

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, OCTOBER 24, 2022, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, and Wilcox, CAO Rick Blair, Director of Corporate & Legislative Services Shannon Allison, and Recording Secretary Amy Phillips

**ABSENT:**

**CALL TO ORDER:** Mayor Colby called the meeting of October 24, 2022, to order at 7:08 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**

Motion 298/22 Motion by Councilor Wilcox to adopt the Regular Council agenda of October 24, 2022, as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

Motion 299/22 Motion by Councilor Wilcox to adopt the Regular Council minutes of October 11, 2022, as presented.

**CARRIED**

**BUSINESS ARISING FROM  
PREVIOUS MEETING:**

Nil

**DELEGATIONS:** Nil

**BYLAWS & POLICIES:** 1. Policy No. 32-003-22 Sidewalk Inspection Policy

Motion 300/22 Motion by Councilor Allan to adopt Policy No. 32-003-22 Sidewalk Inspection Policy as amended.

**CARRIED**

2. Policy No. 32-005-22 Walking Path Inspection Policy

Motion 301/22 Motion by Councilor Ratz to adopt Policy No. 32-005-22 Sidewalk Inspection Policy as amended.

**CARRIED**

3. Policy No. 26-019-22 Emergency Services Employee Attendance at Conferences & Development Session Policy

Motion 302/22 Motion by Councilor Allan to adopt Policy No. 26-019-22 Emergency Services Employee Attendance at Conferences & Development Session Policy as presented.

**CARRIED**

**NEW BUSINESS:** 1. Proclamation of Family Violence Prevention Month

Motion 303/22 Motion by Councilor Wilcox to proclaim the month of November as Family Violence Prevention Month in the Town of Carstairs.

**CARRIED**

**COMMITTEE REPORTS:**

1. Legislative & Emergency Services Committee

- Councilor Allan gave an oral report on the October 18, 2022, meeting.

2. Strategic Planning & Corporate Affairs Committee

- Councilor Roberts gave an oral report on the October 24, 2022, meeting.

3. Policy & Governance Committee

- Councilor Fricke gave an oral report on the October 20, 2022, meeting

4. Mountain View Regional Waste Commission

- Next Meeting November 28, 2022.

5. Mountain View Regional Water Commission

- Mayor Colby gave an oral report on the October 12, 2022, meeting.

- Next meeting is on November 16, 2022.



**6. Mountain View Seniors' Housing**

- Next meeting is on November 3, 2022.

**7. Municipal Area Partnership**

- Next meeting is on November 17, 2022

**8. Central Alberta Economic Partnership (CAEP)**

- Next meeting is November, 2022.

Motion 304/22

Motion by Councilor Wilcox to accept all Committee Reports as information.

**CARRIED**

**COUNCILOR REPORTS:****Councilor Allan**

- Attended Legislative & Emergency Services Committee meeting on October 18, 2022
- Council Organizational meeting this evening

**Councilor Ball**

- Attended Strategic Planning & Corporate Affairs Committee on October 24, 2022, via Zoom

**Councilor Fricke**

- Attended the Zoom workshop Part 1 for Public Library Service in Alberta on October 12, 2022
- Attended Policy & Governance meeting on October 20, 2022
- Attended Strategic Planning & Corporate Affairs Committee meeting on October 24, 2022:
- Council Organizational meeting this evening

**Councilor Ratz**

- Attended Legislative & Emergency Services Committee meeting on October 18, 2022
- Attended a Mountain View Seniors' Housing succession planning meeting on October 20, 2022

**Councilor Roberts**

- Attended Mountain View Regional Water Commission meeting on October 12, 2022
- Attended Policy & Governance meeting on October 20, 2022
- Attended Strategic Planning & Corporate Affairs Committee on October 24, 2022

**Councilor Wilcox**

- Attended Carstairs Public Library Board meeting on October 13, 2022
- Attended Policy & Governance meeting on October 20, 2022
- Council Organizational meeting this evening

**Mayor Colby**

- Attended Mountain View Regional Water Commission meeting on October 12, 2022
- Council Organizational meeting this evening

Motion 305/22

Motion by Councilor Roberts to accept all Councilor Reports as information.

**CARRIED**

**CORRESPONDENCE:****1. Thank-you Card – MVSH**

Motion 306/22

Motion by Councilor Fricke to accept the Thank you Card from MVSH as information.

**CARRIED**

**2. Facility Request – Rosebud Health Foundation**

Motion 307/22

Motion by Councilor Ratz to approve the request from the Rosebud Health Foundation and authorize administration to provide a discounted rental rate for the Community Hall on May 6, 2023.

**CARRIED**

**CAO'S REPORT:**

1. Sent a letter to Premier Smith regarding EMS coverage and response times
2. Sent a letter to Parkland Regional Library concerning the use of different population numbers for grants and requisitions
3. Had a meeting with the new auditors
4. Continue to work on golf course irrigation mitigation





5. Had a meeting with Lane Quinn Benefit Consultants
6. Had an inquiry over seniors' housing land
7. Waiting to get pricing on the lagoon sludge cleanout
8. Will be taking the operations staff on a tour of the Anthony Henday water plant on Thursday
9. Received funds and all meeting minutes from CCDEP
10. Working with the Lions for location of their Christmas hampers
11. Our IT RFP closed and have been reviewing proposals
12. Ongoing budget preparations and meetings with each director
13. Ongoing work on updating our salary grid
14. Moved the Asset Management department back in to the administration office and have another position for data entry
15. Submitted the Proposed 2023 Fire Budget to Mountain View County; will be scheduling an ICC meeting

Motion 308/22

Motion by Councilor Fricke to accept CAO's Report as information.

**CARRIED****COUNCILOR CONCERNS:** Nil**PUBLIC QUESTION PERIOD:****1. Is the Strategic Planning committee open to public?**

CAO Blair commented that committee meetings are open to the public.

Motion 309/22

Motion by Councilor Roberts to accept the Public Question Period as information.

**CARRIED****MEDIA QUESTION PERIOD:**

Nil

**CLOSED MEETING:**

*Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).*

Motion 310/22

Motion by Councilor Allan that Council closes the meeting to the public at 7:31 p.m. to discuss closed meeting session items.

**CARRIED**

Motion 311/22

Motion by Councilor Ratz to come out of the closed meeting session at 8:19 p.m.

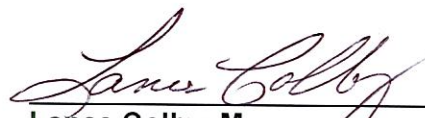
**CARRIED****NEXT MEETING:**

Monday, November 14, 2022 at 7:00 p.m.

**ADJOURNMENT:**

Motion 312/22

Motion by Councilor Roberts to adjourn the meeting of October 24, 2022, at 8:19 p.m.

**CARRIED**  
Lance Colby, Mayor  
Rick Blair, CAO