



**COUNCIL ORGANIZATIONAL MEETING AGENDA
CARSTAIRS MUNICIPAL OFFICE
MONDAY, OCTOBER 27, 2025, 6:30 P.M.**

- 1. CALL TO ORDER BY CAO**
- 2. SWEARING IN OF THE MAYOR**
- 3. SWEARING IN OF ALL COUNCILORS**
- 4. SELECTION OF DEPUTY MAYOR**
- 5. APPOINTMENTS OF DATES, TIME AND PLACE FOR COUNCIL**
 - a) Regular Council Meetings
The second and fourth Monday of each month. If Monday is a holiday, then the meeting is moved to Tuesday. There will be only one meeting during the months of July, August, and December.
 - b) Time and Place
Meetings will be held at 7:00 p.m. in the Council Chambers at the Town Office
- 6. SIGNING AUTHORITIES**
 - a) Mayor or Deputy Mayor with either CAO or Director of Corporate & Legislative Services
- 7. COMMITTEES**
 - a) Policies & Priorities Committee
Mayor Allan
Councilors Ball, Fricke, Roberts, Selanders, Wilcox
- 8. MEMBERS AT LARGE & COUNCIL REPRESENTATION TO COMMITTEES**
 - a) Director of Disaster Services
Rob McKay
Deputy Ernie Bradley
 - b) Municipal Planning Commission
Mayor Allan
Councilor Roberts
Councilor Wilcox
Bob Green
Kylie Ranson-Clerk

- c) Subdivision & Development Appeal Board
Councilor Ball
Bev Stevenson
Kylie Ranson-Clerk
- d) Inter-Municipal Subdivision & Development Appeal Board
Councilor Ball
Bev Stevenson
Kylie Ranson-Clerk
- e) Carstairs Public Library Board
Councilor Wilcox
- f) Mountain View Regional Water Services Commission
Councilor Roberts
- g) Mountain View Regional Waste Commission
Councilor Wilcox
Councilor Ball-Alternate
- h) Mountain View Seniors' Housing Authority
Councilor Fricke
- i) Inter-Municipal Collaboration Committee
Mayor Allan
Councilor Ball
- j) Parkland Regional Library
Councilor Wilcox

9. COUNCIL ATTENDANCE AT CONFERENCES

- a) FCM Conference and Trade Show
Edmonton, AB
June 4-7, 2026
- b) FCM Sustainable Communities Conference
Location and dates TBD
- c) AB Municipal Spring Leaders Caucus
Location and dates TBD
- d) AB Municipal Summer Leaders Caucus
Location and dates TBD
- e) AB Municipalities Convention and Trade Show
Calgary, AB
Nov 12-14, 2025
- f) RMA Conference
Location TBD
March 16-18, 2026

10. TOWN APPOINTMENTS

- a) Solicitors - MLT Aikins LLP (Non-Exclusive)

- b) Planners - ISL Engineering & Land Services (Non-Exclusive)
- c) Building Inspector - IJD Inspections Ltd.
- d) Weed Inspector - Mountain View County
- e) Engineers - ISL Engineering & Land Services (Non-Exclusive)
- f) Assessor - Municipal Assessment Services Group-Travis Horne
- g) Auditors - MNP LLP

11. ADJOURNMENT