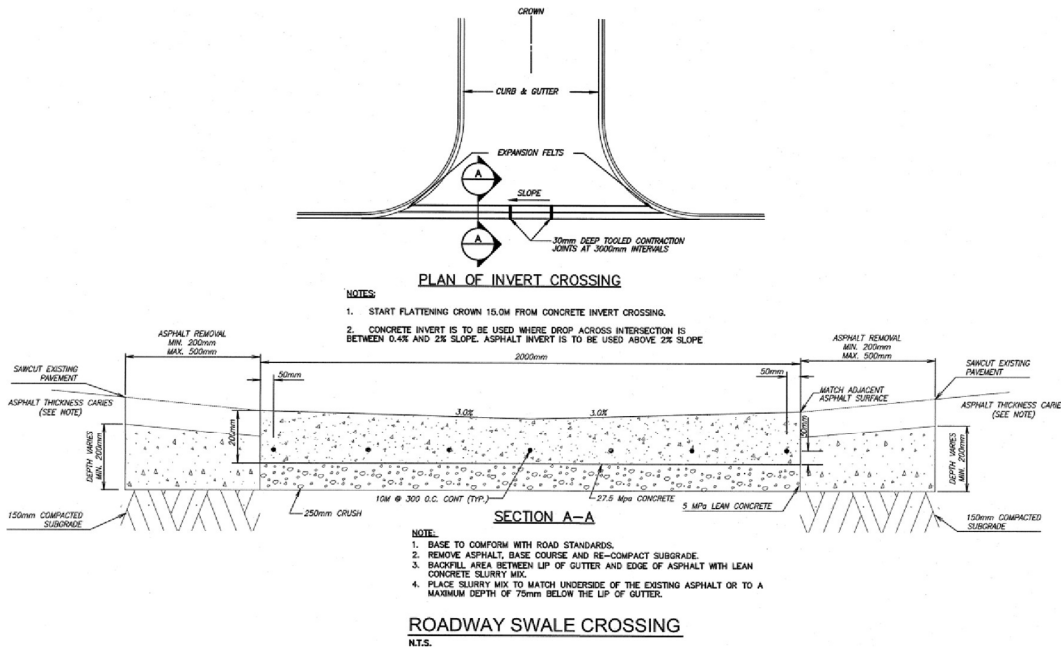
Construction and Infrastructure Design Standards

Classification	Width	Right of Way
Pathway	2.5m to 3m	6.0m (unless required to accommodate utilities)
Lane	6.0m	6.0m (10.0m where lane is serviced)
Residential Local	11.0m	15.0m
Residential Collector Undivided	12.5m	21.0m
Major Collector Divided	With Parking – 19.0m W/O Parking – 15.0 m Median – 3.5 m	With Parking – 32.0m W/O Parking – 27.0m
Cul-de-sac Bulbs	25.0m	30.0m



APPENDIX “B”

Construction and Infrastructure Design Standards





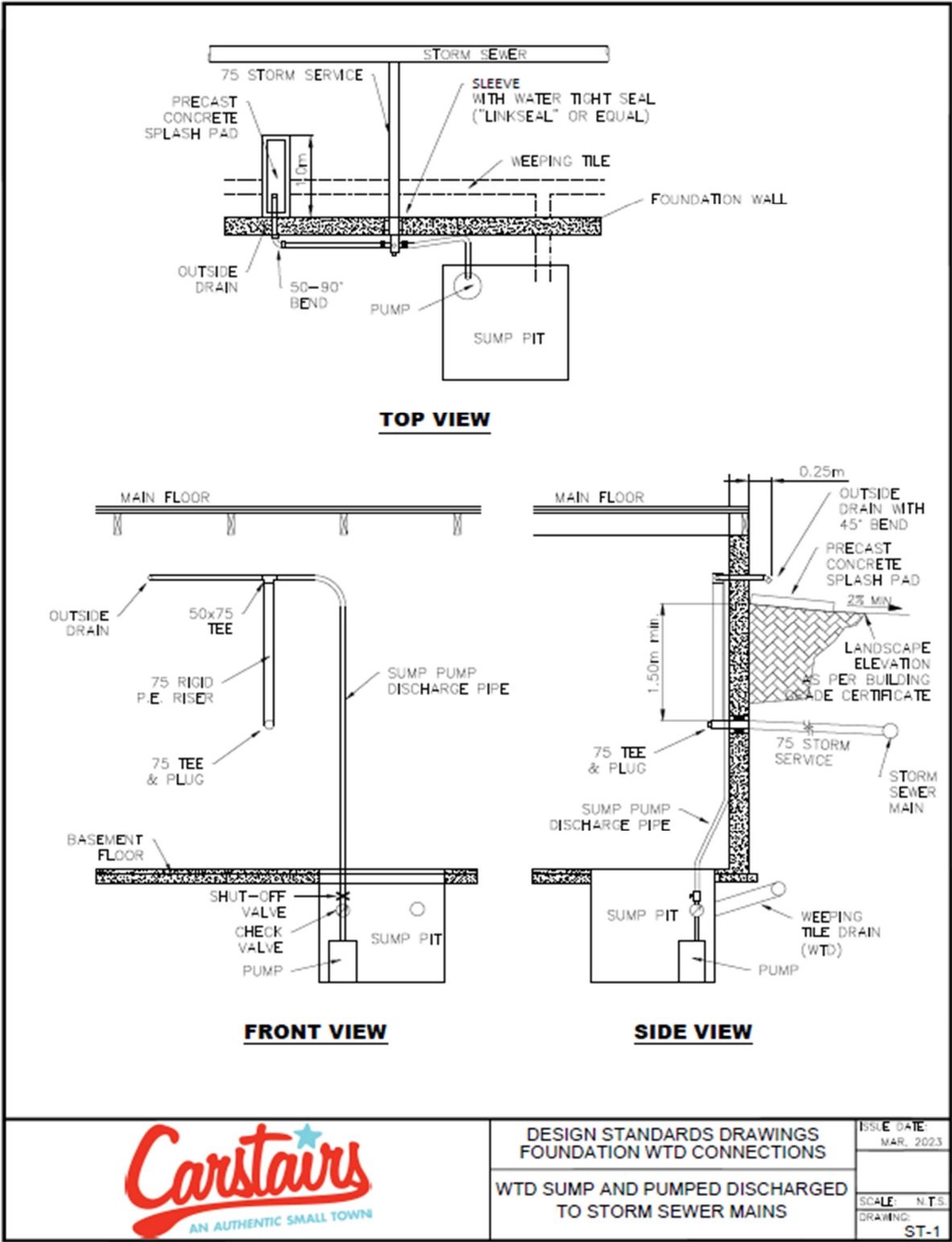
APPENDIX “C”

Construction and Infrastructure Design Standards

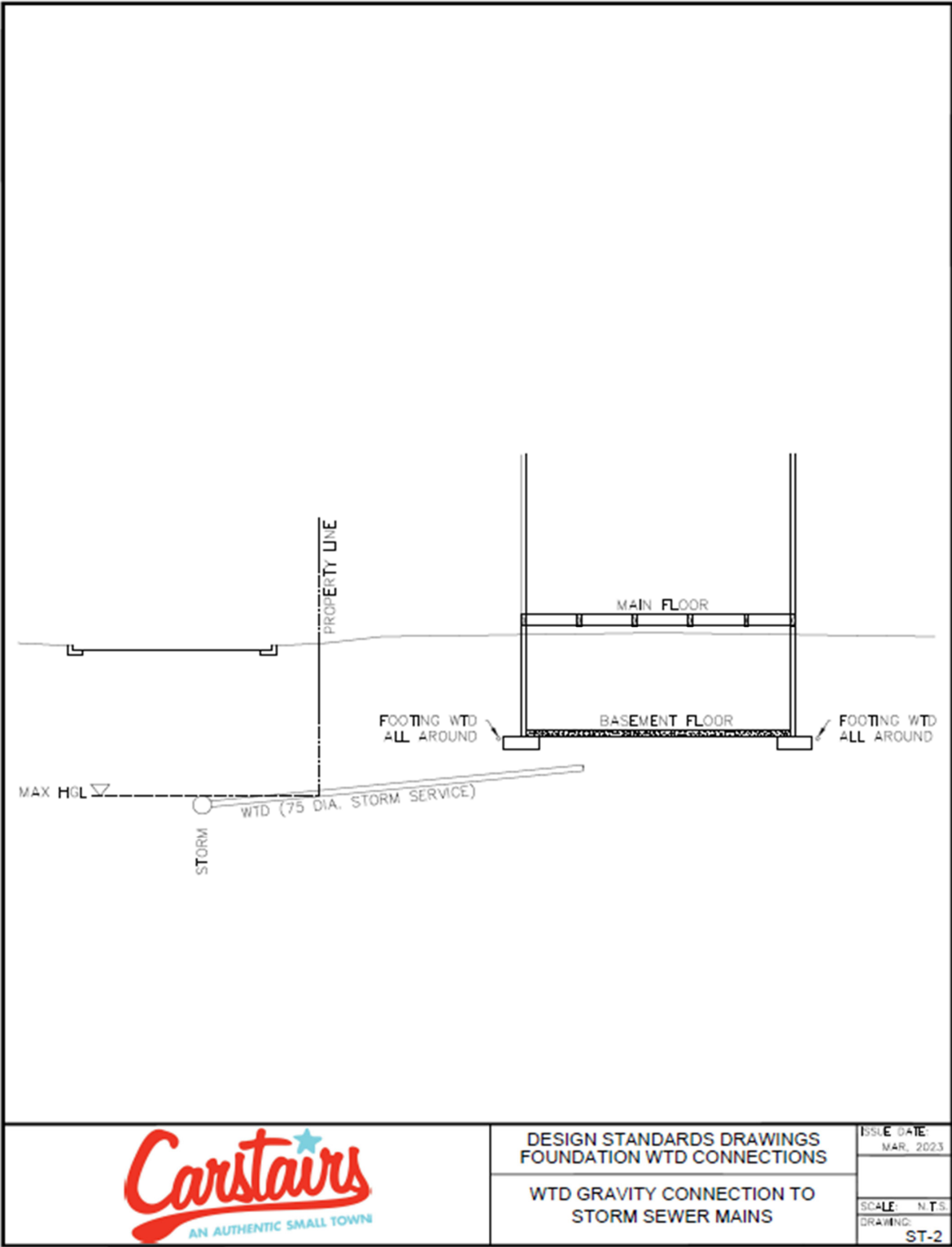
Approved Tree List

- ~~Bur Oak~~
- ~~Brandon Elm~~
- ~~Siberian Larch — in groups~~
- ~~Linden~~
- ~~Douglas Fir~~
- ~~Cut Leaf Weeping Birch — moist areas~~
- ~~Clump Paper Birch — moist naturalized areas~~
- ~~Toba Hawthorn~~
- ~~Paper Birch — large sites and moist areas~~
- ~~Dakota Pinnacle Birch — moist areas~~
- ~~Ohio Buckeye~~
- ~~Lodgepole Pine~~
- ~~Ponderosa Pine~~
- ~~Ivory Silk Tree Lilac~~
- ~~Amur Cherry~~
- ~~Tremling Aspen~~
- ~~Swedish Columnar Aspen~~
- ~~Makamik Flowering Crab~~
- ~~Prairie Spire Green Ash~~
- ~~Mountain Ash~~
- ~~Snowbird Hawthorn~~
- ~~Sutherland Caragana — in groups~~
- ~~Colorado Blue Spruce~~
- ~~White Spruce~~
- ~~Scotch Pine~~

APPENDIX “D.C”



APPENDIX “E D”





Town of Carstairs

Policy: **Landscaping Policy**
Policy No. 61-002-25

Date: **May 26, 2025**

Adopted by: **Council**

Purpose:

To define the requirements of Landscaping by a Developer and or Contractor for Subdivision Servicing Standard Specifications but not so as to restrict the generality of the foregoing City of Calgary Standards, the following special clauses noted shall have precedence.

Scope:

This Policy applies to Developer and or Contractor in the Town of Carstairs.

Guidelines:

The Developer shall notify the Town of award of construction contracts for the various municipal improvements and shall state the name of the Contractor, address, phone number and contact. The Developer shall ensure that the Contractor(s) are properly bonded for the performance of the work and that the Contractor carries Liability, Course of Construction and Equipment Insurance as required by the Town and names the Town and the Town Engineers as insured parties.

All local improvements constructed under this Agreement shall be extended to area boundaries, and through or along adjacent boundary roads, lanes or rights-of-way as necessary to accommodate a continuity of infrastructure with adjacent lands.

1. Landscaping

- a. All municipal reserves (MR), walkways, boulevards and public utility lots (PUL), shall be loamed with a minimum of 150mm of suitable topsoil, graded to the design grades and hydro-seeded or sodded accordingly to the latest version of the City of Calgary Parks Development Guidelines and Standard Specifications – Landscape Construction.
- b. Each residential lot shall receive a minimum of one 50mm caliper tree in the front yard not located within utility right of way.
- c. Ratio of deciduous to coniferous trees shall be 3 to 1. Poplar trees will not be permitted. The type of trees and shrubs selected shall be town approved trees. The full listing is attached – Appendix C. Any trees or shrubs not on the listing shall require approval through the town, and listed in the developer's agreement.
- d. In areas where a bench, garbage receptacle or dog station is required or proposed, the material and product must be approved by the Town.
- e. Minimum 15 to Maximum 25 tree per acre (.405 ha) Minimum 20 to Maximum 30 Shrubs per acre (.405 ha) Regional, District and Community Park.
- f. Minimum 25 to Maximum 40 trees per acre (.405 ha) Minimum 20 to Maximum 60 Shrubs per acre (.405) Neighbourhood Parks.
- g. Trees and shrubs shall be planted in bed islands, with 100 mm minimum to a maximum of 150 mm of bark mulch without edging for ease of grass cutting. Trees will be planted in odd numbers for natural and esthetic purposes. (see diagram)
- h. Individually planted trees in the parks, are to have mulch to the edge of the drip line of the tree.

- i. The total number of trees planted in any park or landscape area is per each phase of development for subdivisions and must conform to the following:
 - i. Minimum 30% maximum 50% Coniferous. No more than 50% of either Spruce, Pine or Larch.
 - ii. Maximum 50% of any one species.
 - iii. Minimum of 5 different species. Any changes to the tree planting ratio or species number will need to be reviewed by The Town of Carstairs for approval.
- j. Planting areas are to provide minimum rooting volumes following industries best practice.

Soil Volume Chart		
Size of Tree	Mature Height	Soil Volume Required (M3)
Small (S)	Less than 10 M	10
Medium (M)	10-15 M	20
Large (L)	Greater than 15 M	30

- k. Planting setbacks, follow City of Calgary Design Guidelines.
- l. All boulevards and landscaped medians shall have trees of alternating groups of species, using a minimum of 3 different species, coniferous trees may be planted on boulevards and medians provided visibility and clearance requirements are met. Please request permission from the Town prior to submission of plans. All plantings must take into "Line-of sight" near traffic signs, intersections and vehicular access to parks. If obstacles such as driveways or streetlights interfere with tree spacing, tree groupings of similar species must be provided to maintain minimum tree density requirements. If the minimum density cannot be met, the remaining trees shall be planted in an accepted alternate location to maintain the density requirement. Trees and shrubs should be planted in groups, in mulched bed islands.
- m. Residential street trees are located in the unpaved portion of the road right of way from the back of the concrete curb up to the common property line. The Town of Carstairs requires residential street trees to be planted, adhering to the guideline of the City of Calgary's Complete Streets Guide.
- n. Trees must exhibit two years of new growth beyond original condition at CCC before an FAC will be issued. At time of CCC and FAC, planted material must be true to name and type; structurally sound; well branched; healthy and vigorous and free from disease, insect infestations, rodent damage, sun scald, frost cracks, and other untreated abrasions to the bark; and densely foliated with a healthy well-developed root system. Pruning wounds must show vigorous wound wood growth on all edges and all parts must show live and green cambium tissue when cut. Final inspection of all plant material will be made at the end of the specified warranty period. Maintenance periods for trees and shrubs shall be two years following CCC. Deciduous trees exceeding 90mm caliper and coniferous trees taller than 4M will require a warranty and maintenance period of five years.
- o. All trees planted must have at least 300mm of topsoil surrounding the sides of the root ball including those planted with a tree spade. The base of the root ball must sit on undisturbed sub-soil (option is to compact bottom of hole to 95% standard proctor density). Plant with root (trunk) flare at finished grade level unless otherwise specified. At the time of planting cut away all strapping and remove the 1/3 of the wire and burlap. Ensure the ring located below the removed 1/3 is cut in a minimum of three places.
- p. All trees and shrubs must be mulched with a minimum of 100mm depth of accepted wood mulch (local spruce and pine mulch)
- q. Minimum 600mm depth is required for beds containing shrubs only
- r. Trees planted should have a minimum caliper of 50mm
- s. Plant material to follow Canadian Nursery Landscape Association (CNLA) standards. Elm and Ash are to be sourced from Alberta and British Columbia only

2. Diagrams

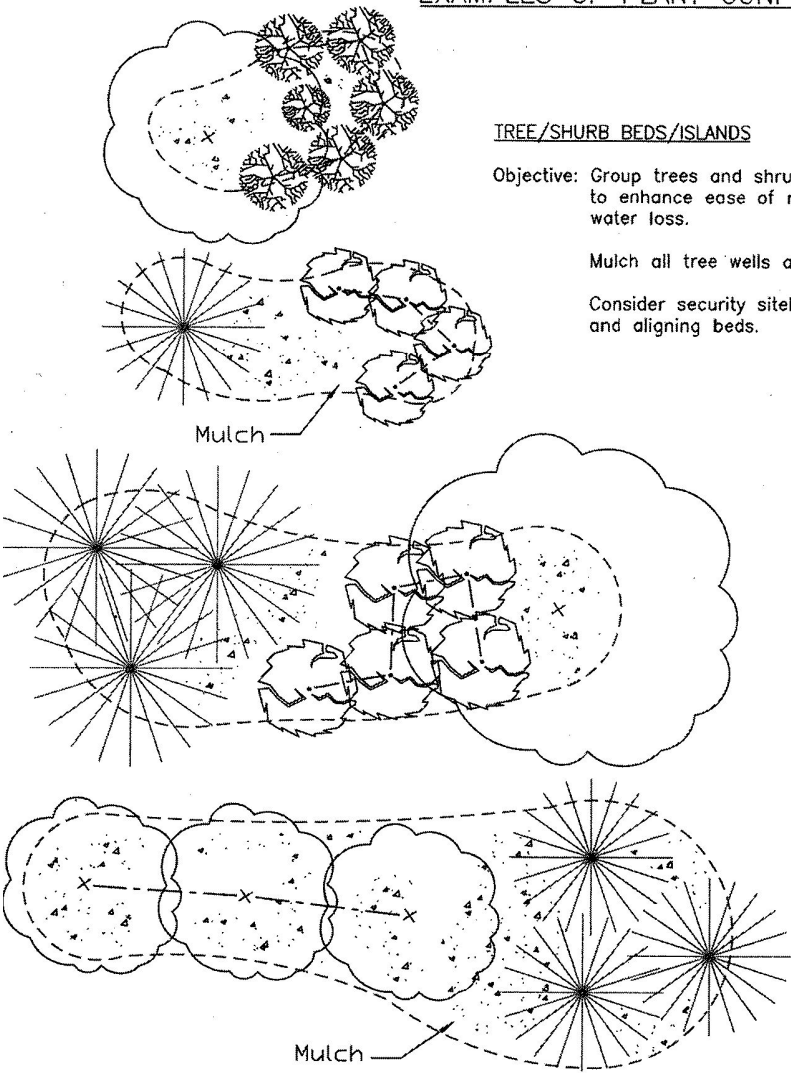
EXAMPLES OF PLANT CONFIGURATIONS

TREE/SHURB BEDS/ISLANDS

Objective: Group trees and shrubs wherever possible to enhance ease of mowing and to reduce water loss.

Mulch all tree wells and planting beds.

Consider security sitelines when locating and aligning beds.



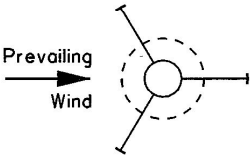
Detail Sheet 24: Tree Planting - 40 mm to 100 mm Caliper Trees Spade Dug

TREE PLANTING DETAIL

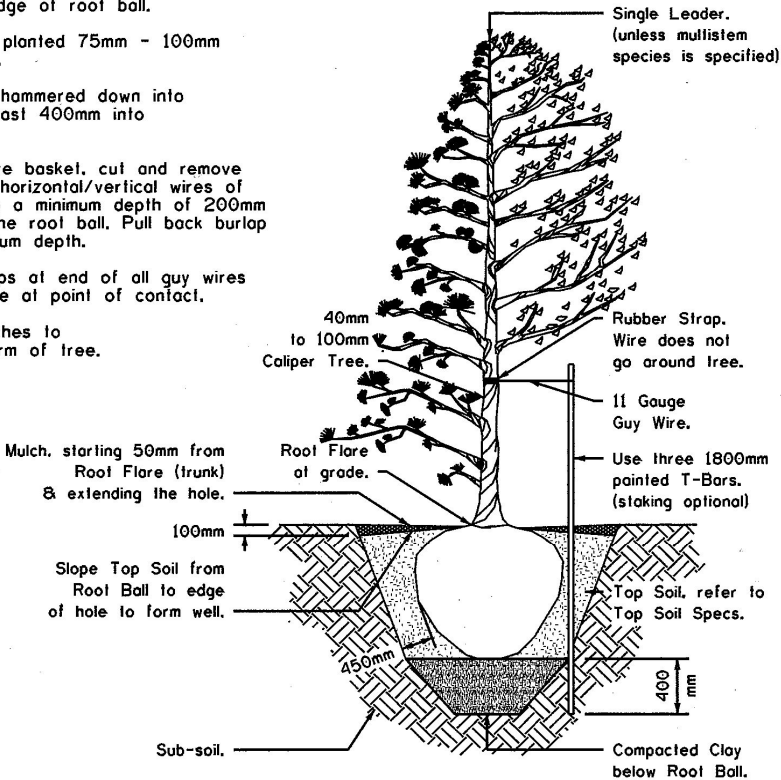
The following Tree Planting Detail will be used for Spade Hole Preparation, 40mm - 100mm Caliper, either Coniferous or Deciduous, Basket or Ball & Burlap Trees

NOTES:

- Do not allow air pockets to form when back filling.
- Stake beyond edge of root ball.
- Tree should be planted 75mm - 100mm below ground level.
- Bars should be hammered down into solid footing (at least 400mm into sub-soil base).
- If tree is in wire basket, cut and remove strapping and the horizontal/vertical wires of the wire basket to a minimum depth of 200mm from the top of the root ball. Pull back burlap to this same minimum depth.
- Use rubber straps at end of all guy wires to protect the tree at point of contact.
- Prune dead branches to maintain natural form of tree.

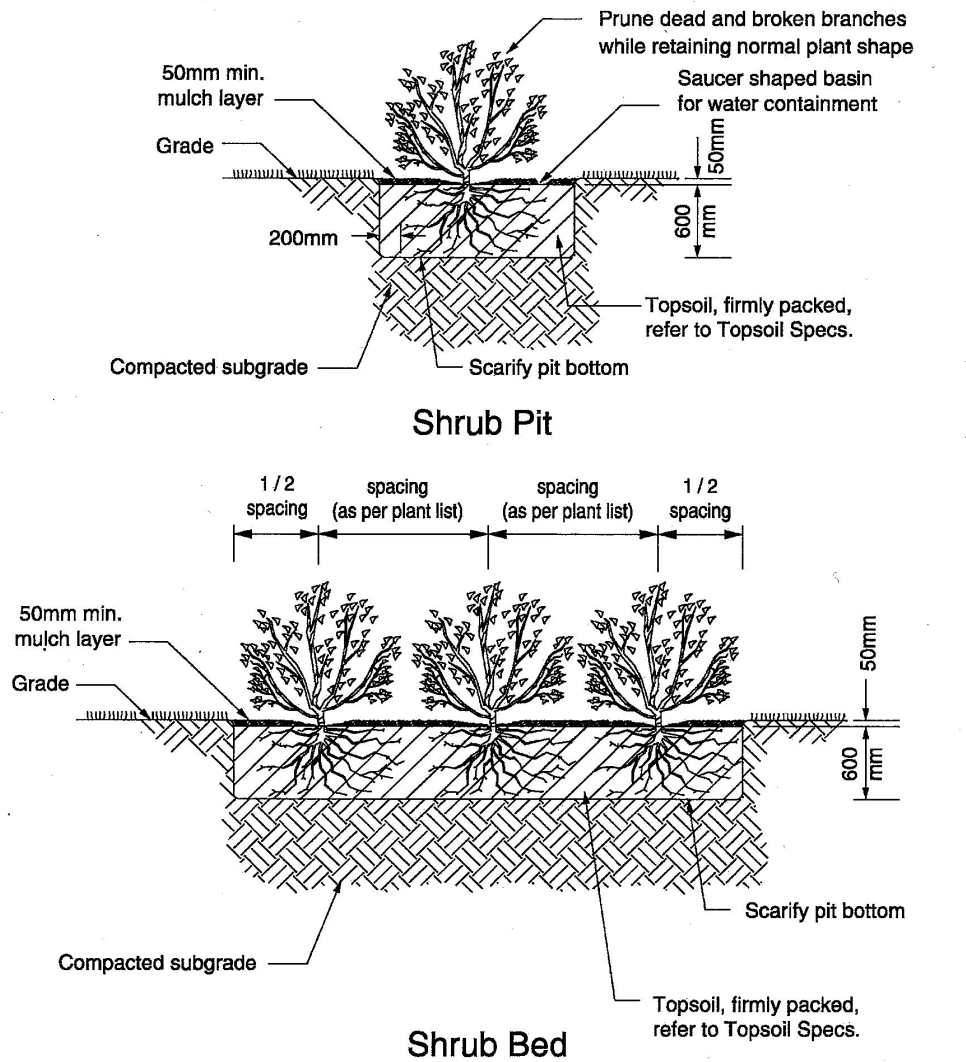


PLAN FOR TREE STAKING (optional)



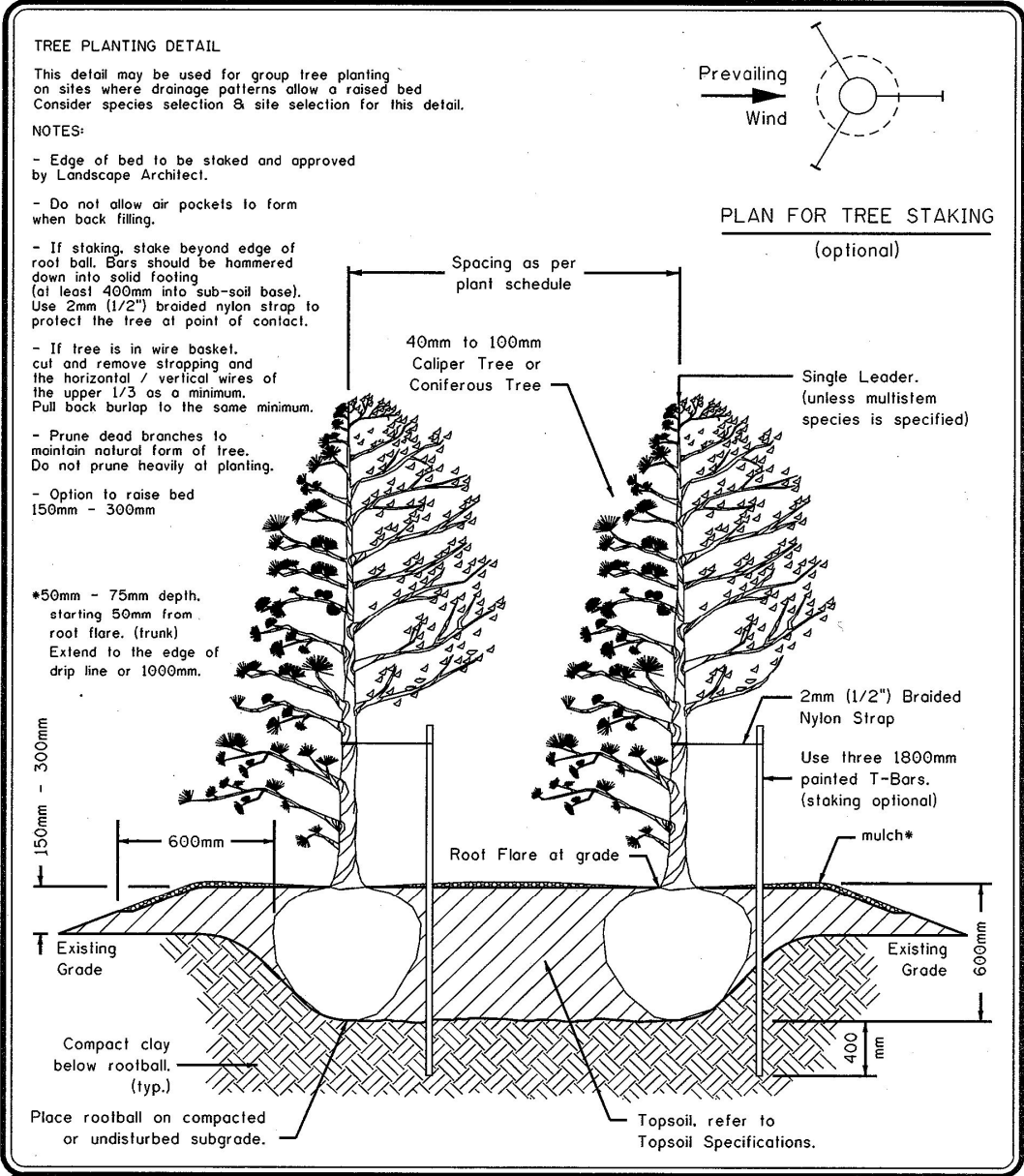
Detail Sheet 25: Tree Planting - Shrubs

The following shrub planting detail will be used for all potted deciduous or coniferous shrubs



NOTE: If site is 300mm Loam
Shrub Bed excavation is not required.

Detail Sheet 26: Tree Planting- Beds



3. Tree List
Suggested Deciduous Tree List for Design Standards

Botanical Name	Common Name	Mature Size
Acer ginnala	Amur Maple	S
Acer negundo "Sensation"	Sensation Maple	M
Acer saccharinum "Silver Cloud"	Silver Cloud Maple	M-L
Acer nugundo "Baron"	Barron Manitoba Maple	M-L
Acer tataricum "GarAnn"	Hot Wings Maple	S
Aesculus glabra	Ohio Buckeye	S
Alnus hirsuta "Harbin"	Prairie Horizon Alder	S-M
Betula nigra	River Birch	L
Betula papyrifera	Paper Birch	M
Betula papyrifera "Chickadee"	Chickadee Birch	L
Betula pendula "Laciniata"	Cutleaf Weeping Birch	M
Caragana arborescens "Sutherland"	Sutherland Caragana	S
Celtis occidentalis	Hackberry	M
Crataegus mordenensis "Snowbird"	Snowbird Hawthorn	S
Fraxinus sp	Ash sp	M-L

Lari sibirica	Siberian Larch	L
Malus sp	Crab sp	M
Populus tremulodes	Trembling aspen	M
Prunus cerasus "Evans"	Evans Cherry	S
Prunus maackii "Jefdike"	Klondike Amur Cherry	S
Prunus virginiana "Midnight"	Midnight Schubert Chokecherry	S
Pyrus X "DUR PSN 303"	Navigator Ornamental Pear	S-M
Quercus macrocarpa	Bur Oak	L
Quercus macrocarpa "Top Gun"	Top Gun Bur Oak	L
Salix alba "vitellina"	Golden Willow	L
Salix pentandra	Laurel Leaf Willow	L
Sorbus sp.	Mountain Ash sp.	S
Syringa reticulata	Japanese Tree Lilac	S
Tilia cordata "Morden"	Morden Linden	M
Tilia flavescens "Dropmore"	Dropmore Linden	M
Ulmus americana	American Elm	L
Ulmus davidiana var.japonica "Night Rider"	Night Rider Elm	M

Suggested Evergreen Tree List for Design Standards

Botanical Name	Common Name	Mature Size
Juniperus sp	Juniper sp.	S
Picea sp.	Spruce sp.	S-L
Pinus sp.	Pinus sp.	S-L

Please avoid trees that are above growing zones 3b
Be aware of tree selection that may be messy due to seed dispersion, fruit drop, excess branch drop, suckering and potential aphid honey dew droppings.
When possible, always choose trees more tolerant to disease resistance.

Suggested Boulevard Trees for Design Standards

Botanical Name	Common Name	Mature Size
Acer ginnala	Amur Maple	S-M
Acer negundo "Baron"	Baron Manitoba Maple	L
Acer saccharinum "Silver Cloud"	Silver Cloud Maple	L
Acer tataricum "GarAnn"	Hot Wings Tatarian Maple	S-M
Aesculus glabra	Ohio Buckeye	L-M
Crataegus aborescens "Sutherland"	Sutherland Caragana	M
Fraxinus americana "Durgar"	Tuxedo White Ash	L
Nobility White Ash "Nobility"	Nobility White Ash	L
Fraxinus pennsylvanica "Heuver"	Foothills Green Ash	L
Fraxinus pennsylvanica "Patmore"	Patmore Green Ash	L
Fraxinus pennsylvanica "Rugby"	Prairie Spire Green Ash	L
Malus X "DurLawrence"	Courageous Flowering Crab	S-M
Malus X "Emerald Spire"	Emerald Spire Flowering Crab	S-M
Malus X adstringens "Durelo"	Gladiator Flowering Crabapple	S-M
Picea pumgens "Bakeri"	Baby Blue Eyes Spruce	M
Picea pungens "Fastigiata"	Columnar Blue Spruce	M
Picea pungens "Hoopsii"	Hoopsii Spruce	M-L
Prunus maackii "Jefdike"	Klondike Amur Cherry	M
Quercus macrocarpa	Bur Oak	L
Quercus macrocarpa "Top Gun"	Top Gun Bur Oak	L
Syringa reticulata	Japanese Tree Lilac	S-M

American Elm	Ulmus Americana	L
Ulmus davidiana var. japonica "Night Rider"	Night Rider Elm	L

End of Policy
/Carstairs05/25

Signatures:
M /25 Policy No. 61-002-25 Landscape Policy was adopted at Council on May 26, 2025.

Mayor, Lance Colby

CAO, Rick Blair



May 14, 2025

Mayor Lance Colby
Town of Carstairs
Carstairs, Alberta.

Dear Mayor Colby,

Please find attached the quarterly Community Policing Report covering the period from January 1st to March 31th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Didsbury Detachment.

As we approach summer, I would like to highlight the preparations that the Alberta RCMP have made to address what may be another busy wildfire season. The wildfire seasons of 2023 and 2024 have provided our organization with many lessons on the best ways to handle the unpredictability of wildfires. In March, we began planning for the 2025 wildfire season and this included the early staffing of our Division Emergency Operations Center (DEOC). In the past two years, DEOC has been the cornerstone of the police response to the wildfires in Alberta. The members and staff in DEOC are able to process information from various sources to determine the most optimal way to deploy police resources in areas under threat of wildfires.

Depending on the severity of the fire season, it may be necessary to draw resources from your police service to ensure the safety of people and property in affected communities. I want to assure you that the Alberta RCMP will keep the needs of your community in mind and will work to deploy only the resources which will not adversely impact the security of our own community. The Alberta RCMP remains ready to respond to wildfires in coordination with other provincial resources to protect our citizens and communities.



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Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Staff Sergeant Stephen Browne
Commander
Didsbury



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RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Didsbury

Detachment Commander

Staff Sergeant Stephen Browne

Report Date May 14, 2025	Fiscal Year 2024-25	Quarter Q4 (January - March)
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Community Priorities

Priority #1: Increased Visibility & Traffic Safety
Updates and Comments:

During Q4, Cst. Walkey continued duties of the Enhanced Police Officer position for the Town of Carstairs, October to December. Cst. Walkey was able to attend multiple community events and the Schools in the Mountain View County area. Many presentations were completed by Cst. Walkey at the Schools and in the Town of Carstairs. Cst. Walkey conducted 108 proactive patrols, 4 foot-patrols, and 3 license premises compliance checks at liquor establishments within the Town of Carstairs. Cst. Walkey issued 5 violation tickets for moving/non-moving traffic offences within the Town of Carstairs. Didsbury members conducted 400 proactive patrols, 12 foot-patrols, 12 license premises compliance checks within the Town of Carstairs. Didsbury members issued 14 violation tickets for moving/non-moving traffic offences as well as 2 immediate roadside sanctions for impaired driving.

Priority #2: Youth Interaction
Updates and Comments:

Carstairs Enhanced Policing Officer attended the following events in Carstairs for January 2025 to March 2025:

Jan 7 - Hugh Sutherland High School, MADD Canada (300+ students)
 Jan 29 - Carstairs Community, COP meeting (15 members)
 Feb 06 - Carstairs Elementary school, Science Fair (50+ students)
 Feb 11 - Hugh Sutherland High School, Science Fair (50+ students)
 Feb 28 - Senior Centre, Fraud Presentation (30+ seniors)
 Mar 7 - Recruitment Presentation (1 adult)


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- Page 1 of 4 -

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Mar 18 - Carstairs Elementary School, Crosswalk Safety (300+ students)
 Mar 19 - Museum, Fraud Presentation (30+ adults)
 Mar 26 - Church, Fraud Presentation (30+ adults)

Priority #3: Crime Prevention (Family Violence & Drug Prevention & Education)

Updates and Comments:

During Q4, the Carstairs Enhanced Policing Officer attended and assisted with a search warrant on a residence in Carstairs. The months-long investigation lead by Didsbury Detachment with assistance from the Airdrie Detachment Crime Reduction Team and Federal Units resulted in the seizure of cannabis marijuana, shatter, cocaine, and production equipment. This search warrant spanned over two days and the arrest of an adult male. There were twelve (12) domestic violence occurrences in the Town of Carstairs, two of which resulted in criminal charges.

Priority #4: Crime Enforcement

Updates and Comments:

During Q4, there were six (6) criminal investigations which resulted in charges:

2025-01-02 -	Fail to Comply	1 Adult Male Charged
2025-01-08 -	Assault	1 Adult Male charged
2025-01-18 -	Harassing Communication	1 Adult Male charged
2025-02-09 -	Assault with a Weapon	1 Adult Male Charged
2025-03-16 -	Assault with a Weapon	1 Adult Male Charged
2025-03-30 -	Fail to Comply	1 Adult Male Charged



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- Page 2 of 4 -

Canada

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Community Consultations

Consultation #1

Date	Meeting Type
Topics Discussed	
Notes/Comments:	
No community consultations identified.	



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RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	10	7	2	1
Detachment Support	3	3	0	0

Notes:

1. Data extracted on March 31, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the ten established positions, seven officers are currently working. There are two officers on medical leave. There is one hard vacancy at this time which is expected to be filled in May 2025.

Detachment Support: Of the three established positions, three resources are currently working with none on special leave. There is no hard vacancy at this time.



Royal Canadian Mounted Police
Gendarmerie royale du Canada

- Page 4 of 4 -

Canada 



Didsbury Provincial Detachment
Crime Statistics (Actual)
January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed" April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		2	0	0	3	0	-100%	-100%	-0.1
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	3	3	3	1	N/A	-67%	0.2
Other Sexual Offences		0	0	2	1	0	N/A	-100%	0.1
Assault		15	6	14	16	19	27%	19%	1.8
Kidnapping/Hostage/Abduction		0	0	0	0	2	N/A	N/A	0.4
Extortion		1	2	3	0	0	-100%	N/A	-0.4
Criminal Harassment		13	4	13	10	6	-54%	-40%	-0.8
Uttering Threats		5	3	13	5	7	40%	40%	0.6
TOTAL PERSONS		36	18	48	38	35	-3%	-8%	1.8
Break & Enter		17	18	7	8	4	-76%	-50%	-3.6
Theft of Motor Vehicle		3	6	6	4	2	-33%	-50%	-0.4
Theft Over \$5,000		6	1	0	0	5	-17%	N/A	-0.3
Theft Under \$5,000		17	11	9	12	12	-29%	0%	-0.9
Possn Stn Goods		3	8	6	4	1	-67%	-75%	-0.8
Fraud		19	11	7	16	13	-32%	-19%	-0.7
Arson		2	1	0	0	0	-100%	N/A	-0.5
Mischief - Damage To Property		20	9	8	7	8	-60%	14%	-2.6
Mischief - Other		9	8	7	7	5	-44%	-29%	-0.9
TOTAL PROPERTY		96	73	50	58	50	-48%	-14%	-10.7
Offensive Weapons		3	6	6	3	1	-67%	-67%	-0.7
Disturbing the peace		4	3	0	4	3	-25%	-25%	-0.1
Fail to Comply & Breaches		8	9	22	9	13	63%	44%	1.0
OTHER CRIMINAL CODE		11	5	13	8	8	-27%	0%	-0.3
TOTAL OTHER CRIMINAL CODE		26	23	41	24	25	-4%	4%	-0.1
TOTAL CRIMINAL CODE		158	114	139	120	110	-30%	-8%	-9.0



Didsbury Provincial Detachment
Crime Statistics (Actual)
January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed" April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	3	2	0	0	-100%	N/A	-1.3
Drug Enforcement - Trafficking		3	5	4	0	1	-67%	N/A	-0.9
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		8	8	6	0	1	-88%	N/A	-2.2
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	4	1	2	N/A	100%	0.5
TOTAL FEDERAL		8	8	10	1	3	-63%	200%	-1.7
Liquor Act		2	2	6	0	2	0%	N/A	-0.2
Cannabis Act		3	1	0	0	0	-100%	N/A	-0.7
Mental Health Act		21	14	32	30	13	-38%	-57%	0.0
Other Provincial Stats		46	17	20	17	17	-63%	0%	-5.8
Total Provincial Stats		72	34	58	47	32	-56%	-32%	-6.7
Municipal By-laws Traffic		0	0	1	1	1	N/A	0%	0.3
Municipal By-laws		6	2	3	1	1	-83%	0%	-1.1
Total Municipal		6	2	4	2	2	-67%	0%	-0.8
Fatals		0	1	0	0	1	N/A	N/A	0.1
Injury MVC		8	10	9	5	4	-50%	-20%	-1.3
Property Damage MVC (Reportable)		42	92	84	88	59	40%	-33%	3.0
Property Damage MVC (Non Reportable)		8	8	16	14	12	50%	-14%	1.4
TOTAL MVC		58	111	109	107	76	31%	-29%	3.2
Roadside Suspension - Alcohol (Prov)		1	4	7	4	7	600%	75%	1.2
Roadside Suspension - Drugs (Prov)		0	0	1	0	0	N/A	N/A	0.0
Total Provincial Traffic		992	549	408	400	609	-39%	52%	-91.5
Other Traffic		0	1	1	2	1	N/A	-50%	0.3
Criminal Code Traffic		16	13	11	6	15	-6%	150%	-0.9
Common Police Activities									
False Alarms		6	7	4	7	5	-17%	-29%	-0.2
False/Abandoned 911 Call and 911 Act		13	5	8	15	3	-77%	-80%	-1.0
Suspicious Person/Vehicle/Property		38	18	28	19	20	-47%	5%	-3.5
Persons Reported Missing		1	5	3	8	5	400%	-38%	1.1
Search Warrants		1	2	2	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		29	18	38	25	23	-21%	-8%	-0.5
Form 10 (MHA) (Reported)		1	0	4	3	2	100%	-33%	0.5

**MINUTES OF THE POLICIES & PRIORITIES COMMITTEE MEETING
THURSDAY, MAY 15, 2025, 1:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

IN ATTENDANCE: Mayor Colby, Councilors Allan, Ball, Ratz, Roberts, Director of Legislative & Corporate Services Shannon Allison, Director of Operations Corriena Fox, Director of Planning & Development Kirk Willisroft, CAO Rick Blair & Executive Assistant Kayleigh Van Es

ABSENT: Councilors Fricke, & Wilcox

CALL TO ORDER: Mayor Colby called the meeting of Thursday, May 15, 2025, to order at 1:04 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA: Motion by Councilor Allan to adopt the Policies & Priorities Committee meeting agenda of May 15, 2025, as presented.

CARRIED

ADOPTION OF MINUTES: Motion by Councilor Roberts to adopt the Policies & Priorities minutes of April 17, 2025, as presented.

CARRIED

UNFINISHED BUSINESS: Nil

DELEGATIONS: Nil

BYLAWS & POLICIES: **1. Policy No. 61-001-25 Construction & Infrastructure Standards-Amended**
K. Willisroft spoke to the amended policy, noting that the landscaping portion was removed to create a standalone policy.

Motion by Councilor Ball to accept Policy No. 61-001-25 Construction & Infrastructure Standards as amended and forward to Council with the recommendation for ratification.

CARRIED

2. Policy No. 61-002-25 Landscaping Policy

K. Willisroft spoke to the new policy, noting that it was separated from the original Construction and Infrastructure Standards Policy. He worked with the Operations Department to ensure all necessary aspects were properly addressed.

Motion by Councilor Allan to accept Policy No. 61-002-25 Landscaping Policy as presented and forward to Council with the recommendation for ratification.

CARRIED

NEW BUSINESS: Nil

REPORTS:

1. Development Reports

The Committee reviewed the Development Reports. To date, 76 permits have been issued, including 19 new home builds and 41 compliance certificates.

- a. Permit listing
- b. Compliance listing

2. Carstairs Community Golf Club

The Committee reviewed the report. The golf course opened for the season on Friday, April 18, 2025. To date, over 400 memberships have been sold, all departments are fully staffed, and the first tournament is scheduled for May 31, 2025.

Policies & Priorities Committee Meeting – May 15, 2025

Page 2 of 2

3. City Wide Monthly Reports

The Committee reviewed the following reports.

- a. Fire Reports
- b. Bylaw Reports

4. Emergency Services

The Committee reviewed the following reports.

- a. Carstairs Emergency Management Agency (CEMA) Report
- b. Emergency Services Report

Motion by Councilor Allan to accept all reports as information.

CARRIED

CORRESPONDENCE: Nil

GENERAL DISCUSSION:

- 1. Water Reservoir Grant** – Ongoing discussions.
- 2. Growth Study Draft** – Expected next week.
- 3. Regional Policing Study** – Expected next week.
- 4. Scarlett Ranch Plan Rectification** – Deadline approaching.
- 5. MVSH Anniversary Invitation** – Councilor Roberts will attend.

Motion by Councilor Roberts to accept General Discussion topics as information.

CARRIED

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion by Councilor Ball that Council close the meeting to the public to discuss Third-Party Personal Interests as per Section 17 of FOIP at 1:10 p.m.

CARRIED

Motion by Councilor Ratz to come out of the closed meeting session at 1:13 p.m.

CARRIED

NEXT MEETING: June 12, 2025

ADJOURNMENT: Motion by Councilor Ball to adjourn the meeting of May 15, 2025, at 1:36 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118837

May 12, 2025

His Worship Lance Colby
Mayor
Town of Carstairs
PO Box 370
Carstairs AB T0M 0N0

Dear Mayor Colby:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Town of Carstairs:

- The 2025 LGFF Capital allocation is \$711,202.
- The 2025 LGFF Operating allocation is \$81,536.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$779,618. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister

cc: Rick Blair, Chief Administrative Officer, Town of Carstairs

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Public



Key Messages on Municipal Policing Costs and the Police Funding Model

Municipal Role in Public Safety

- Municipalities play a crucial role in public safety as they possess local expertise, understand community needs, and are accountable to residents.
- Municipalities have an intimate understanding of their communities, including their unique needs, challenges, and demographics. This local knowledge allows them to make informed decisions about the level of policing required to maintain public safety.
- Municipalities are responsible for allocating resources across various essential services, including policing. Consulting with them allows for a holistic approach to resource allocation, ensuring that public safety needs are effectively balanced with other community priorities.

Police Funding Model (PFM)

- ABmunis appreciates the provincial government's efforts to develop a more equitable funding strategy for communities served by the RCMP, as we have been advocating for a fair approach to police funding for over a decade.
- ABmunis continues to support the "everyone should pay" concept for policing services. This means keeping the current PFM formula based on population and property assessment and continuing to invest these funds in public safety.
- We would welcome data from Public Safety and Emergency Services that provides a full accounting of how funds raised through the police funding model (PFM) were spent. This would assist us in demonstrating the value of the PFM to local rate payers.
- ABmunis also believes in "no pay without say" – as local experts, municipalities need to have oversight of local police services and the ability to set local policing priorities. We appreciate Public Safety and Emergency Services' recent efforts to strengthen civilian oversight of policing.
- ABmunis believes that creating a new, stand-alone provincial police service would be prohibitively expensive and face the same recruitment challenges as every other police service in Canada.
- We also know that the majority of municipalities and Albertans support keeping Alberta RCMP.
- However, we are deeply concerned that recent and significant increases in RCMP policing costs are being passed along to municipalities who cannot cover these increases without raising property taxes, cutting services or both.

Provincial Police Service Agreement

- The PFM was implemented in 2020-21, using cost estimates from 2019.
- Since then, the cost of the Provincial Police Service Agreement has increased by 39%, primarily due to salary increases negotiated through collective bargaining.
- Municipalities who receive policing under the PPSA cannot absorb this scale of cost increase without either raising taxes, cutting services, or both.

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- ABmunis therefore requests that the provincial government provide additional assistance to municipalities that pay for policing through the PFM by:
 1. Increasing the total amount of subsidies distributed to municipalities through the PFM to offset their policing costs.
 2. Distributing fines and penalties under the *Traffic Safety Act* to municipalities receiving policing services under the Provincial Police Services Agreement at the same percentage that these municipalities pay in cost recovery.
 3. Adequately funding community infrastructure needs so that municipalities do not face competing demands for funding local infrastructure versus public safety.

Municipal Police Service Agreements

- Municipalities who contract the RCMP are already paying higher policing costs: four years ago, the collective salary increases negotiated through collective bargaining added approximately \$60 million to the total policing costs of the 47 municipalities in Alberta with Municipal Police Service Agreements.
- These costs were particularly difficult to absorb as municipalities were not at the bargaining table and did not have adequate notice of either the scale or timing of significant cost increases.
- Notably, Treasury Board Canada advised municipalities to plan for a 2.5% cost increase; however, the first collective bargaining agreement included retroactive salary increases that resulted in the salary for a First-Class Constable rising by a total of 24% over six years
- ABmunis therefore calls on the provincial government to:
 1. Enhance the total amount of assistance provided through the Policing Support Grant to better offset the rising costs of policing.
 2. Provide additional support to municipalities who are crossing the 5,000 and 15,000 population markers and therefore triggering changes to their policing arrangements and funding models.

Municipal Financial Pressures

- Rising policing costs, coupled with decreased infrastructure funding and increased provincial downloading, are placing immense strain on local budgets.
- With limited financial flexibility and no ability to run deficits, municipalities are forced to make difficult choices: cut vital services or burden residents with higher property taxes.
- The cost of providing essential services like policing continues to escalate, leaving municipalities struggling to balance budgets without sacrificing public safety.
- Provincial infrastructure funding to municipal governments has plummeted by 64% since 2011, exacerbating the financial challenges facing our communities.
- We urgently need the provincial government to step up and provide fair and sustainable funding solutions for municipalities.
- Provincial leaders must recognize the critical role municipalities play in delivering essential services and commit to providing adequate funding to address budgetary pressures and infrastructure deficits.

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BRIEFING NOTE

TOPIC:

Police Funding Model (PFM) and Municipal Policing Costs

BACKGROUND:

Until 2020, under the Alberta Police Act, the Government of Alberta provided police services to municipalities with populations of 5,000 or less, as well as to all municipal districts and counties, at no direct cost to these municipalities.

In 2019, the Government of Alberta opened consultations on a police funding model.

ABmunis established a Police Act Working Group made up of municipalities of all sizes to inform our response to consultation and this group developed a written submission in partnership with the Safe and Healthy Communities and Small Communities Committees. ABmunis' written submission emphasized that any new police funding model must:

- Reflect a municipality's demand for services and ability to pay.
- Give municipalities paying for policing improved oversight of and accountability for local policing.
- Reinvest all revenue raised by a new funding model back into policing services.

In 2020 the provincial government implemented a new police funding model that applies to all municipalities that are policed by the RCMP under the Provincial Police Service Agreement (those with populations under 5,000, as well as municipal districts and counties).. Under the five-year model, municipalities paid 10% of their policing costs in Year One, 15% in Year Two, 20% in Year Three, and 30% in Years Four and Five. Each municipality's share of policing costs was calculated according to a formula that weighs equalized assessment at 50% and population at 50%, with modifiers related to shadow populations, crime severity, proximity to detachment, and existing enhanced policing positions.

As the police funding model expired on March 31, 2025, the provincial government announced earlier this year that they would temporarily freeze the amount municipalities are responsible for paying for the 2025-26 fiscal year. The provincial news release noted that "due to higher costs from recent RCMP collective agreements, the cost for policing in these smaller communities will increase to 39 per cent, with no corresponding increase in the services provided. To assist municipalities with these new costs, Alberta's government will pay the increase for one year and will begin engagement with them on their policing needs for the future."

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Municipal Policing Costs

The following table shows the current arrangements for responsibility for policing costs in Alberta:

Policing Arrangement	Population	Responsibility for policing costs			
		Municipality pays:	Provincial government pays:	Federal government pays:	Eligible for Policing Support Grant?
Cities, Towns, Villages, and Summer Villages					
• Municipally-run police service	Various	100%	-	-	Yes
• Municipal agreement with RCMP	15,000+	90%	-	10%	Yes
	5,001 – 15,000	70%	-	30%	Yes
• Provincial agreement with RCMP	1 – 5,000	30% of provincial cost (21% of total cost)	70% of provincial cost (49% of total cost)	30% of total cost	No
Municipal Districts and Counties					
• Provincial agreement with RCMP	Various	30% of provincial cost (21% of total cost)	70% of provincial cost (49% of total cost)	30% of total cost	No

Municipalities with populations over 5,000 that provide their own policing, through either a municipal police service or by contracting the RCMP, are eligible for the provincial Policing Support Grant. Grant amounts are calculated based on population, but the per capita rate has not changed since 2018. As a result, grant amounts do not cover a significant portion of policing costs:

- For example, in 2022, the City of Calgary (population of 1.4 million, municipal police service) received \$32.8 million, which represents about 6% of its \$547 million police operating budget.
- The Town of Slave Lake (population of 6,836, Municipal Police Service Agreement) received \$353,208, which is about 15% of its \$2.3 million RCMP contract.

The following table on the following page shows the average costs of policing based on the size of municipality and the type of policing agreement they have.

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Policing Arrangement	Population	Municipal portion of the cost	# of Reporting Municipalities	Average Net Expense for Policing as a % of Total Municipal Expense (net of grants)
Cities, Towns, Villages, and Summer Villages				
• Municipal police service	Various	100%	7	12.1%
• Municipal agreement with RCMP	15,000+	90%	16	8.3%
	5,001 - 15,000	70%	27	7.5%
• Provincial agreement with RCMP	1,001 - 5,000	30%	28	2.0%
	<1,000	30%	102	2.2%
Municipal Districts and Counties				
• Provincial agreement with RCMP	Various	30%	35	2.2%

NOTES

- ABmunis calculations using Alberta Municipal Affairs' 2023 Financial Information Return (FIR) schedule C(1)-Revenue using Police expense (column 01210) and Total Expense (column 01580) excluding services for gas, electric, and other utility services (columns 01566, 01567, 01568).
- Expenditures are presented on a net basis after deducting grant funding received from the Government of Alberta through the Policing Support Grant for eligible municipalities to be representative of the actual expenditures funded by the municipality. The Policing Support Grant allocations represent 2022-23 figures as 2023-24 figures are not publicly available.
- Municipalities that reported zero expense for policing were excluded from the analysis. This represented 104 municipalities that appear to have reported their policing costs in other cost categories (e.g. mixed with bylaw enforcement, disaster and emergency, other protective services, or other).
- Specialized municipalities and improvement districts are excluded due to their unique treatment.

Police Resources Added under the Police Funding Model

Since the implementation of the police funding model in 2020, the Alberta RCMP has added 279 police officer positions and 242 civilian support positions. As of October 2024, about three-quarters of these positions had been filled. Of the 279 new police officer positions, 136 were added directly to detachments, as shown below:

POLICE OFFICER POSITIONS BY DETACHMENT = 136 POSITIONS											
Central Alberta District Detachments		31	Eastern Alberta District Detachments		34	Southern Alberta District Detachments		35	Western Alberta District Detachments		36
Bashaw	Stettler		Athabasca	Viking		Airdrie	Three Hills		Beaverlodge	Spirit River	
Blackfalds	Strathcona		Bonnyville	Westlock		Bassano	Vulcan		Edson	Swan Hills	
Breton	Sylvan Lake		Cold Lake			Bow Island			Evansburg	Valleyview	
Camrose	Thorsby		Elk Point			Canmore			Faust	Whitecourt	
Innisfail	Wetaskiwin		Kitscoty			Cochrane			Grande Prairie		
Leduc			Lac La Biche			Didsbury			High Level		
Morinville			Provost			Hanna			High Prairie		
Parkland			Smoky Lake			High River			Manning		
Ponoka			St. Paul			Lake Louise			Mayerthorpe		
Rimbey			Two Hills			Okotoks			Peace Regional		
Rocky Mountain House			Vegreville			Strathmore			Red Earth Creek		

To help determine where to allocate new resources, the RCMP analyzed its workload at each detachment, looking at factors such as:

- Travel time

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- Call volume
- The type of crimes occurring in the area,
- The amount of time required for investigations
- The size of detachment, and
- The time available for proactive policing – things like strategic patrols, community engagement, visiting schools, and attending community events.

The RCMP has an integrated service delivery model, which means that detachments receive assistance from centralized frontline support and specialized units, as well as from civilian support positions. So even detachments that do not receive new police officer positions benefit from additional centralized services, as these positions enable frontline officers to spend more time on community policing. Some of the centralized services that have been enhanced include forensic units, police-dog teams, and Emergency Response Teams – specialized police tactical units that are trained to handle high-risk situations using specialized weapons, equipment, and tactics.

The RCMP was also able to establish a Real Time Operations Centre, which is a team of senior police officers who monitor operations in real-time, assess incident risk, coordinate resources and manage the response. This centre enables the RCMP to track suspects in real time and gives officers on the ground instant support during emergency situations.

Lastly, the RCMP built additional capacity in teams dedicated to tackling financial and cybercrime and in teams that provide specialized skills related to child advocacy. While many of these resources are not needed in each community every day, they are available to all Alberta municipalities to address more dangerous situations and more serious and complex files.

The RCMP acknowledges that, like all other police services right now, vacancies, recruitment, and retention of regular members pose challenges. More information about RCMP resource allocation and strategies to address vacancies is available in Appendix A of [this document](#).

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Town of Carstairs

2024 Return on Investment

Benefits to your Library

Total Financial Benefits

\$1,322,215.06

Return on Investment

\$1.00 = \$28.88

Based on a population of **4,988**, the cost of membership to the Parkland Regional Library System for the Town of Carstairs was **\$45,789.84** in 2024.

Cost benefits of PRLS services

The **direct financial return** as a result of membership to Parkland Regional Library System to Carstairs Public Library:

2024 materials allotment	\$ 5,636.44
Rural Library Services Grant	\$ 10,248.00
Allotment from Mountain View County ¹	\$ 2,151.52
Computers for library use	\$ 4,422.25
Software & Licensing	\$ 7,364.20
SuperNet Connection	\$ 10,242.00
Items borrowed from other libraries ²	\$ 984,601.75
Digital items borrowed from PRLS ³	\$ 297,548.90

Combined Savings

\$1,322,215.06

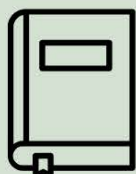
¹ Mountain View County assigned a rural population of 1,904 to the Town of Carstairs

² Average price of an item \$46.75

³ Average price of an eBook \$40.06, average price of an eAudiobook \$84.26



2024 Quick Facts



664,784 items
in the collection



1,310,828 physical items
circulated



44,398 items added
to the catalog



26,029
cardholders



925,450 items
sent on van runs



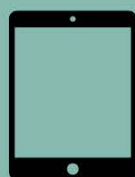
1,514 consulting
sessions



Over **170**
attendees at the
2024 PRLS
Conference



1,269,757 Wifi
usages



156,839 digital items
circulated



58,104 eLibrary
sessions

Other Parkland Facts:

- Provides access to virtual materials across the province through TRAC.
- Provides training for libraries, boards, friends' groups and more.
- Provides centralized IT support on hardware, software, internet, SuperNet.
- Provides access to shared regional collections of books, tech, program kits, and much more.