

**MINUTES OF THE REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 27, 2023, 7:00 P.M.
CARSTAIRS MUNICIPAL OFFICE**

ATTENDEES: Mayor Lance Colby, Councilors Allan, Ball, Fricke, Ratz, Roberts, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, and Executive Assistant Kayleigh Van Es

ABSENT: Nil

CALL TO ORDER: Mayor Colby called the meeting of Monday, February 27, 2023, to order at 7:00 p.m.

ADDED ITEMS: 1. 2023 Operating Budget Review to New Business 7.a

ADOPTION OF AGENDA:

Motion 066/23 Motion by Councilor Wilcox to adopt the Regular Council agenda of February 27, 2023, as amended.

CARRIED

ADOPTION OF PREVIOUS MINUTES:

Motion 067/23 Motion by Councilor Ball to adopt the Regular Council minutes of February 13, 2023, as presented.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETING:

1. Policy No. 11-005-23 Council Remuneration & Compensation Policy-Amended

Councilor Fricke spoke to the changes made to the Policy. The Policy was reviewed by both the Policy & Governance committee and the Legislative & Emergency services committee.

Motion 068/23 Motion by Councilor Allan to adopt Policy No. 11-005-23 Council Remuneration & Compensation Policy as amended.

CARRIED

DELEGATIONS:

1. Presentation of Staff Service Awards

Mayor Lance Colby presented Staff Service Awards to the following Staff for recognition of their years of service with the Town of Carstairs:

Marg Reid-15 years
Jason Fox-15 years
Roxanne Brown-15 years
Chantelle Carr-5 years
Cathy Lafrentz-5 years

Missing:
Lori King-10 years
Myrna Wilson-10 years

NEW BUSINESS: 1. **2023 Operating Budget Review**

Councilor Wilcox asked for clarification on the tax assessment notice regarding the charge of \$50 to which S. Allison answered the charge only applies if the resident would like to appeal the assessment to the red deer assessment board.

Motion 069/23 Motion by Councilor Roberts to accept the 2023 Operating Budget Review as information.

CARRIED

BYLAWS & POLICIES:

1. Bylaw No. 977 Illegal Discharge of Sump Pumps-Amended

Councilor Fricke spoke to the changes made to the Bylaw that was reviewed by the Policy & Governance Committee. R. Blair explained why the changes to Bylaw No. 977 need to be made, as mitigation of infiltration into the sanitary system is vital.

Councilor Ratz wondered if the storm water system can handle the increase of water input once the sump pumps are redirected, to which it was answered that yes the Storm water system is capable of handling the increase.

Motion 070/23 Motion by Councilor Ball to give first reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended.

CARRIED

Motion 071/23 Motion by Councilor Wilcox to give second reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended.

CARRIED

Motion 072/23 Motion by Councilor Fricke to move to third and final reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended.

UNANIMOUSLY CARRIED

Motion 073/23 Motion by Councilor Ratz to give third and final reading of Bylaw No. 977 Illegal Discharge of Sump Pumps as amended.

CARRIED

COMMITTEE REPORTS:

1. Legislative & Emergency Services Committee

- Councilor Ball gave a verbal report of the meeting held on February 15, 2023.

2. Strategic Planning & Corporate Affairs Committee

- Councilor Roberts gave a verbal report of the meeting held prior to Council on February 27, 2023.

3. Policy & Governance Committee

- Councilor Fricke gave a verbal report of the meeting held on February 16, 2023.

4. Mountain View Regional Waste Commission

- Special meeting is TBA.

5. Mountain View Regional Water Commission

- Next meeting March 8, 2023.

6. Mountain View Seniors' Housing

- Strategic Planning Meeting March 3, 2023.

7. Municipal Area Partnership

- Next meeting is TBA.

Motion 074/23 Motion by Councilor Allan to accept all Committee Reports as information.

CARRIED

COUNCILOR REPORTS:

Councilor Allan

- February 15, 2023 attended Legislative & Emergency Services Committee Meeting.

Councilor Ball

- February 15, 2023 attended Legislative & Emergency Services Committee Meeting.

- February 27, 2023 attended Strategic Planning & Corporate Affairs Committee Meeting.

Councilor Fricke

- February 16, 2023 attended Policy & Governance Committee Meeting.

-February 18, 2023 volunteered with Southern Alberta 4-H Communication Competition as a Judge.

- February 23, 2023 attended Future of Municipal Government-Local Governance in Alberta webinar.

- February 27, 2023 attended Strategic Planning & Corporate Affairs Committee Meeting.

Councilor Ratz

- February 22, 2023 attended Heritage Festival meeting.

- February 24, 2023 attended resolutions committee for ASCHA.

Councilor Roberts

- February 16, 2023 attended Policy & Governance Committee Meeting.

- February 27, 2023 attended Carstairs Nature Space Committee Meeting.

- February 27, 2023 attended Strategic Planning & Corporate Affairs Committee Meeting.

Councilor Wilcox

- February 16, 2023 attended Policy & Governance Committee Meeting.
- February 23, 2023 attended Carstairs Library Board Meeting.
- February 23, 2023 attended Parkland Regional Library Board Meeting. The amendment to requisition process was defeated.

Mayor Colby

- February 22, 2023 attended Regional Mayor and Reeve meeting.

Motion 075/23

Motion by Councilor Ratz to accept all Councilor Reports as information.

CARRIED

CORRESPONDENCE:

1. Beef & Barley Days - Fireworks Request

Motion 076/23

Motion by Councilor Ratz to approve funding for the Beef & Barley days Fireworks.

CARRIED

2. Seniors Week Proclamation

Mayor Colby Proclaimed the week of June 5-11, 2023 as Seniors week in Carstairs, Alberta.

Motion 077/23

Motion by Councilor Fricke to proclaim the week of June 5-11, 2023 as Seniors week in Carstairs, Alberta.

CARRIED

3. HSS Grad Donation Request

Motion 078/23

Motion by Councilor Roberts to approve funding to Hugh Sutherland School for Scholarships.

CARRIED

CAO'S REPORT:

- February 15, 2023 attended Legislative & Emergency Services Committee Meeting.
- February 15, 2023 met with CIMA to discuss Offsite Levy's
- February 16, 2023 attended Policy & Governance Committee Meeting.
- February 27, 2023 pump house review
- In progress of completing the 2023 Operating budget.
- In process of finishing the Fire-Sub Agreement with MVC.

Motion 079/23

Motion by Councilor Ball to accept CAO's Report as information.

CARRIED

COUNCILOR CONCERNS:

1. Councilor Fricke

- Received a complaint in regards to book selection at the Carstairs Public Library. Concern was passed onto the Library manager and resolved.

- Received a complaint in regards to the budgetary process; response sent to the resident including the CAO on the response.

Motion 080/23

Motion by Councilor Wilcox to accept all Councilor concerns as information.

CARRIED

PUBLIC QUESTION PERIOD:

Nil

MEDIA QUESTION PERIOD:

Nil

CLOSED MEETING:

Section 107 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 20).

Motion 081/23

Motion by Councilor Fricke that Council closes the meeting to the public at 7:48 p.m. to discuss closed meeting session items.

CARRIED

Motion 082/23

Motion by Councilor Allan to come out of the closed meeting session at 8:14 p.m.

CARRIED

NEXT MEETING: Monday, March 13, 2023 at 7:00 p.m.

ADJOURNMENT:

Motion 083/23 Motion by Councilor Roberts to adjourn the meeting of February 27, 2023, at 8:15 p.m.

CARRIED

Lance Colby, Mayor

Rick Blair, CAO