

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 28, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES:

Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Willisroft and Executive Assistant Kayleigh Van Es

ABSENT:

Nil

CALL TO ORDER:

Mayor Colby called the meeting of November 28, 2022, to order at 7:00 p.m.

ADDED ITEMS:

Nil

ADOPTION OF AGENDA:

Motion 330/22

Motion by Councilor Allan to adopt the Regular Council agenda of November 28, 2022, as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 331/22

Motion by Councilor Roberts to adopt the Regular Council minutes of November 14, 2022, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

1. Carstairs Heritage Festival Committee - Sharon Lampitt & Pam Montgomery

P. Montgomery stated that the Committee has now become a society which opens options for raffles and other money raising venues. The date of the Festival is set for June 4, 2023

S. Lampitt outlined some upcoming plans including competitions and more pipe bands.

Councilor Fricke requests clarification on the money needed.

Councilor Wilcox commends the Festival and all the work accomplished.

Councilor Ball asks what the actual cost was last year versus this coming year. As well as commending the festival

Mayor Colby commends them for the efforts put into the festival.

Motion 332/22

Motion by Councilor Wilcox to accept the Carstairs Heritage Festival Committee presentation as information.

CARRIED


2. Carstairs Heritage Centre – John Cole, Ruth Roedler & Bob Peel

J. Cole presented the goal for the Carstairs Heritage Centre. Thanking volunteers for hard work with collections and transitioning to digital archives along with changing exhibits. J. Cole spoke to the plans and goals for the future as well as resumption of bands and art exhibits. Partnering with other neighboring societies including the Carstairs Public Library, AG society and the Carstairs Nature Space. J. Cole states that the society requests for help with the keeping of the gardens.

B. Peel spoke to the revenue and expense side of the Heritage Centre, outlining where costs were spent and where they need to be put going forward.

Councilor Allan had no questions but appreciates the work that has been done with the Heritage centre.

Councilor Roberts wonders of the plants that are included in the current gardens.



Councilor Ratz thanks the Heritage Centre for their presentation.

Councilor Ball asks for the reasoning behind the increase in salary.

Councilor Wilcox comments on the great social media presence as well as the activeness with community groups.

Councilor Fricke Thanks the Heritage centre and commends for media presence and their works with community groups. Questioning what the plan is to attract more volunteers.

Mayor Colby commends for the hard work and a great presentation.

Motion 333/22

Motion by Councilor Ratz to accept the Carstairs Heritage Centre presentation as information.

CARRIED

3. Carstairs Public Library – Megan Ginther

M. Ginther presented a slide show and budget document.

Councilor Fricke wonders if there was a salary increase for 2021. As well as funds increased from donations and expenses.

Councilor Allan commends the work the library does and the presentation.

Mayor Colby commends the work done and the presentation.

Motion 334/22

Motion by Councilor Fricke to accept the Carstairs Public Library presentation as information.

CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 2036-Kitstone Land Use Redesignation

K. Willisroft spoke to the Bylaw to rezone 27.49 hectares (67.89 acres) of land from R1 (Low Density Residential), R1N (Narrow Parcel Residential District), R3 (Medium Density Residential), R4 (High Density Residential), PUL (Public Utility Lot), PFR (Public Facility and Recreation District) and C1 (Central Commercial District) to R1S (Special Low Density Residential), R3 (Medium Density Residential), R4 (High Density Residential), PFR (Public Facility and Recreation District) and UR (Urban Reserve), located in Lot 2 & 3, Block 3, Plan 021 2608 & 031 1788 within the NE 1/4 11-30-01-W5M.

Councilor Fricke asked for clarification on multi-use space.

Councilor Wilcox asked for clarification of R1S lots.

Councilor Ball asks if there are traffic circles in the plans.

Councilor Ratz wonders if there are any issues in drainage from the larger R1S lots.

Motion 335/22

Motion by Councilor Ball to give first reading of Bylaw No. 2036 Land Use Redesignation.

CARRIED

NEW BUSINESS:

Nil

COMMITTEE REPORTS:

1. Legislative & Emergency Services Committee

- Councilor Ball gave an oral report of the meeting on November 22, 2022.

2. Strategic Planning & Corporate Affairs Committee

- Councilor Roberts gave an oral report of the meeting on prior to Council on November 28, 2022.

3. Policy & Governance Committee

- Next meeting is on December 15, 2022

4. Mountain View Regional Waste Commission

- Next meeting is on December 12, 2022

5. Mountain View Regional Water Commission

- Mayor Colby gave an oral report on the meeting on November 16, 2022. Next meeting in early December.



6. Mountain View Seniors' Housing

- Next meeting is on December 1, 2022.

7. Municipal Area Partnership

- Mayor Colby gave an oral report on the meeting on November 17, 2022. Next meeting December 2022.

Motion 336/22

Motion by Councilor Allan to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:**Councilor Allan**

- November 17, 2022 attended MAP all council meeting.
- November 22, 2022 attended Legislative & Emergency Services Committee Meeting.
- November 26, 2022 attended the Town of Carstairs Staff Winter Gala

Councilor Ball

- November 17, 2022 attended MAP all council meeting.
- November 22, 2022 attended Legislative & Emergency Services Committee Meeting.
- November 28, 2022 attended Strategic Planning & Corporate Affairs Committee Meeting.
- November 26, 2022 attended the Town of Carstairs Staff Winter Gala.

Councilor Fricke

- November 28, 2022 attended Strategic Planning & Corporate Affairs Committee Meeting.

Councilor Ratz

- November 17, 2022 attended MAP all council meeting.
- November 22, 2022 attended Legislative & Emergency Services Committee Meeting.
- November 25, 2022 attended ASCHA board meeting.
- November 26, 2022 attended the Town of Carstairs Staff Winter Gala,

Councilor Roberts

- November 16, 2022 attended Mountain View Water Commission Meeting.
- November 17, 2022 attended MAP all council meeting.
- November 26, 2022 attended the Town of Carstairs Staff Winter Gala
- November 28, 2022 attended Strategic Planning & Corporate Affairs Committee Meeting.

Councilor Wilcox

- November 17, 2022 attended Parkland Regional Library Board meeting.
- November 17, 2022 attended MAP all council meeting.
- November 26, 2022 attended the Town of Carstairs Staff Winter Gala.

Mayor Colby

- November 15, 2022 attended Mayors of South-Central Alberta.
- November 16, 2022 attended Mountain View Water Commission Meeting.
- November 17, 2022 attended MAP all council meeting.
- November 26, 2022 attended the Town of Carstairs Staff Winter Gala

Motion 337/22


Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

Nil

CAO'S REPORT:

1. Budget deliberations
 2. November 17, 2022 attended MAP all Council meeting.
 3. Reviewing IT RFPs
 4. Development issues and outlines
 5. Pricing on liabilities at Community Hall
 6. Town maintenance networking
 7. CAEP membership deliberations
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8. Irrigation at Golf Course

9. Reviewing applications for Golf Course General Manager

Motion 338/22

Motion by Councilor Ball to accept CAO's Report as information.

CARRIED

COUNCILOR CONCERNS: 1. **Councilor Ratz** had a concern regarding the concession at the Carstairs Memorial Arena.

2. **Councilor Roberts** wonders if walking paths will be open again this year at the Golf Course.

Motion 339/22

Motion by Councilor Allan to accept all Councilor Concerns as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 340/22

Motion by Councilor Fricke that Council closes the meeting to the public at 8:21 p.m. to discuss closed meeting session items.

CARRIED

Motion 341/22

Motion by Councilor Allan to come out of the closed meeting session at 9:41 p.m.

CARRIED

Motion 342/22

Motion by Councilor Allan to direct administration to respond to Mountain View Regional Waste Management Commissions letter to close all recycling sites.

CARRIED

NEXT MEETING:

Monday, December 12, 2022 at 7:00 p.m.

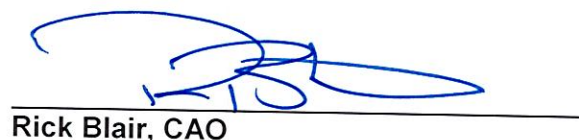
ADJOURNMENT:

Motion 343/22

Motion by Councilor Ball to adjourn the meeting of November 28, 2022, at 9:43 p.m.

CARRIED


Lance Colby, Mayor


Rick Blair, CAO