

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, JANUARY 13, 2025, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Colby, Councilors Allan, Ball, Fricke, Roberts & Wilcox; Director of Legislative & Corporate Services Shannon Allison; Director of Planning & Development Kirk Williscroft; CAO Rick Blair; Executive Assistant Kayleigh Van Es

ABSENT: Councilor Ratz

CALL TO ORDER: Mayor Colby called the meeting of Monday, January 13, 2025, to order at 7:00 p.m.

ADDED ITEMS: Nil

ADOPTION OF AGENDA:
Motion 001/25 Motion by Councilor Wilcox to adopt the Regular Council agenda of January 13, 2025, as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES:
Motion 002/25 Motion by Councilor Allan to adopt the Regular Council Meeting minutes of December 9, 2024, as presented.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETING:

Nil

DELEGATIONS: **1. William Stevenson-MP Candidate**
W.Stevenson formally introduced himself to Council as the Conservative Party nominee for Member of Parliament for the Yellowhead Riding. He emphasized his accessibility and willingness to engage with Council.

All Council members offered congratulations and best wishes for his campaign.

Motion 003/25 Motion by Councilor Ball to accept the Delegation from William Stevenson as information.

CARRIED

BYLAWS & POLICIES: **1. Bylaw No. 773 Subdivision and Development Appeal Board-For Repeal**
CAO Blair explained that this outdated bylaw is now covered by current Bylaw No. 1065.

Motion 004/25 Motion by Councilor Wilcox to repeal Bylaw No. 773 Subdivision and Development Appeal Board Bylaw.

CARRIED

2. Bylaw No. 2010 Municipal Elections Bylaw-Amended
S. Allison outlined amendments to remove references to electronic voting machines, which are no longer permitted, and ensure alignment with current legislation.

Councilor Fricke inquired about time and budget contingencies, to which S. Allison responded that reverting to the non-electronic process is manageable.

Motion 005/25 Motion by Councilor Ball to give first reading of Bylaw No. 2010 Municipal Elections Bylaw, as amended.

CARRIED

Motion 006/25 Motion by Councilor Wilcox to give second reading of Bylaw No. 2010 Municipal Elections Bylaw, as amended.

CARRIED

Motion 007/25 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 2010 Municipal Elections Bylaw, as amended.

UNANIMOUSLY CARRIED

Motion 008/25 Motion by Councilor Allan to give third and final reading of Bylaw No. 2010 Municipal Elections Bylaw, as amended.

CARRIED



3. Bylaw No. 2058 Land Use Redesignation-693 10 Ave South
K. Williscroft outlined a proposed amendment to Land Use Bylaw No. 2007 to rezone 0.809 hectares (2 acres) at 693 10th Ave South from Medium-Density Residential (R3) to Low-Density Residential (R1).

Councilor Wilcox asked about potential dwelling counts. K. Williscroft estimated five to six units.

Motion 009/25

Motion by Councilor Roberts to give first reading of Bylaw No. 2058 Land Use Redesignation-693 10 Ave South Bylaw, as presented.

CARRIED

4. Bylaw No. 2059 Land Use Redesignation-701 10 Ave South
K. Williscroft presented a proposed amendment to Land Use Bylaw No. 2007 to rezone 0.938 hectares (2.32 acres) at 701 10th Ave South from Medium-Density Residential (R3) to Low-Density Residential (R1).

Motion 010/25

Motion by Councilor Allan to give first reading of Bylaw No. 2059 Land Use Redesignation-701 10 Ave South Bylaw, as presented.

CARRIED

NEW BUSINESS:

1. Planning & Development Permit Breakdown
K. Williscroft reported 71 new home starts in 2024.

Councilor Fricke praised the department's efficient permit processing, echoed by Councilor Wilcox.

Motion 011/25

Motion by Councilor Fricke to accept Planning & Development Permit Breakdown as information.

CARRIED

2. IDP Review
CAO Blair initiated discussions with the County and flagged concerns about the current Intermunicipal Development Plan (IDP). A review will be conducted, supported by an internal growth study with ISL.

Motion 012/25

Motion by Councilor Wilcox to accept IDP Review as information.

CARRIED

3. Election 2025
S. Allison informed Council of changes to the municipal election process, including nomination requirements. Information is available online and at the municipal office.

Motion 013/25

Motion by Councilor Ball to accept Election 2025 as information.

CARRIED

COMMITTEE REPORTS:

- 1. Policies & Priorities Committee**
-Next Meeting January 16, 2025.
- 2. Mountain View Regional Waste Commission**
-Councilor Wilcox gave verbal report for the meeting on December 11, 2024. Next meeting in April 2025.
- 3. Mountain View Regional Water Commission**
-Mayor Colby gave verbal report of the meeting on December 11, 2024. Water Connection Policy to come to all towns for review, will discuss at P&P. Water for Life Grant application is with the Minister for review.
- 4. Mountain View Seniors' Housing**
-Key Messages from the December 12, 2024 meeting were reviewed.
-Councilor Fricke gave verbal report of the meeting on December 12, 2024. The 2025 Capital Budget and 4-year forecast as amended, was approved. Significant increase in occupancy at Chinook Winds Lodge from last year at 57% to 97% occupied. Next meeting is February 20, 2025.

Motion 014/25

Motion by Councilor Roberts to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

- Councilor Allan**
-December 11, 2024, attended the Town Staff Christmas Breakfast. Was well attended and well organized.
- Councilor Ball**
-December 11, 2024, attended the Town Staff Christmas Breakfast. A great turnout and really enjoyed the event.
- Councilor Fricke**
-December 11, 2024, attended the Town Staff Christmas Breakfast. Also enjoyed the event.
-December 12, 2024, attended the MVSH Board Meeting.

Councilor Roberts

-December 11, 2024, attended the Town Staff Christmas Breakfast.

Councilor Wilcox

-December 11, 2024, attended the Town Staff Christmas Breakfast. By far the best one Carstairs has hosted.

-December 11, 2024, attended the Mountain View Regional Waste Commission meeting.

-December 12, 2024, attended the Parkland Executive meeting.

-December 31, 2024, attended the New Year's Eve skate party at the Carstairs Memorial Arena, put on by Lori and the team; there were over 250 participants.

-January 6, 2025, attended the Southern Alberta Victims Services Society meeting.

Mayor Colby

-December 11, 2024, attended the Mountain View Regional Water Commission meeting.

Motion 015/25

Motion by Councilor Wilcox to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. SDAB/ISDAB Resignation-Sandi Roberts

Council reviewed a resignation letter from Sandi Roberts.

Motion 016/25

Motion by Councilor Allan to accept the letter of resignation from Sandi Roberts as information.

CARRIED

2. Letter of Request-Carstairs Playschool

Council reviewed a request for a reduced rental rate for an event on May 30, 2024.

Motion 017/25

Motion by Councilor Fricke to approve the letter of request from Carstairs Playschool for their upcoming event on May 30, 2024, at the Carstairs Community Hall with the understanding they will not be eligible for a reduced rate again until 2029.

CARRIED

CAO'S REPORT:

-December 10, 2024, met with MNP regarding the Regional Policing Study.

-December 11, 2024, attended the Town Staff Christmas Breakfast.

-December 16, 2024, met with Enterprise.

-December 17, 2024, met with Mandalay developer and ATEC regarding signalization.

-January 6, 2025, met with Enterprise.

-January 8, 2025, met with Scarlett Ranch developers to discuss the condo site and phase 6.

-January 8, 2025, met with Jeff Holmes of Mountain View County.

-January 8, 2025, met with MNP on final draft of the Regional Policing Study.

-January 9, 2025, met with town Planning & Engineers.

-Planning to pass capital and operating budget at next council meeting.

-Received a policy from the Mountain View Regional Water Commission for review.

-Water Reservoir to go to tender this week.

Motion 018/25

Motion by Councilor Roberts to accept CAO's Report as information.

CARRIED

COUNCILOR COMMENTS:

1. Mayor Colby

Wished everyone a Happy New Year and expressed enthusiasm for 2025.

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 019/25

Motion by Councilor Wilcox that Council close the meeting to the public to discuss Third-Party Personnel Privacy as per Section 16 of FOIP at 7:39 p.m.

CARRIED

Motion 020/25

Motion by Councilor Wilcox to come out of the closed meeting session at 8:11 p.m.

CARRIED

NEXT MEETING:

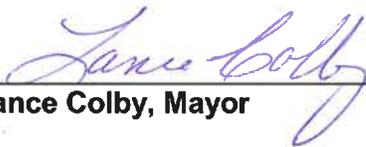
Monday, January 27, 2025, at 7:00 p.m.

ADJOURNMENT:

Motion 021/25

Motion by Councilor Ball to adjourn the meeting of January 13, 2025, at 8:12 p.m.

CARRIED



Lance Colby, Mayor



Rick Blair, CAO