

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2022, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Deputy Mayor Allan, Councilors Ball, Fricke, Ratz, Roberts, and Wilcox, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft, CAO Rick Blair and Executive Assistant Kayleigh Van Es

ABSENT: Mayor Colby

CALL TO ORDER: Deputy Mayor Allan called the meeting of September 26, 2022, to order at 7:12 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:

Motion 253/22 Motion by Councilor Roberts to adopt the Regular Council agenda of September 26, 2022, as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 254/22 Motion by Councilor Ratz to adopt the Regular Council minutes of September 12, 2022, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS: Nil

BYLAWS & POLICIES:

1. Bylaw No. 2030 Land Use Redesignation

- K. Williscroft spoke to Bylaw No. 2030 Land Use Redesignation. Referring to 0.72 hectares located in Lots 1-14, Block 10, and Plan 2111948.

Motion 255/22 Motion by Councilor Ball to give second reading of Bylaw No. 2030 Land Use Redesignation.

CARRIED

Motion 256/22 Motion by Councilor Fricke to give third and final reading of Bylaw No. 2030 Land Use Redesignation.

CARRIED

2. Bylaw No. 2031 Land Use Redesignation

- K. Williscroft spoke to Bylaw 2031 Land Use Redesignation. Referring to 10.11 hectares located in Lot 4, Block 6, and Plan 1210982.

Motion 257/22 Motion by Councilor Ratz to give second reading of Bylaw No. 2031 Land Use Redesignation.

CARRIED

Motion 258/22 Motion by Councilor Ball to give third and final reading of Bylaw No. 2030 Land Use Redesignation.

CARRIED

3. Bylaw No. 2032 Temporary Borrowing Bylaw

Motion 259/22 Motion by Councilor Wilcox to give first reading of Bylaw No. 2032 Temporary Borrowing Bylaw.

CARRIED

Motion 260/22 Motion by Councilor Ratz to give second reading of Bylaw No. 2032 Temporary Borrowing Bylaw.

CARRIED

Motion 261/22 Motion by Councilor Fricke to move to third reading of Bylaw No. 2032 Temporary Borrowing Bylaw.

CARRIED UNANIMOUSLY

Motion 262/22 Motion by Councilor Ball to give third and final reading of Bylaw No. 2032 Temporary Borrowing Bylaw.

CARRIED

4. Bylaw No. 877 Borrowing Bylaw - Amended

-S. Allison spoke to the changes to Bylaw No. 877 Borrowing Bylaw.

Motion 263/22

Motion by Councilor Ball to give first reading of Bylaw No. 877 Borrowing Bylaw as amended.

CARRIED

Motion 264/22

Motion by Councilor Wilcox to give second reading of Bylaw No. 877 Borrowing Bylaw as amended.

CARRIED

Motion 265/22

Motion by Councilor Ratz to move to third reading of Bylaw No. 877 Borrowing Bylaw as amended.

CARRIED UNANIMOUSLY

Motion 266/22

Motion by Councilor Roberts to give third and final reading of Bylaw No. 877 Borrowing Bylaw as amended.

CARRIED

5. Bylaw No. 1084 Borrowing 2019 Mandalay (Transportation) Agreement Bylaw - Amended

-S. Allison spoke to the changes to Bylaw No. 1084 Borrowing (Transportation) Bylaw.

Motion 267/22

Motion by Councilor Ratz to give first reading of Bylaw No. 1084 Borrowing 2019 Mandalay (Transportation) Agreement Bylaw as amended.

CARRIED

Motion 268/22

Motion by Councilor Wilcox to give second reading of Bylaw No. 1084 Borrowing 2019 Mandalay (Transportation) Agreement Bylaw as amended.

CARRIED

Motion 269/22

Motion by Councilor Ball to move to third reading of Bylaw No. 1084 Borrowing 2019 Mandalay (Transportation) Agreement Bylaw as amended.

CARRIED UNANIMOUSLY

Motion 270/22

Motion by Councilor Fricke to give third and final reading of Bylaw No. 1084 Borrowing 2019 Mandalay (Transportation) Agreement Bylaw as amended.

CARRIED

6. Bylaw No. 1085 Borrowing 2019 Mandalay (Water) Agreement Bylaw - Amended

- S. Allison spoke to the changes to Bylaw No. 1085 Borrowing 2019 Mandalay (Water) Bylaw.

Motion 271/22

Motion by Councilor Roberts to give first reading of Bylaw No. 1085 Borrowing 2019 Mandalay (Water) Agreement Bylaw as amended.

CARRIED

Motion 272/22

Motion by Councilor Fricke to give second reading of Bylaw No. 1085 Borrowing 2019 Mandalay (Water) Agreement Bylaw as amended.

CARRIED

Motion 273/22

Motion by Councilor Ratz to move to third reading of Bylaw No. 1085 Borrowing 2019 Mandalay (Water) Agreement Bylaw as amended.

CARRIED UNANIMOUSLY

Motion 274/22

Motion by Councilor Ball to give third and final reading of Bylaw No. 1085 Borrowing 2019 Mandalay (Water) Agreement Bylaw as amended.

CARRIED

7. Bylaw No. 1086 Borrowing 2019 Mandalay (Sanitary) Agreement Bylaw-Amended

-S. Allison spoke to the changes for Bylaw No. 1086 Borrowing 2019 Mandalay (Sanitary) Agreement Bylaw.

- Motion 275/22 Motion by Councilor Wilcox to give first reading of Bylaw No. 1086 Borrowing 2019 Mandalay (Sanitary) Agreement Bylaw as amended.
CARRIED
- Motion 276/22 Motion by Councilor Roberts to give second reading of Bylaw No. 1086 Borrowing 2019 Mandalay (Sanitary) Agreement Bylaw as amended.
CARRIED
- Motion 277/22 Motion by Councilor Ratz to move to third reading of Bylaw No. 1086 Borrowing 2019 Mandalay (Sanitary) Agreement Bylaw as amended.
CARRIED UNANIMOUSLY
- Motion 278/22 Motion by Councilor Fricke to give third and final reading of Bylaw No. 1086 Borrowing 2019 Mandalay (Sanitary) Agreement Bylaw as amended.
CARRIED

8. Planning Procedure Policies

-Councilor Fricke spoke to the Planning Process Policies that was presented at the Policy and Governance Committee Meeting, it was recommended that the Policy be brought to Council with the recommendation to adopt the Planning Process Policies as an official Policy.

K. Williscroft explained the Planning Process Policies to the rest of Council.

Council Commended Kirk for a job well done.

- Motion 279/22 Motion by Councilor Ball to adopt the Carstairs Planning Procedure Policies Policy as presented.

CARRIED

NEW BUSINESS: Nil

COMMITTEE REPORTS:

1. Legislative & Emergency Services Committee

- Councilor Ball gave an oral report of the meeting that occurred on September 20, 2022.
- Next meeting October 18, 2022.

2. Strategic Planning & Corporate Affairs Committee

- Councilor Roberts gave an oral report of the meeting that occurred today, September 26, 2022. Utilization reports were supplied for the Carstairs Memorial Arena and it was found the arena is underutilized at this time.
- Next meeting October 24, 2022.

3. Policy & Governance Committee

- Councilor Fricke gave an oral report of the meeting that occurred on September 15, 2022.
- Next meeting October 20, 2022.

4. Mountain View Regional Waste Commission

- Councilor Wilcox gave an oral report of the meeting and tour that occurred today, September 26, 2022.

5. Mountain View Regional Water Commission

- Councilor Roberts gave an oral report of the meeting that occurred on September 14, 2022.
- Next meeting is September 14, 2022.

6. Mountain View Seniors' Housing

- Councilor Ratz gave an oral report from the Board retreat that occurred on September 16, 2022.
- Next meeting October 6, 2022.

7. Municipal Area Partnership

- Nothing to report at this time.
- Next meeting is September 29, 2022.

8. Carstairs Community Development & Economic Partnership (CCD&EP)

- Nothing to report at this time.

9. Central Alberta Economic Partnership (CAEP)

- Nothing to report at this time.
- Next meeting November 2022.

Motion 280/22

Motion by Councilor Ball to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Ball**

- September 13, 2022 attended the Landmark West Villas ground breaking ceremony.
- September 16, 2022 attended former CAO Carl McDonnells retirement dinner.
- September 18, 2022 attended BBQ event for the Rock Church.
- September 20, 2022 attended the Legislative & Emergency Service Committee meeting.
- September 21 - 23, 2022 attended the Alberta Municipalities fall conference in Calgary.
- September 22, 2022 met with Danielle Smith (UCP)
- September 26, 2022 attended Strategic Planning & Corporate affairs committee meeting.

Councilor Fricke

- September 13, 2022 attended the Landmark West Villas ground breaking ceremony.
- September 15, 2022 attended the Policy & Governance Committee meeting.
- September 16, 2022 attended former CAO Carl McDonnells retirement dinner.
- September 20, 2022 attended the Land Use Development Approvals course offered through EODP pre-convention.
- September 21 - 23, 2022 attended the Alberta Municipalities fall conference in Calgary.
- September 24, 2022 morning participated in the Carstairs Nature Space Scarecrow Trail-run and event.
- September 24, 2022 evening attended the Didsbury RCMP Regimental Ball.

Councilor Ratz

- September 13, 2022 attended the Landmark West Villas ground breaking ceremony.
- September 15, 2022 attended MVSH Golf Tournament in Sundre.
- September 16, 2022 attended the ASHA Board meeting and MVSH Board retreat.
- September 16, 2022 attended former CAO Carl McDonnells retirement dinner.
- September 19, 2022 master of ceremonies for Queen Elizabeth's II memorial Ceremony at the Legion.
- September 20, 2022 attended the Legislative & Emergency Service Committee meeting.
- September 21 - 23, 2022 attended the Alberta Municipalities fall conference in Calgary.
- September 24, 2022 attended the Didsbury RCMP Regimental Ball.

Councilor Roberts

- September 13, 2022 attended the Landmark West Villas ground breaking ceremony.
- September 14, 2022 attended Mountain View Regional Water Commission meeting.
- September 15, 2022 attended the Policy and Governance Committee meeting.
- September 15, 2022 attended MVSH Golf Tournament in Sundre.
- September 16, 2022 attended former CAO Carl McDonnells retirement dinner.
- September 21 - 23, 2022 attended the Alberta Municipalities fall conference in Calgary.
- September 24, 2022 morning participated in the Carstairs Nature Space Scarecrow Trail event.
- September 24, 2022 evening attended the Didsbury RCMP Regimental Ball.
- September 26, 2022 attended Strategic Planning & Corporate affairs committee meeting.

Councilor Wilcox

- September 16, 2022 attended former CAO Carl McDonnells retirement dinner.
- September 19, 2022 attended Queen Elizabeth's II memorial Ceremony in Didsbury.
- September 20, 2022 attended public engagement course offered through Alberta Municipalities pre-convention.
- September 21 - 23, 2022 attended the Alberta Municipalities fall conference in Calgary.
- September 24, 2022 attended the Moccasin House board meeting.
- September 24, 2022 evening attended the Didsbury RCMP Regimental Ball.
- September 26, 2022 attended Mountain View Regional Waste Commission meeting and site tour.

Deputy Mayor Allan

- September 13, 2022 attended the Landmark West Villas ground breaking ceremony.
- September 16, 2022 attended former CAO Carl McDonnells retirement dinner.
- September 18, 2022 attended BBQ event for the Rock Church.
- September 20, 2022 attended the Legislative & Emergency Service Committee meeting.
- September 22, 2022 met with Danielle Smith (UCP)
- September 24, 2022 evening attended the Didsbury RCMP Regimental Ball.

Motion 281/22

Motion by Councilor Ratz to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Carstairs Minor Hockey Association letter****CAO'S REPORT:**

- Ground breaking Ceremony
- Former CAOs Retirement Dinner
- BBQ for the Rock Church
- Alberta Municipalities fall Conference
- RCMP Regimental Ball

Motion 282/22

Motion by Councilor Ball to accept CAO's Report as information.

CARRIED**COUNCILOR CONCERNS:**

Councilor Fricke – received an inquiry regarding walking path development connecting to the new Scarlett ranch subdivision. To which CAO Blair disclosed that the directors of Planning & Development as well as Operations are working on a plan.

Motion 283/22

Motion by Councilor Ratz to accept Councilor concerns as information.

CARRIED**PUBLIC QUESTION PERIOD:**

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 284/22

Motion by Councilor Wilcox that Council closes the meeting to the public at 7:40 p.m. to discuss closed meeting session items.

CARRIED

Motion 285/22

Motion by Councilor Ball to come out of the closed meeting session at 8:12 p.m.

CARRIED**NEXT MEETING:**


Tuesday, October 11, 2022 at 7:00 p.m.

ADJOURNMENT:

Motion 286/22

Motion by Councilor Roberts to adjourn the meeting of September 26, 2022, at 8: 14 p.m.

CARRIED



Dean Allan, Deputy Mayor

Rick Blair, CAO