

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 13, 2023, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Lance Colby, Councilors Allan, Ball, Fricke, Roberts, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, and Executive Assistant Kayleigh Van Es

ABSENT: Councilor Ratz

CALL TO ORDER: Mayor Colby called the meeting of Monday, February 13, 2023, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 045/23 Motion by Councilor Roberts to adopt the Regular Council agenda of February 13, 2023, as presented. **CARRIED**

ADOPTION OF PREVIOUS MINUTES:

Motion 046/23 Motion by Councilor Ball to adopt the Public Hearing minutes of January 23, 2023, as presented. **CARRIED**

Motion 047/23 Motion by Councilor Wilcox to adopt the Regular Council minutes of January 23, 2023, as presented. **CARRIED**

DELEGATIONS: **Presentation of the Queen's Jubilee Medal – Lance Colby**

Councilor Allan presented the Queens Platinum Jubilee medal to Mayor Lance Colby.

BYLAWS & POLICIES: **1. Bylaw No. 2035 Rates & Fees Bylaw - Amended**

R. Blair spoke to the changes to Bylaw No. 2035.

Motion 048/23 Motion by Councilor Allan to give first reading of Bylaw No. 2035 Rates & Fees as amended. **CARRIED**

Motion 049/23 Motion by Councilor Roberts to give second reading of Bylaw No. 2035 Rates & Fees as amended. **CARRIED**

Motion 050/23 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 2035 Rates & Fees as amended. **UNANIMOUSLY CARRIED**

Motion 051/23 Motion by Councilor Ball to give third and final reading of Bylaw No. 2035 Rates & Fees as amended. **CARRIED**



2. Bylaw No. 2038 Land Use Redesignation

K. Williscroft spoke to the Bylaw No. 2038 Land Use Redesignation. Referring to the Land Use District Map being amended to include Lot 3MR, Block 15, Plan 921 1014 within the SW 1/4 17-30-01-W5M, consisting of 0.026 hectares (0.0716 acres) and shall be re-designated from R1 (Low Density Residential) and UR (Urban Reserve) to R1 (Low Density Residential) and PFR (Public Facility & Recreation).

Motion 052/23 Motion by Councilor Ball to give first reading of Bylaw No. 2038 Land Use Redesignation. **CARRIED**

NEW BUSINESS: **1. Subdivision Report**

K. Williscroft spoke to the Subdivision report of Lot 3MR Block 15 Plan 921014. The purpose of the proposed subdivision is to allow the Town to address the fact that the constructed lane traversing the subject site does not align with the registered road right-of-way.



By subdividing the subject site into Areas 1-3, Area 2 will be created to allow for a new road right-of-way to be registered to encompass the constructed lane. Council has put forth a motion to close the existing lane right-of-way to the east of the subject site (as Bylaw No. 2027).

Motion 053/23

Motion by Councilor Wilcox to accept the Subdivision report of Lot 3MR Block 15 Plan 921014 as information.

CARRIED**2. Request for Extension – Subdivision**

K. Willisroft spoke to the extension request of the subdivision of Deer Ridge.

Motion 054/23

Motion by Councilor Allan to accept the Request for extension of the subdivision of Deer Ridge as information and direct administration to facilitate the extension.

CARRIED**3. SDAB Appointment- Bev Stevenson**

Motion 055/23

Motion by Councilor Ball to appoint Bev Stevenson to the Subdivision & Development Appeal Board.

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Next meeting is on February 15, 2023.

2. Strategic Planning & Corporate Affairs Committee

- Next meeting is on February 27, 2023.

3. Policy & Governance Committee

- Next meeting is on February 16, 2023.

4. Mountain View Regional Waste Commission

- Councilor Wilcox gave a verbal report of the meeting held on January 24, 2023. Next meeting March 27, 2023

5. Mountain View Regional Water Commission

- Mayor Colby gave a verbal report of the meeting held on February 8, 2023.

6. Mountain View Seniors' Housing

- Councilor Fricke gave a verbal report of the meeting held on February 2, 2023. Next meeting is March 16, 2023.

7. Municipal Area Partnership

- Mayor Colby gave a verbal report of the meeting held on January 26, 2023. Next meeting TBA in March.

Motion 056/23

Motion by Councilor Fricke to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Allan**

- February 10, 2023 Met with Auditors.

Councilor Ball

- Nothing to report at this time.

Councilor Fricke

- January 25, 2023 attended a workshop on effective social media communications.

- February 2, 2023 attended the MVSH Board Meeting.

- February 10, 2023 volunteered at the Carstairs Museum Pioneer Supper and Valentine's Dance.

Councilor Ratz

- Absent

Councilor Roberts

- Nothing to report at this time.

Councilor Wilcox

- January 24, 2023 attended Mountain View Regional Waste Commission Meeting.

- January 26, 2023 attended PRL Board Meeting.

- February 6, 2023 met with MVR Waste Commission CAO.



Mayor Colby

- January 24, 2023 met with RCMP Staff Sgt Brown.
- January 26, 2023 attended MAP meeting.
- February 8, 2023 attended MVR Water Commission meeting.
- February 10, 2023 attended Carstairs Museum Pioneer Supper and Valentine's Dance.

Motion 057/23

Motion by Councilor Allan to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Science Fair Judge Request**

Motion 058/23

Motion by Councilor Ball to accept the Letter from Mountainview Science and Technology Society as information.

CARRIED**2. Letter – National Police Federation**

Motion 059/23

Motion by Councilor Roberts to accept the letter from the National Police Force as information.

CARRIED**3. Letter – Chinook Hockey League**

Motion 060/23

Motion by Councilor Fricke to accept the letter from Chinook Hockey League as information.

CARRIED**CAO'S REPORT:**

- January 24, 2023 met with RCMP Staff Sgt Brown.
- January 24, 2023 met with Mitch Miller in regards to the Nature space and Arbor Day.
- January 24, 2023 met with CIMA
- January 25, 2023 met with Mountain View Regional Water Service Commission.
- January 26, 2023 attended MAP meeting.
- January 27, 2023 attended Regional CAO meeting.
- January 30, 2023 met with Train Oilfield to discuss irrigation installation at the Golf Course.
- February 1, 2023 met with CAO of MVC Jeff Holmes to discuss Mutual Aid agreements.
- February 2, 2023 met with Councilor Fricke.
- February 8, 2023 met with Kitstone Developers.
- February 9, 2023 met with business people to discuss potential businesses.
- February 8-10 Auditors on location.
- In process of reviewing bulk water policies and procedures.
- Cancelled utilities to old Vet clinic and getting pricing for demolition.
- Lagoon partnerships.
- Undergoing infiltration and water loss investigations.
- MVSH needs assessment.
- ICF agreement with MVC.
- Started a paperless work order system.
- Policy review for Staff training.
- Firefighter requirement changes.
- AED location map
- New Golf Course GM to start Wednesday, February 15, 2023.

Motion 061/23

Motion by Councilor Wilcox to accept CAO's Report as information.

CARRIED**COUNCILOR CONCERNS:****1. Councilor Ball**

Informed Administration of a tree branch that could become troublesome on the North side of Idaho Street.

2. Councilor Fricke

Stated A business owner had comments in regards to walkability of the business community between 10th Avenue and 9th Avenue. Wondered about a crossing section to improve foot traffic.

Motion 062/23

Motion by Councilor Roberts to accept the Councilor concerns as information.

CARRIED**PUBLIC QUESTION PERIOD:**

Nil



MEDIA QUESTION

PERIOD: Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 063/23

Motion by Councilor Fricke that Council closes the meeting to the public at 7:42 p.m. to discuss closed meeting session items.

CARRIED

Motion 064/23

Motion by Councilor Wilcox to come out of the closed meeting session at 8:23 p.m.

CARRIED

NEXT MEETING:

Monday, February 27, 2023 at 7:00 p.m.

ADJOURNMENT:

Motion 065/23

Motion by Councilor Roberts to adjourn the meeting of February 13, 2023, at 8:24 p.m.

CARRIED


Lance Colby, Mayor


Rick Blair, CAO