

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 14, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Ball, Fricke, Roberts, Ratz, and Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Willisroft, Former Councilors Blair & Green, Darrah Selanders, and Executive Assistant Kayleigh Van Es

ABSENT: Councilor Allan

CALL TO ORDER: Mayor Colby called the meeting of February 14, 2022, to order at 7:00p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 031/22 Motion by Councilor Wilcox to adopt the Regular Council agenda of February 14, 2022, as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 032/22 Motion by Councilor Ball to adopt the Public Hearing minutes of January 24, 2022, as presented.

CARRIED

Motion 033/22 Motion by Councilor Fricke to adopt the Regular Council minutes of January 24, 2022, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

1. Presentation of Service awards-Rick Blair and Bob Green

Mayor Colby presented former Councilors Blair and Green with a plaque and picture on behalf of the Town of Carstairs Council and Administration.

2. Grey Street Subdivision Report- Kirk Willisroft

Kirk Willisroft spoke to the Subdivision report for Lot 4, 5 block 18 Plan 317JK.

- Councilor Ball-wonders how Alberta transport is relevant in the report.

- Councilor Fricke inquires on the sort of structure required to be built on lot after subdividing.

- Councilor Ratz asks for clarification on the sidewalk in opposed to the property line.

- Councilor Ball suggests a condition of subdividing be the owners have to move the garage and pull a permit for construction of a new home build within 1 year.

Motion034/22 Motion by Councilor Ratz to accept the Grey Street Subdivision report subject to the conditions set by administration.

CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 2027-Road Closure

- Mayor Colby read Bylaw No. 2027 Grey street lane Closure.

Motion 035/22 Motion by Councilor Roberts to give first reading of Bylaw No. 2027 Road Closure.

CARRIED



NEW BUSINESS:**1. Library Board Appointment-Lindsay Coates**

Motion 036/22

Motion by Councilor Wilcox to appoint Lindsay Coates to the Carstairs Public Library Board for a 3 year term.

CARRIED**2. Letter to Mayors and Reeve from MVSH Board**

-Discussed in camera

3. Request for Decision

- CAO McDonnell spoke to the Request for land transfer.
Portion of Plan 2111996, Block 4, Lot 65
Portion of Plan 2111996, Block 4, Lot 66
Portion of Plan 2111996, Block 4, Lot 67
Portion of Plan 2111996, Block 4, Lot 68
Portion of Plan 2111996, Block 4, Lot 69
Plan 2111996, Block 4, Lot 70
To Scarlett Ranch Subdivision for final approval.

Motion 037/22

Motion by Councilor Ball to authorize the Land of the above noted lots to Scarlett Ranch Subdivision.

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Next meeting February 15, 2022.

2. Strategic Planning & Corporate Affairs Committee

- Next meeting is February 28, 2022.

3. External Relations Committee

- Next meeting February 17, 2022

4. Policy & Governance Committee

- February 8, 2022 meeting postponed
- Next meeting March 8, 2022

5. Mountain View Regional Waste Commission

- Next meeting on February 28, 2022.

6. Mountain View Regional Water Commission

- Mayor Colby gave an oral report on the February 9, 2022 meeting.

7. Mountain View Seniors' Housing

- Councilor Fricke attended the MVSH meeting on behalf of Councilor Ratz on February 2, 2022.

8. Municipal Area Partnership

- Nothing to report at this time.

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- Councilor Wilcox gave an oral report on the January 26, 2022 meeting.

10. Central Alberta Economic Partnership (CAEP)

- Next meeting to be scheduled in June 2022.

Motion 038/22

Motion by Councilor Wilcox to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Allan**

- Absent

Councilor Ball

- February 11, 2022 attended audit committee meeting
- CRDT
- February 10, 2022 attended Brownlee meeting via Zoom

Councilor Fricke

- February 2, 2022 spoke to a grade 6 social studies class at HSS over zoom about municipal government
- February 2, 2022 attended Mountain View Seniors Housing



meeting for Councilor Marty Ratz.

- February 3, 2022 toured the current fire hall.
- February 10, 2022 attended the Alberta Provincial Police transition study in Airdrie.
- February 11, 2022 attended audit committee meeting.

Councilor Ratz

- February 4, 2022 attended AISHA organizational meeting.
- February 8, 2022 attended Mountain View Seniors Housing succession meeting.
- February 11, 2022 attended AISHA meeting.

Councilor Roberts

- Completed Emergency Management training
- Attended a Tree subcommittee meeting for Carstairs Nature space as well as the Carstairs Nature space committee meeting
- February 11, 2022 attended Audit meeting
- Participated in Carstairs Curling club men's bonspiel

Councilor Wilcox

- January 26, 2022 attended CCDEP meeting.
- February 1, 2022 spoke to a grade 6 social studies class at HSS over zoom about municipal government.
- February 6, 2022 attended Chamber meeting.
- Presented a letter from the Chamber of Commerce for the booking and waiving of rental fee for the hall on March 27th

Motion 039/22

Motion by Councilor Wilcox to waive the fee for the Carstairs Community Hall rental for March 27, 2022 for the Chamber of Commerce.

CARRIED

- February 10, 2022 attended Alberta Provincial Police transition study.
- February 10, 2022 attended Parkland strategic focus group.

Mayor Colby

- Attended Mountain View Regional Water Commission meeting
- February 10, 2022 attended Alberta Provincial Police transition study.

Motion 040/22

Motion by Councilor Roberts to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Letter of Support-Town of Carstairs-Enhance Energy Origins
Councilor Fricke spoke to the letter in regards to Carbon sequestration hub.

- Councilor Roberts inquired about hubs locations.
- Councilor Wilcox asked what to expect visually for the hubs.
- Councilor Ball asked for a timeline for operation and wondered if additional cost would be added after operation is underway.

Motion 041/22

Motion by Councilor Roberts to write a letter of Support from the Town of Carstairs to Enhance Energy Origins and forward onto administration for distribution.

CARRIED

2. Bill 21-Provincial Administrative Penalties Act

Motion 042/22

Motion by Councilor Ratz to accept Bill 21- Provincial Administrative Penalties Act as information.

CARRIED

CAO'S REPORT:

1. Water issue at local business

CAO McDonnell informed council of a facility having a water leak issue and is requesting a refund of the difference in charges.

Motion 043/22

Motion by Councilor Ratz to advise administration to refund the balance.

CARRIED

COUNCILOR CONCERNS: 1. Councilor Fricke

- Wonders if there is any information on the history of Carstairs being a sister town to Scotland's Carstairs.

2. Councilor Wilcox

- Stated hockey parents have been requesting a TV screen to display ice time schedule.
- Received complaint of high utility cost to which she directed the resident to send complaints to MLA Nathan Cooper.

3. Councilor Ball

- Commended public works/operations for the work done on the pathways heading past Meadow Park to Carriage Lane subdivisions.

M044/22

Motion by Councilor Fricke to accept Councilor Concerns as information.

CARRIED**PUBLIC QUESTION PERIOD:****1. Darrah Selanders**

- intends to apply for the position of CAO and would love support from Council.

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Motion 045/22

Motion by Councilor Ratz that Council closes the meeting to the Public at 7:51 p.m. to discuss closed meeting items.

CARRIED

Motion 046/22

Motion by Councilor Roberts to come out of the closed meeting session at 8:13 p.m.

CARRIED

Motion 047/22

Motion by Councilor Ball to accept the Letter to Mayors and Reeve from MVSH Board as information and forward on to MVSH administration that the appointment will be annually at the Council Organizational meeting.


CARRIED**NEXT MEETING:**

Monday, February 28, 2022.

ADJOURNMENT:

Motion 048/22

Motion by Councilor Wilcox to adjourn the meeting of February 14, 2022, at 8:13 p.m.

CARRIED
Lance Colby, Mayor
Carl McDonnell, CAO