

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, DECEMBER 12, 2022, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Fricke, Ratz, Roberts, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, Director of Planning & Development Kirk Williscroft and Executive Assistant Kayleigh Van Es

**ABSENT:** Councilor Ball

**CALL TO ORDER:** Mayor Colby called the meeting of December 12, 2022, to order at 7:01 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**

Motion 344/22 Motion by Councilor Allan to adopt the Regular Council agenda of December 12, 2022, as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

Motion 345/22 Motion by Councilor Fricke to adopt the Regular Council minutes of November 28, 2022, as presented.

**CARRIED**

**BUSINESS ARISING FROM  
PREVIOUS MEETING:**

**1. Clerical Error Corrections**

Motion 346/22 Motion by Councilor Allan to approve and write off the funds to correct Clerical Errors.

**CARRIED**

**2. Tax settlement for Roll Number 538000**

Motion 347/22 Motion by Councilor Wilcox to approve the settlement for Tax Roll Number 538000.

**CARRIED**

**3. Golf Course Irrigation Line**

Motion 348/22 Motion by Councilor Roberts to approve proposed project of Golf Course Irrigation Line with the expense of \$55,000.

**CARRIED**

**4. Transfer of Surplus**

Motion 349/22 Motion by Councilor Ratz to approve transfer of any surplus funds to the Operation Stabilization Fund.

**CARRIED**

**DELEGATIONS:**

**1. Church Link-Pastor Kelly Sikstrom, Pastor Don Shortt.**


Pastor K. Sikstrom presented to Council in regards to Church Link which includes representatives from The Rock Church, Carstairs Bancroft United Church, Carstairs Catholic St. Agnes Parish Church, Bethel Evangelical Missionary Church, West Zion Mennonite Church, and Carstairs Church of God. Pastor K. Sikstrom outlined the services available to the community that include day camps and helping out families in need; this does not require attendance and is an open-handed gift with no spiritual pressure. These gifts are only for local residents in need.

CAO Blair clarified that the churches communicate with each other to ensure that people get the things they need without taking advantage of the church groups.

Councilor Allan commends the programs and wonders if there has been an increase in calls.

Councilor Fricke Thanks the groups for the support given to the community and wonders on increases throughout the year with uprising costs. Also asked if the County contributes to the Churches.

Councilor Ratz echoes thanking the groups and expresses that it is money well spent on our community.



Councilor Roberts Thanks the Church groups for all the efforts performed in the community.

Councilor Wilcox expresses the value of this program and is grateful for it.

Mayor Colby Thanks the Pastors for coming, along with the work, and time put into the community.

Pastor D. Shortt thanks the Council for the continued support, mentioning the positive feedback heard from the community.

Motion 350/22

Motion by Councilor Wilcox to accept the Carstairs Church Link presentation as information.

**CARRIED**

**BYLAWS & POLICIES:**

**1. Bylaw No. 2035-2023 Rates & Fees Bylaw**

Councilor Wilcox has concerns regarding Council Remuneration Schedule "L" and would like to visit the Council Remuneration Policy before approving the increase in salary.

Mayor Colby states that the current policy is based on the population which ensures a fair rate.

Councilor Fricke agrees in reviewing the Council Remuneration Policy before approving the Bylaw.

Councilor Ratz searches for the reasoning for holding up passing the 2023 Rates & Fees Bylaw.

Councilor Allan disagrees with the increase however with the Policy it is justified.

Councilor Fricke asks for clarification on Garbage Collection disposal fees Schedule "A". As well as commending the change in competitive rates for the Golf Course in Schedule "V".

Councilor Allan wonders if arena fees are competitive with other towns in Schedule "F".

Councilor Wilcox asks for clarification of an Enforcement Vehicle in Schedule "G".

Councilor Wilcox requested that a recorded vote be taken for the proposed Bylaw No. 2035.

Councilor Allan voted for the proposed Bylaw 2035.

Councilor Fricke voted against the proposed Bylaw 2035.

Councilor Ratz voted for the proposed Bylaw 2035.

Councilor Roberts voted for the proposed Bylaw 2035.

Councilor Wilcox voted against the proposed Bylaw 2035.

Motion 351/22

Motion by Councilor Ratz to give first reading of Bylaw No. 2035 Rates & Fees Bylaw as presented. Councilor Allan, Ratz and Roberts approved the motion. Councilor Wilcox and Fricke opposed the motion.

**CARRIED 3-2**

Motion 352/22

Motion by Councilor Allan to give second reading of Bylaw No. 2035 Rates & Fees Bylaw as presented. Councilor Allan, Ratz and Roberts approved the motion. Councilor Wilcox and Fricke opposed the motion.

**CARRIED 3-2**

Motion 353/22

Motion by Councilor Roberts to move to third and final reading of Bylaw No. 2035 Rates & Fees Bylaw as presented.

**UNANIMOUSLY CARRIED**



Motion 354/22

Motion by Councilor Ratz to give third and final reading of Bylaw No. 2035 Rates & Fees Bylaw as presented. Councilor Allan, Ratz and Roberts approved the motion. Councilor Wilcox and Fricke opposed the motion.

**CARRIED 3-2****2. Bylaw No. 2037 Borrowing Revolving Line Bylaw**

Motion 355/22

Motion by Councilor Allan to give first reading of Bylaw No. 2037 Borrowing Revolving Line Bylaw.

**CARRIED**

Motion 356/22

Motion by Councilor Roberts to give second reading of Bylaw No. 2037 Borrowing Revolving Line Bylaw.

**CARRIED**

Motion 357/22

Motion by Councilor Ratz to move to third and final reading of Bylaw No. 2037 Borrowing Revolving Line Bylaw.

**UNANIMOUSLY CARRIED**

Motion 358/22

Motion by Councilor Wilcox to give third and final reading of Bylaw No. 2037 Borrowing Revolving Line Bylaw.

**CARRIED****3. Bylaw No. 2027 Road Closure Bylaw**

K. Willisroft spoke to the Bylaw that is inclusive of a lane that goes through a property at the end of Grey Street, the Bylaw has gotten approval from the minister of transportation and can be brought to Council for second, third and final readings.

Motion 359/22

Motion by Councilor Wilcox to give second reading of Bylaw No. 2027 Road Closure Bylaw.

**CARRIED**

Motion 360/22

Motion by Councilor Fricke to give third and final reading of Bylaw No. 2027 Road Closure Bylaw.

**CARRIED****NEW BUSINESS:****1. 2023 Operating Budget**

Motion 361/22

Motion by Councilor Allan to adopt the 2022 operating Budget as the 2023 Interim Budget.

**CARRIED****2. Scarlett Ranch Subdivision Report**

K. Willisroft spoke to the subdivision report.

Councilor Fricke asks for clarification on the proximity definition.

Motion 362/22

Motion by Councilor Ratz to accept the Scarlett Ranch Subdivision Report as information.

**CARRIED****COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Next meeting is on December 20, 2022

**2. Strategic Planning & Corporate Affairs Committee**

- Councilor Roberts gave an oral report outlining the Minutes of the meeting that occurred on November 28, 2022. Next meeting is on January 23, 2023.

**3. Policy & Governance Committee**


- Next meeting is on December 15, 2022.

**4. Mountain View Regional Waste Commission**

- Councilor Wilcox gave an oral report of the meeting that occurred on December 12, 2022. Outlining that Councilor Greg Harris (MVC) is Chair and Councilor Wilcox is Co-Chair of the Commission. Next meeting in January 2023.

**5. Mountain View Regional Water Commission**

- Next meeting in March 2023.



**6. Mountain View Seniors' Housing**

- Councilor Ratz gave an oral report for the meeting that occurred on December 1, 2022. Next meeting February 2, 2023.

Motion 363/22

Motion by Councilor Fricke to accept all Committee Reports as information.

**CARRIED**

**COUNCILOR REPORTS:****Councilor Allan**

- December 2, 2022 attended Carstairs Crazy Christmas.  
- December 8, 2022 handed out Candy Canes during the Peace Officer Candy Cane Check Stop.

**Councilor Ball**

- Absent

**Councilor Fricke**

- December 1, 2022 attended MVSH Board Meeting & Organizational Meeting.  
- December 2, 2022 attended Carstairs Crazy Christmas.  
- December 6, 2022 attended the Alberta Library Trustees Association Webinar Series Episode 6 on Policy.  
- December 6, 2022 attended Carstairs Public Library Appreciation Evening.  
- December 8, 2022 handed out Candy Canes during the Peace Officer Candy Cane Check Stop.

**Councilor Ratz**

- December 1, 2022 attended MVSH Board Meeting & Organizational Meeting.

**Councilor Roberts**

- December 2, 2022 attended Carstairs Crazy Christmas and Santa's Gone Looney.  
- December 5, 2022 attended Carstairs nature space meeting.

**Councilor Wilcox**

- November 30, 2022 attended Carstairs library board meeting.  
- December 2, 2022 attended Carstairs Crazy Christmas.  
- December 6, 2022 attended Carstairs Public Library Appreciation Evening.  
- December 12, 2022 attended Mountain View Regional Waste Commission meeting.

**Mayor Colby**

- December 2, 2022 attended Crazy Carstairs Christmas.  
- December 7, 2022 attended Mountain View Regional Water Commission meeting.

Motion 364/22

Motion by Councilor Ratz to accept all Councilor Reports as information.

**CARRIED**

**CORRESPONDENCE:****1. Carstairs Public Library-Bob Green**

Motion 365/22

Motion by Councilor Wilcox to accept Bob Green's resignation for the Carstairs Public Library Board as information.

**CARRIED**

**2. Letter from Minister Ellis**

Motion 366/22

Motion by Councilor Fricke to accept the letter from Minister Ellis as information.

**CARRIED**

**CAO'S REPORT:**

- November 29, 2022 conducted IT RFP Interviews.  
- November 29, 2022 Lagoon RFP Review.  
- November 30, 2022 conducted more IT RFP Interviews.  
- November 30, 2022 held individual Directors Budget Meetings.  
- December 1, 2022 conducted Golf Course GM Interviews.  
- December 5, 2022 conducted additional Golf Course GM Interviews.  
- December 6, 2022 met with Scarlett Ranch Engineers.  
- December 6, 2022 conducted additional Golf Course GM Interviews.

- December 7, 2022 met with Staff Sergeant Brown with discussions on Regional Policing.
- December 7, 2022 hosted Planning and Engineers monthly meeting.
- December 8, 2022 held Fire Department Budget Meeting with Fire Chief and Director of Corporate Services.
- December 8, 2022 held Staff Director Evaluations.

Motion 367/22

Motion by Councilor Wilcox to accept CAO's Report as information.

**CARRIED****COUNCILOR CONCERNS: 1. Councilor Fricke**

- enquired on what is being done with apprehended animals now that the Pawsitive Haven animal rescue is now only running a foster based rescue.

Motion 368/22

Motion by Councilor Fricke to accept all Councilor Concerns as information.

**CARRIED****PUBLIC QUESTION PERIOD:**

Nil

**MEDIA QUESTION PERIOD:**

Nil

**CLOSED MEETING:**

*Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).*

Motion 369/22

Motion by Councilor Ratz that Council closes the meeting to the public at 8:28 p.m. to discuss closed meeting session items.

**CARRIED**

Motion 370/22

Motion by Councilor Wilcox to come out of the closed meeting session at 9:20p.m.

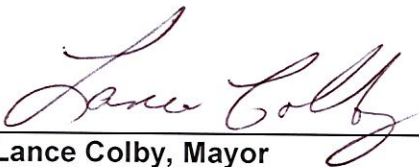
**CARRIED****NEXT MEETING:**

Monday, January 9, 2023 at 7:00 p.m.

**ADJOURNMENT:**

Motion 371/22

Motion by Councilor Allan to adjourn the meeting of December 12, 2022, at 9:21 p.m.

**CARRIED**  
Lance Colby, Mayor  
Rick Blair, CAO