

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, MARCH 28, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Roberts, Ratz, and Wilcox, CAO Carl McDonnell, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, and Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of March 28, 2022, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 080/22 Motion by Councilor Ball to adopt the Regular Council agenda of March 28, 2022, as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 081/22 Motion by Councilor Allan to adopt the Public Hearing minutes of March 14, 2022, as presented.

CARRIED

Motion 082/22 Motion by Councilor Roberts to adopt the Regular Council minutes of March 14, 2022, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

1. Presentation of Service Awards

Mayor Colby presented Service awards to Cathy Lensen, Dave Ness, John Ing and Phillip Playfair on behalf of the Town of Carstairs, Council and Administration. He also acknowledged staff who we unable to attend the meeting; Shantel Lejeunesse, Greg Baustad, Rob McKay, and Sharon Koop-Hewer.

2. Carstairs Heritage Festival

Sharon Lampitt and Bob Green provided a presentation on the Carstairs Heritage Festival.

Councilor Fricke inquired about the due date that was given to local businesses for requested support.

Councilor Roberts inquired about the volunteer lunch that is planned for the Festival.

Councilor Wilcox stated she attended the first Carstairs Heritage Festival and is excited to see what this year will bring.

Mayor Colby expressed thanks for the presentation, stated that it gave a good overview of what is to come.

Motion 083/22 Councilor Wilcox accepted the Carstairs Heritage Festival presentation as information.

CARRIED

BYLAWS & POLICIES:

1. Deer Ridge-Subdivision Report

Kirk Williscroft summarized the Subdivision report for the Deer Ridge Subdivision.

- Councilor Allan wondered what kind of issues a setback variance would cause. Also expressed that construction traffic would have to access the subdivision through Gough Road in order to not cause traffic control issues.

- Councilor Roberts wonders how often the bulb setback variances come in to play with other subdivision plans and inquires about a possible bylaw amendment.
- Councilor Ratz also wonders about problems with snow removal caused by a setback variance.
- Councilor Wilcox stated the importance of getting ahead of the public concerns regarding traffic and speed, suggesting a notice be put out well in advance before construction work begins.
- Councilor Fricke questioned if the setback variance would be carried on from owner to owner and how that would be monitored after the property gets sold.

Motion 084/22

Motion by Councilor Fricke to accept the Deer Ridge Subdivision report as information.

CARRIED**NEW BUSINESS:**

Nil

COMMITTEE REPORTS:**1. Legislative & Emergency Services Committee**

- Councilor Ball gave an oral report of the meeting on March 15, 2022.

2. Strategic Planning & Corporate Affairs Committee

- Nothing to report at this time. Next meeting April 25, 2022.

3. External Relations Committee

- Nothing to report at this time. Next meeting is on April 21, 2022.

4. Policy & Governance Committee

- Nothing to report at this time. Next meeting is on April 12, 2022

5. Mountain View Regional Waste Commission

- Next meeting to be scheduled in April 2022.

6. Mountain View Regional Water Commission

- Councilor Colby gave an oral report of the meeting on March 16, 2022. Next meeting is on April 13, 2022

7. Mountain View Seniors' Housing

- Councilor Ratz gave an oral report of the meeting on March 24, 2022.

8. Municipal Area Partnership

- Nothing to report at this time.

9. Carstairs Community Development & Economic Partnership (CCD&EP)

- March 16, 2022 meeting was cancelled.

10. Central Alberta Economic Partnership (CAEP)

- Next meeting to be scheduled in June 2022.

Motion 085/22

Motion by Councilor Wilcox to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Allan**

- March 15, 2022 attended Legislative and Emergency Services Meeting.
- March 17, 2022 attended ICC meeting at the new fire hall.

Councilor Ball

- March 15, 2022 attended Legislative and Emergency Services Meeting.
- March 17, 2022 attended ICC meeting at the new fire hall.
- March 21, 2022 attended online seminar for APPS

Councilor Fricke

- Nothing to report.

Councilor Ratz

- March 15, 2022 attended Legislative and Emergency Services Meeting.
 - March 15, 2022 attended meeting with MVSH regarding new CAO position.
 - March 24, 2022 attended board meeting for MVSH.

Councilor Roberts

- March 16, 2022 attended Mountain View Regional Water Commission Meeting.

Councilor Wilcox

- March 15, 2022 attended Carstairs Public Library Board meeting.
 - March 24, 2022 attended Parkland Regional Advocacy meeting.

Mayor Colby

- March 16, 2022 attended Mountain View Regional Water
 - March 17, 2022 attended ICC meeting at the new fire hall.
 - March 22, 2022 met with RCMP to discuss detachment options.
 - March 23, 2022 met with Mountain View Regional Water Commission Meeting via zoom.

Motion 086/22

Motion by Councilor Ratz to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

Nil

CAO'S REPORT:

Nil

COUNCILOR CONCERNS:**1. Councilor Fricke**

- Had a resident ask about a possibility of a French emersion school and the lack of bussing from Carstairs to the cities that offer it. The concern was directed to the school board.

Motion 087/22

Motion by Councilor Ball to accept all Councilor Concerns as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING SESSION:

Section 197 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29).

Motion 088/22

Motion by Councilor Ball that Council closes the meeting to the Public at 7:55 p.m. to discuss closed meeting session items.

CARRIED

Motion 089/22

Motion by Councilor Ratz to come out of the closed meeting session at 8:23 p.m.

CARRIED

Motion 090/22

Motion by Councilor Wilcox that Council writes off the outstanding balance for tax roll 199039.000.

CARRIED

Motion 091/22

Motion by Councilor Ratz that Council writes off the outstanding balance for Account number 1569, invoice number 20220008.

CARRIED

NEXT MEETING: Monday, April 11, at 7:00 p.m.

ADJOURNMENT:

Motion 092/22

Motion by Councilor Allan to adjourn the meeting of March 28, 2022, at 8:25 p.m.

CARRIED


Lance Colby, Mayor


Carl McDonnell, CAO