

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 14, 2022, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, and Recording Secretary Amy Phillips

**ABSENT:**

**CALL TO ORDER:** Mayor Colby called the meeting of November 14, 2022, to order at 7:00 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**

Motion 313/22 Motion by Councilor Allan to adopt the Regular Council agenda of November 14, 2022, as amended. **CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

Motion 314/22 Motion by Councilor Ratz to adopt the Organization Council minutes of October 24, 2022, as presented. **CARRIED**

Motion 315/22 Motion by Councilor Wilcox to adopt the Regular Council minutes of October 24, 2022, as amended. **CARRIED**

**BUSINESS ARISING FROM  
PREVIOUS MEETING:**

1. Parkland Regional Library System Budget  
Motion 316/22 Motion by Councilor Allan to approve the Parkland Regional Library System 2023 Budget. **DEFEATED**

**DELEGATIONS:** 1. Carstairs Half Century Association – Donna Maxwell

Motion 317/22 Motion by Councilor Fricke to accept the Carstairs Half Century Association presentation as information. **CARRIED**

2. Carstairs Citizen on Patrol – Danny Morrison

Motion 318/22 Motion by Councilor Ratz to accept the Carstairs Citizen on Patrol presentation as information. **CARRIED**

**BYLAWS & POLICIES:** Nil

**NEW BUSINESS:** 1. Event Emergency Response Plan

Motion 319/22 Motion by Councilor Ball to adopt the Event Emergency Response Plan. **CARRIED**

2. Mountain View Seniors' Housing Requisition

Motion 320/22 Motion by Councilor Roberts to accept the Mountain View Seniors' Housing Requisition as information. **CARRIED**

3. Carstairs Public Library Board Appointment – Dwayne Fulton

Motion 321/22 Motion by Councilor Allan to appoint Dwayne Fulton to the Carstairs Public Library Board for a three-year term; expiring November 15, 2025. **CARRIED**

#### 4. Inter-Municipal Subdivision Development Appeal Board Appointment – Kayleigh Van Es

Motion 322/22

Motion by Councilor Roberts to appoint Kayleigh Van Es as a clerk on the Inter-Municipal Subdivision Development Appeal Board.

**CARRIED**

#### COMMITTEE REPORTS:

##### 1. Legislative & Emergency Services Committee

- Next meeting is on November 22, 2022.

##### 2. Strategic Planning & Corporate Affairs Committee

- Next meeting is on November 28, 2022.

##### 3. Policy & Governance Committee

- Next meeting is on November 17, 2022.

##### 4. Mountain View Regional Waste Commission

- Next meeting is on November 28, 2022.

##### 5. Mountain View Regional Water Commission

- Next meeting is on November 16, 2022.

##### 6. Mountain View Seniors' Housing

- Councilor Ratz gave an oral report of the meeting on November 3, 2022.

- Next meeting is on December 1, 2022.

##### 7. Municipal Area Partnership

- Next meeting is on November 17, 2022

##### 8. Central Alberta Economic Partnership

- Council would like to withdraw membership

Motion 323/22

Motion by Councilor Wilcox to accept all Committee Reports as information.

**CARRIED**

#### COUNCILOR REPORTS:

##### Councilor Allan

- Attended the Remembrance Day ceremony on November 11, 2022

##### Councilor Ball

- Attended the Remembrance Day ceremony on November 11, 2022  
- Great job to the Operations department on snow removal

##### Councilor Fricke

- Attended the MVSH Board and 2023 Budget Meeting on November 3, 2022  
- Attended the Harvestfest put on by Carstairs Ag Society on November 5, 2022  
- Attended the Fundamentals of Parliamentary Procedure with Debi Wilcox on November 10, 2022  
- Attended the Remembrance Day ceremony on November 11, 2022

##### Councilor Ratz

- Attended the Mountain View Seniors' Housing Board meeting on November 3, 2022  
- Attended the Remembrance Day ceremony at Hugh Sutherland School on November 9, 2022  
- Attended the Remembrance Day ceremony at Chinook Winds Lodge on November 10, 2022  
- Met with MLA Nathan Cooper on November 10, 2022  
- Attended the Remembrance Day ceremony on November 11, 2022  
- Very grateful for the town for their help with snow removal last minute for the ceremony

##### Councilor Roberts

- Attended the Harvestfest put on by Carstairs Ag Society on November 5, 2022  
- Attended event for Carstairs Nature Space on November 10, 2022



**Councilor Wilcox**

- Attended the Harvestfest put on by Carstairs Ag Society on November 5, 2022
- Attended the Remembrance Day ceremony on November 11, 2022

**Mayor Colby**

- Attended the Harvestfest put on by Carstairs Ag Society on November 5, 2022
- Attended the Remembrance Day ceremony at Hugh Sutherland School on November 9, 2022
- Attended the Remembrance Day ceremony on November 11, 2022
- Meeting with Town of Didsbury Mayor and CAO to discuss RCMP

Motion 324/22

Motion by Councilor Fricke to accept all Councilor Reports as information.

**CARRIED****CORRESPONDENCE:**

Nil

**CAO'S REPORT:**

1. Reviewing bids for the lagoon dredging
2. Reviewing the IT RFP's
3. Finishing up the one-on-one budget meetings with directors
4. Numerous meetings with the engineers regarding sanitary issues
5. Will have to look at a sanitary servicing model
6. Ordered pump for Golf Course irrigation
7. Had Matrix Solutions to do scan of Golf Course
8. Posted ads for the hiring of a General Manager
9. Conducting internal review of water and sewer rates
10. After the lagoon is dredged, will have to review for future planning

Motion 325/22

Motion by Councilor Ball to accept CAO's Report as information.

**CARRIED****COUNCILOR CONCERNS:**

1. Councilor Fricke brought up a concern about snow removal and wondered if the priority map could be posted on Facebook.
2. Councilor Fricke received a concern about seniors walking in the cold for their basic necessities and wondered if there are any programs that aid with driving seniors'.
3. Councilor Wilcox received a concern from the owner of Pawsitive Haven Animal Rescue about having to close their doors and wondered if any funding would be available from the Town of Carstairs.

Motion 326/22

Motion by Councilor Ratz to accept all Councilor Concerns as information.

**CARRIED****PUBLIC QUESTION PERIOD:**

Nil

**MEDIA QUESTION PERIOD:**

Nil

**CLOSED MEETING:**

*Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).*

Motion 327/22

Motion by Councilor Allan that Council closes the meeting to the public at 7:44 p.m. to discuss closed meeting session items.

**CARRIED**

Motion 328/22

Motion by Councilor Ball to come out of the closed meeting session at 8:12 p.m.

**CARRIED****NEXT MEETING:**

Monday, November 28, 2022 at 7:00 p.m.

ADJOURNMENT:

Motion 329/22

Motion by Councilor Ratz to adjourn the meeting of November 14, 2022, at 8:12 p.m.

CARRIED

  
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Lance Colby, Mayor  
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Rick Blair, CAO