

**MINUTES OF THE REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 14, 2023, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Roberts, & Wilcox, Director of Legislative & Corporate Services Shannon Allison, CAO Rick Blair, & Executive Assistant Kayleigh Van Es

ABSENT: Councilor Ratz

CALL TO ORDER: Mayor Colby called the meeting of Tuesday, November 14, 2023, to order at 7:00 p.m.

ADDED ITEMS:

- 1. Sanitary Extension to New Business 8.a**
- 2. Mountain View Regional Water Commission Alternate Member to New Business 8.b**
- 3. Mountain View Regional Waste Commission Alternate Member to New Business 8.c**

ADOPTION OF AGENDA:

Motion 349/23 Motion by Councilor Allan to adopt the Regular Council agenda of November 14, 2023, as amended.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

Motion 350/23 Motion by Councilor Fricke to adopt the Council Organizational minutes of October 23, 2023, as presented.

CARRIED

Motion 351/23 Motion by Councilor Ball to adopt the Regular Council minutes of October 23, 2023, as presented.

CARRIED

**BUSINESS ARISING FROM
PREVIOUS MEETING:**

Nil

DELEGATIONS:

Nil

BYLAWS & POLICIES:

Bylaw No. 725 for Repeal

CAO Blair addressed the out-of-date Bylaw No. 725, stating that Bylaw No. 828 renders it obsolete.

Motion 352/23 Motion by Councilor Ball to repeal Bylaw No. 725 Regional Solid Waste Management Authority.

CARRIED

Bylaw No. 2047 Borrowing Bylaw Capital Equipment (JD Area Mower)

CAO Blair spoke to the Bylaw; this purchase is on the capital plan for 2023, the operations department has been waiting for its arrival.

Motion 353/23 Motion by Councilor Wilcox to give first reading of Bylaw No. 2047 Borrowing Bylaw Capital Equipment (JD Area Mower) as presented.

CARRIED

Motion 354/23 Motion by Councilor Fricke to give second reading of Bylaw No. 2047 Borrowing Bylaw Capital Equipment (JD Area Mower) as presented.

CARRIED

Motion 355/23 Motion by Councilor Allan to move to third and final reading of Bylaw No. 2047 Borrowing Bylaw Capital Equipment (JD Area Mower) as presented.

UNANIMOUSLY CARRIED

Motion 356/23 Motion by Councilor Roberts to give third and final reading of Bylaw No. 2047 Borrowing Bylaw Capital Equipment (JD Area Mower) as presented.

CARRIED



NEW BUSINESS:**1. Sanitary Extension**

CAO Blair spoke to a dedicated reserve fund for lagoon infrastructure; the extension will help to replace the lift station at Stern Park, taking effluent out to the lagoon, Council needs to authorize \$32,000 to be taken from reserves.

Motion 357/23

Motion by Councilor Roberts to authorize the amount of \$32,000 to be taken from reserves to fund the Sanitary Extension Line located in Stern Park.

CARRIED**2. Mountain View Regional Water Commission Alternate Member - Councilor Roberts**

Motion 358/23

Motion by Councilor Ball to appoint Councilor Roberts as an alternate contact for the Mountain View Regional Water Commission.

CARRIED**Mountain View Regional Waste Commission Alternate Member - Councilor Ball**

Motion 359/23

Motion by Councilor Allan to appoint Councilor Ball as an alternate contact for the Mountain View Regional Waste Commission.

CARRIED**COMMITTEE REPORTS:****1. Legislative & Emergency Services Committee**

- Next meeting to be determined. CAO Blair stated that administration is in the process of changing the committee structure, to create just one committee.

2. Strategic Planning & Corporate Affairs Committee

- Next meeting to be determined

3. Policy & Governance Committee

- Next meeting to be determined

4. Mountain View Regional Waste Commission

- Next meeting November 27, 2023.

5. Mountain View Regional Water Commission

- Next meeting to be schedule November 20, 2023.

6. Mountain View Seniors' Housing

- Next meeting November 16, 2023

7. Municipal Area Partnership

- Nothing to report at this time.

Motion 360/23

Motion by Councilor Wilcox to accept all Committee Reports as information.

CARRIED**COUNCILOR REPORTS:****Councilor Allan**

- October 27 - 29, 2023 attended Council Strategy Sessions.
- November 4 served food at the Harvest Fest Dinner put on by the AG society.
- November 8, 2023 attended Remembrance Day ceremony at HSS.
- November 11, 2023 attended Remembrance Day ceremony.

Councilor Ball

- October 27 - 29, 2023 attended Council Strategy Sessions.
- November 11, 2023 attended Remembrance Day ceremony.

Councilor Fricke

- October 25, 2023 met with Jennifer Smith, the owner of the Bee Thrifty store.
- October 26, 2023 participated in a podcast with Chris Brown from Cross Border Podcasts.
- October 27 - 29, 2023 attended Council Strategy Sessions.
- November 8, 2023 attended the Hugh Sutherland School Remembrance Day Ceremony.
- November 11, 2023 attended the Remembrance Day Ceremony.
- November 12, 2023 met with Chris Brown from Cross Border Podcast.

Councilor Ratz

- Absent

Councilor Roberts

- October 27 - 29, 2023 attended Council Strategy Sessions.
- November 4, 2023 served food at the Harvest Fest Dinner put on by the AG society.
- Attended a Nature Space Committee Meeting.

Councilor Wilcox

- October 27 - 29, 2023 attended Council Strategy Sessions.
- October 30, 2023 participated in a haunted house at Carstairs Heritage Centre. It was well attended.
- November 8, 2023 attended the Hugh Sutherland School Remembrance Day Ceremony.
- November 14, 2023 attended town hall podcast meeting with Adrianna LaGrange, addressing AHS changes.

Mayor Colby

- October 27 - 29, 2023 attended Council Strategy Sessions.
- November 4 attended Harvest Fest Dinner put on by the AG society.
- November 8, 2023 attended Remembrance Day ceremony at HSS.
- November 14, 2023 met with the RCMP and CAO from Cremona in regard to the policing study that is in progress.

Motion 361/23

Motion by Councilor Ball to accept all Councilor Reports as information.

CARRIED**CORRESPONDENCE:****1. Mountain View Seniors Housing -Thank-you**

Council reviewed a thank-you note from Mountain View Seniors Housing.

Motion 362/23

Motion by Councilor Wilcox to accept all Correspondence as information.

CARRIED**CAO'S REPORT:**

- October 24, 2023 met with AB municipalities' representative.
- October 24, 2023 met with Stantec regarding the water reservoir.
- October 25, 2023 met with Kitstone developers regarding the water reservoir and using Future MR for reservoir location.
- October 26, 2023 met with Mountain View County regarding the 2024 fire budget.
- October 27 - 29, 2023 attended Council Strategy Sessions.
- October 31, 2023 attended presentation from Metacon Geospatial regarding GIS, GPS, and 3D mapping.
- November 1, 2023 attended monthly Planning & Engineering meeting at CIMA offices, finishing up with CIMA and switching to ISL Engineering.
- November 14, 2023 met with the RCMP and CAO from Cremona to discuss current policing and the study that is in progress.
- ISL Engineering inspected the structure of the Carstairs Memorial Arena; there were no concerns.
- Review of the joint use agreement and the use of facilities for HSS.
- Awaiting pricing for the Stonegarden pathway from Ruby Rock.
- Taking steps for infiltration mitigation. Found a leak in Stonebridge that will need to be repaired.
- Meeting with engineers to look at a way to get the Splash Park and Memorial Park drainage away from draining into the sanitary system.
- Working hard on budget deliberations.
- Municipal software and payroll transition coming up in the New Year.
- TELUS Fibre installation is in progress. Will make a world of difference to the office.
- The Red Deer River Municipal Users Group works with the Red Deer River System; no one has been appointed to the group; a member of Council should be appointed to represent the Town of Carstairs.

Motion 363/23

Motion by Councilor Fricke to appoint Councilor Roberts to the Red Deer River Municipal Users Group.

CARRIED

Motion 364/23

Motion by Councilor Roberts to accept CAO's Report as information.

CARRIED**COUNCILOR CONCERNS:**

1. Positive feedback received from Councilor Fricke on the construction in town as well when Chris Brown visited he made the remark that he didn't see a single run down home, litter or anything in disarray. Commented that Carstairs has exceptional curb appeal.
2. Positive feedback received from Councilor Allan stating a resident had a paving concern; the concern was quickly addressed by operations; kudos to Corriena and Operational Services.



Motion 365/23

Motion by Councilor Ball to accept Councilor Concerns as information.

CARRIED

**PUBLIC QUESTION
PERIOD:**

Nil

**MEDIA QUESTION
PERIOD:**

Nil

CLOSED MEETING:

CONFIDENTIAL *Section 237 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).*

Motion 366/23

Motion by Councilor Wilcox that Council close the meeting to the public to discuss third-party personal privacy as per Section 17 of FOIP at 7:38 p.m.

CARRIED

Motion 367/23

Motion by Councilor Allan to come out of the closed meeting session at 7:47 p.m.

CARRIED

NEXT MEETING:

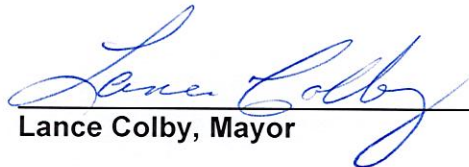
Monday, November 27, 2023 at 7:00 p.m.

ADJOURNMENT:

Motion 368/23

Motion by Councilor Wilcox to adjourn the meeting of November 14, 2023, at 7:48 p.m.

CARRIED


Lance Colby, Mayor


Rick Blair, CAO