

**MINUTES OF THE REGULAR COUNCIL MEETING  
MONDAY, MAY 9, 2022, 7:00 P.M.  
CARSTAIRS MUNICIPAL OFFICE**

**ATTENDEES:** Mayor Colby, Councilors Allan, Ball, Fricke, Roberts, Ratz, and Wilcox, CAO Rick Blair, Director of Legislative & Corporate Services Shannon Allison, and Executive Assistant Kayleigh Van Es

**ABSENT:** Nil

**CALL TO ORDER:** Mayor Colby called the meeting of May 9, 2022, to order at 7:00 p.m.

**ADDED ITEMS:** Nil

**ADOPTION OF AGENDA:**

Motion 136/22                      Motion by Councilor Allan to adopt the Regular Council agenda of May 9, 2022, as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

Motion 137/22                      Motion by Councilor Fricke to adopt the Regular Council minutes of April 25, 2022, as presented.

**CARRIED**

**BUSINESS ARISING FROM  
PREVIOUS MEETING:**

**1. Joint Use and Planning Agreement – Chinooks Edge School Division.**

- Mayor Colby spoke suggests that administration review the joint use portion of the agreement.

Councilor Fricke enquires about the termination clause, to which it was answered that it has been mandated by the government.

Motion 138/22

Motion by Councilor Ratz to direct administration to meet with the superintendent of Chinooks edge School Division to address Joint use clarifications, and bring the agreement to strategic planning committee for review.

**CARRIED**

**DELEGATIONS:**

**1. Randy Bryksa, Curtis Swanson, and Chris Baker – EMS presentations via Zoom**

- Chris Baker presented a slideshow regarding EMS services, the challenges and solutions that have arisen. Stated if there are any concerns in the future to reach out to Chris Baker.

Councilor Allan – inquiries about an additional ambulance, along with additional service hours.

Councilor Ball – commented that a graph in the presentation did not include Carstairs.

Councilor Wilcox – inquires how long the Carstairs unit could possibly be away from its region if a call comes in while in patient transport.

Councilor Fricke – inquired about Fire Department responding to medical emergencies and the possible miscommunication between the two services.

Motion 139/22

Motion by Councilor Wilcox to accept the EMS presentation as information.

**CARRIED**

**2. Carstairs Agricultural Society – Communities in Bloom**

- Kelly Casebeer Spoke to the letter of request for planter boxes to participate in Communities in bloom and to proclaim 2022 as the year of The Garden.

Councilor Fricke inquired if the utilization of the planter boxes be town residents or town volunteers.

Councilor Wilcox has heard of the Communities in bloom project and thinks it is a great idea. The more gardens the better.

Councilor Roberts asked if the project is a national occurrence.

Councilor Allan inquired if there are other donors interested in donating the funds for the planter boxes.

Motion 140/22

Motion by Councilor Fricke to proclaim 2022 as the year of the Garden in the Town of Carstairs.

**CARRIED**

**BYLAWS & POLICIES:**

Nil

**NEW BUSINESS:**

**1. Mutual Aid Agreement – Crossfield and Carstairs**

- CAO Blair spoke to the agreement, stating Crossfield already passed the agreement at their Council on May 3, 2022

Motion 141/22

Motion by Councilor Ball to accept the Mutual Aid Agreement with the Town of Crossfield as presented.

**CARRIED**

**2. Richard Dais Scholarship Essay**

- Council unanimously agreed upon the Richard Dias Scholarship Recipient.

Motion 142/22

Motion by Councilor Allan to approve Essay # 1 as the recipient of the 2022 Richard Dais Scholarship.

**CARRIED**

**3. Citizenship Award**

- Council unanimously agreed upon the Citizenship Award Recipients.

Motion 143/22

Motion by Councilor Wilcox to approve Essay # 1 and Essay #2 as the recipients of the 2022 Citizenship Awards.

**CARRIED**

**4. Carstairs Public Library Board Appointment-Dwayne Fulton**

Motion 144/22

Motion by Councilor Roberts to appoint Dwayne Fulton of Mountain View County to the Carstairs Public Library Board for a three-year term.

**CARRIED**

**COMMITTEE REPORTS:**

**1. Legislative & Emergency Services Committee**

- Nothing to report at this time. Next meeting is May 17, 2022.

**2. Strategic Planning & Corporate Affairs Committee**

- Nothing to report at this time. Next meeting is May 24, 2022.

**3. External Relations Committee**

- Nothing to report at this time. Next meeting is May 19, 2022.

**4. Policy & Governance Committee**

- Nothing to report at this time. Next meeting is May 10, 2022.

**5. Mountain View Regional Waste Commission**

- Councilor Wilcox gave an oral report of the meeting on May 2, 2022.

**6. Mountain View Regional Water Commission**

- Nothing to report at this time. Next meeting is May 11, 2022.

**7. Mountain View Seniors' Housing**

- Councilor Ratz gave an oral report of the meeting on May 5, 2022.  
- Site tour occurring May 17-19 and May 24-26, 2022.  
- Next Meeting June 9, 2022.

**8. Municipal Area Partnership**

- Nothing to report at this time. Next meeting is June 16, 2022.

**9. Carstairs Community Development & Economic Partnership (CCD&EP)**

- Nothing to report at this time. Next Meeting is to be scheduled later this month.





**10. Central Alberta Economic Partnership (CAEP)**

- AGM meeting on June 17 2022.

Motion 145/22

Motion by Councilor Allan to accept all Committee Reports as information.

**CARRIED****COUNCILOR REPORTS:****Councilor Allan**

- Nothing to report at this time.

**Councilor Ball**

- Nothing to report at this time.

**Councilor Fricke**

- May 7, 2022 attended the Elks community garage sale.

**Councilor Ratz**

- May 3, 2022 attended Mountain View Seniors Housing CAO interviews.

- May 5, 2022 attended Heritage Festival Meeting.

- May 7, 2022 attended the Elks community garage sale.

**Councilor Roberts**

- May 6, 2022 helped plant 125 trees at the Carstairs Nature Space.

- May 7, 2022 attended the Elks community garage sale

**Councilor Wilcox**

- April 26, 2022 attended a Carstairs recreation planning meeting at the library.

- April 28, 2022 attended a substance abuse parent information night in Olds.

- May 2, 2022 attended Mountain View Waste commission meeting.

- May 7, 2022 attended the Elks community garage sale.

**Mayor Colby**

- April 27, 2022 attended Mountain View Water commission meeting.

- May 11, 2022 met with Melissa Copley in regards to Hugh Sutherland School.

Motion 146/22

Motion by Councilor Ratz to accept all Councilor Reports as information.

**CARRIED****CORRESPONDENCE:****1. Seniors Week Proclamation-June 6-12, 2022**

Motion 147/22

Motion by Councilor Roberts to proclaim the week of June 6-12, 2022 as Seniors Week in Carstairs.

**CARRIED****2. Letters of Thanks-Kiwanis Music Festival**

Motion 148/22

Motion by Councilor Ball accept the letters of Thanks from Kiwanis Music Festival as information.

**CARRIED****CAO'S REPORT:****1. First month as CAO**

- CAO Blair reports that it has been very busy with engineers and planners.

- The Golf course paving was cancelled again due to weather; possibility that it will be postponed until the fall.

- Campground is under maintenance in hopes to be ready for May long weekend.

- Attended the Regional CAO's meeting.

- Conducted an Advertising/Communications meeting which resulted in the Town of Carstairs being available on Instagram.

- In the process with Emergency services to review safety policies at the larger facilities.

- New fire hall parking lot paving is dependent on weather. Once moved renovations at the Old Fire Hall can start.

Motion 149/22

Motion by Councilor Ball to accept CAO's Report as information.

**CARRIED**

**COUNCILOR CONCERNS: 1. Councilor Wilcox**

- stated that Jitterbug dance club had trouble accessing the Community hall during their rental time. Resulting in calls to Councilor Wilcox as well as Councilor Allan to get access as they were unable to get in contact with the Elks who run the rentals at the Community Hall.

Motion 150/22

Motion by Councilor Wilcox to accept Councilor Concerns as information.

**CARRIED****PUBLIC QUESTION PERIOD:**

Nil

**MEDIA QUESTION PERIOD:**

Nil

**CLOSED MEETING SESSION:**

*Section 197 of the MGA states that Councils and Council Committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) (s. 16 to 29).*

Motion 151/22

Motion by Councilor Roberts that Council closes the meeting to the Public at 8:10 p.m. to discuss closed meeting session items.

**CARRIED**

Motion 152/22

Motion by Councilor Wilcox to come out of the closed meeting session at 9:02 p.m.

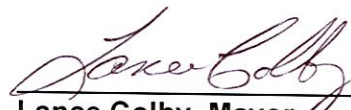
**CARRIED****NEXT MEETING:**

Tuesday May 24, at 7:00 p.m.

**ADJOURNMENT:**

Motion 153/22

Motion by Councilor Allan to adjourn the meeting of May 9, 2022, at 9:03 p.m.

**CARRIED**  
Lance Colby, Mayor  
Rick Blair, CAO